



# Town of Barnstable

## Regulatory Services

### Consumer Affairs

200 Main Street, Hyannis, MA 02601

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## HYANNIS MAIN STREET VENDOR/CONTRACTOR PARKING PERMIT PROCEDURE

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### I. PURPOSE:

The Town of Barnstable recognizes vendors and contractors are a critical component to our community. It is important to offer temporary parking beyond the 2hr limitation on Main Street for vendors and contractors hired to service businesses and residents located on Hyannis Main Street, who need their vehicles in close proximity on the date of services rendered.

### II. DEFINITIONS:

- a. **“Daily”** shall be identified by an individual calendar day.
- b. **“Vendor/Contractor”** shall mean a person or company who has a service arrangement with a business or residency located on Main Street to provide goods and/or services related to the business or residency.

### III. GENERAL PROVISIONS

- a. Vehicles must be parked in a marked space, and may not park on curbs, sidewalks, landscape areas, fire lanes, driveways, handicap spaces or block traffic.
- b. Vendor/Contractor parking permits are only valid on Main Street, Hyannis.
- c. Vendor/Contractor permits allow extended parking between the hours of 7am – 7pm, Monday through Sunday.
- d. Permits may not be granted if work locations conflict with a special event or road closure.
- e. Storage of vehicles, supplies, trailers, construction equipment, etc. by vendor/contractors in parking spaces is prohibited.
- f. Parking spaces are not to be reserved or “saved” by space holders of any kind.
- g. Overnight parking of vendor/contractor vehicles is prohibited.
- h. Permit must be displayed hanging from rear view mirror with expiration date visible in order to be valid.

### IV. APPLICATION PROCESS

- a. Applications must be submitted one business day prior to requested date.
- b. No Vendor/Contractor Parking Permit shall be issued without the following information:
  1. Vendor/Contractor Parking Permit Application
  2. Proof vehicle is associated with a company performing legitimate services at a Main Street, Hyannis business or residency, such as contract or service order form with customer’s Main Street address on said form.
  3. Fee associated with permit
- c. Permits will be issued **only** through the Parking Resource & Management Division.
- d. No Vendor/Contractor Parking Permits may be issued for more than 5 calendar days within one calendar month, per vehicle and/or trailer.

- e. No more than three vendor/contractor parking permits (vehicle and/or trailer) will be issued for a single business or residency at any one time.

**V. RATES**

- a. Permits are valid for one parking space only. Single vehicles or trailers requiring multiple parking spaces are required to pay for each individual parking space occupied.
- b. Payment must be included with application by cash or check Permits issued for use between:
  - April 1<sup>st</sup> – October 31<sup>st</sup>                      \$15.00/day/space
  - November 1<sup>st</sup> – March 31<sup>st</sup>                \$5.00/day/space
- c. There are no refunds for vendor permits.

**VI. SPECIAL PARKING CONSIDERATIONS**

- a. Please contact the Parking Resource & Management Division at (508) 862-4771 if special parking considerations are to be requested.

**VII. DISCLOSURE**

- a. Permits are non-transferable.
- b. Vendor/Contractor permits are not for personal use.
- c. Hyannis Main Street is open to the public therefore parking is on a first come first serve basis and a Vendor/Contractor Parking permit does not guarantee a parking space on Main Street at the time of use.
- d. Vehicles owned by the vendor/Contractor or its employees that are found in violation of parking procedures will be subject to fines.
- e. Permits are issued at the discretion of the Parking Resources & Management Division per approval of the Town Manager and may be cancelled or revoked for failure to comply with these rules or other municipal or state laws.

*Approved by Town Manager Mark Ells on December 6, 2017*