

Town of Barnstable



ANNUAL LICENSING MEETING
ON PREMISE LIQUOR LICENSES

Agenda

Licensing Rules and Regulations

Inspections/Compliance

ABCC

Q&A

Licensing Rules and Regulations



**CONSUMER AFFAIRS OFFICER
THERESE GALLANT**

Licensing
Rules and
Regulations

General

Alcohol

Miscellaneous

Rules and Regs

Revised on October 17, 2016.

Copy must be kept on licensed
premise.

All Employees must read and
comply with all rules and laws.

Current List of Employees

Shall maintain current list of all employees.

Entertainers shall be included on current list of employees.

Posting of All Licenses

All licenses must be posted in a conspicuous place easily seen by the public.

All Licenses may not be covered in any way

Dress Code



- Sign must be posted at entrance with specific requirements or restrictions.

Cover Charge

Sign must be posted at every entrance, conspicuously.

Sign must state minimum charge or cover and the amount of charge.

Entrance Refusal

May refuse entrance to person who appears intoxicated or unruly.

May evict patron and will call the police.

Will offer assistance to an intoxicated person.

Capacity

Every room licensed for public occupancy shall be conspicuously posted at each entrance.

Occupancy sign shall be permanently affixed, secured and maintained clearly.

Staff Training

Formal Training
required every
three years

Management
Personnel

Manager &
Alt. Managers

Bartenders

In-house
training
required

All employees
who verify
identification

All employees
who serve

Verification
of training
must be
maintained
in-house
and
available
for
inspection.

Crowd Control Manager

Any establishment with Entertainment and occupancy of 100 or more.

Must be Trained.

Present at all times establishment is open to patrons.

Operations

Not permitted to lock front door until last patron has exited premise.

All premises shall be kept clean and sanitary.

Patrons and guests are not allowed on premise prior to opening hours or after closing hours that are posted on license.

Hours of Operation

Patrons
only
allowed on
premise
during
hours on
license.

No patrons
allowed to
enter,
drink/food
to be
served,
after hours.

Employees
allowed
one hour
after
closing,
only when
cleaning

Disperse
patrons
from
premise in
orderly
manner.

Sale of Alcohol

Do

- Maintain schedule of prices, effective for not less than one calendar week.

Don't

- Sell or offer pitchers to less than two persons in party at one time.
- Allow or encourage drinking games or alcoholic prizes.
- Allow coupons or discounted deals towards the purchase of alcohol.

Sale of Alcohol

Don't

- Offer or deliver free drinks.
- Deliver more than two drinks to one person at one time.
- Deliver or serve to an intoxicated person.

Tastings

Must have food with tastings



Wine 1 oz.



Malt 2 oz.



Cordials &
Liqueurs $\frac{1}{4}$ oz.



All other $\frac{1}{4}$ oz.

Outdoor Dining

No one shall be seated outdoors for the sole purpose of drinking alcohol.

Employees should monitor outside to ensure no one under 21 has access to alcohol.

Must have Agreement with Town if on Town Property along Main Street, Hyannis

Handicap Parking

All parking lots for customers or visitors should have accessible spaces for vehicles with proper identification.

There should be a permanent sign at each space showing the accessibility symbol. Van accessible spaces should have an additional sign below it saying "VAN ACCESSIBLE".

If your handicap parking space does not have a sign, it is not compliant.



Injuries to Persons on Premise

Do not make bodily contact with patron unless to protect other patrons or themselves.

Licensees will call the police.

Must call ambulance (if necessary) and take all other steps necessary to assist injured patrons inside or outside premise.

Inside or outside the premise,
licensees may be held in violation for:

Noise

Disturbance

Misconduct

Disorder

Illegal Activity

Will make all reasonable efforts that illegal activity does not occur on premise.

Frequently monitor bathrooms.

Will call Police for assistance to protect patrons.

Closing Hours

All Alcoholic containers must be removed no later than 15 min. after posted closing time on license.

No alcoholic drinks may be served after legal hour for sale.

All patrons must be off premise within 30 min. after closing.

Employees must be off premise within 60 min. after closing, except as allowed by law.

Closing Establishment

Letter must be submitted to Licensing Division with dates of closing and tentative re-opening **at least 3 weeks prior to closing.**

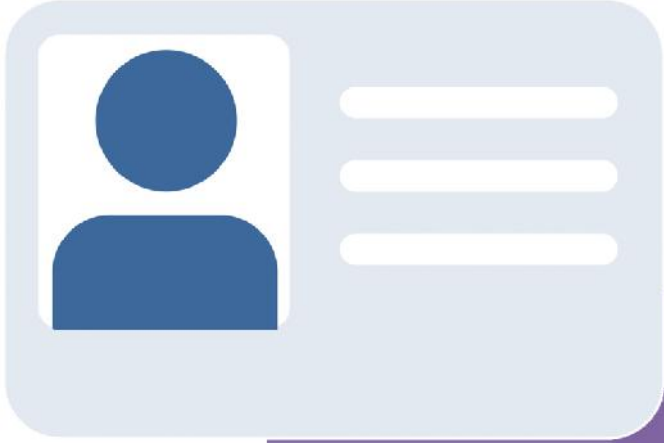
Durations longer than 2 weeks requires Licensing Authority approval.

Durations longer than 4 weeks requires appearance before Licensing Authority for approval.

Inspections/ Compliance



2017



- Under Age Compliance Operation Guidelines

Compliance Checks

Rules and Regulations

List of Employees

Server Training List

Compliance Checks

Verifying
Identification

Overservicing

Code Compliance

Any violation made by business may jeopardize licenses issued by Licensing Authority



Health



Fire



Building



Other

Police Inspections

Will not hinder or
delay a Police Officer
or other authorized
agents of Licensing
Authority

Plastic Bag Ordinance §195

Began October 3rd, 2016

Any Business selling items to public, includes eating establishments and take-out

Single-use Plastic Bag, less than 3.0mils with integral handles **Prohibited**



Massachusetts
Alcoholic Beverages Control Commission



JAMIE T. BINIENDA
INVESTIGATOR

Questions & Answers



Regulatory Services Consumer Affairs



Richard Scali, Regulatory Services Director

Elizabeth G. Hartsgrove, Consumer Affairs Supervisor

Therese Gallant, Consumer Affairs Officer

Maggie Flynn, Administrative Assistant

200 Main Street
8:30am-4:30pm
508-862-4674