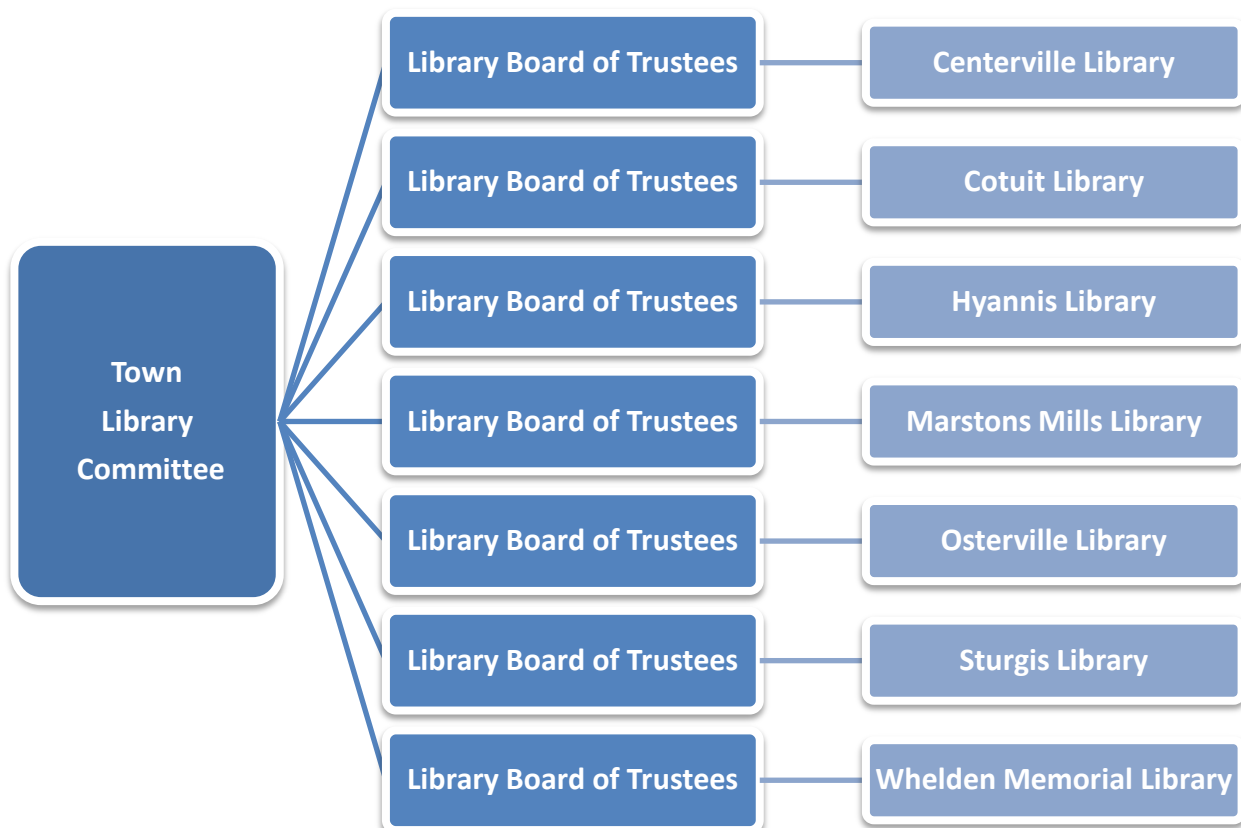


TOWN LIBRARIES

Mission Statement

The primary mission of the seven independent cooperating libraries in the Town of Barnstable is to promote lifelong learning and enrichment by offering free access to library materials and services to meet the educational, informational and recreation needs of residents of all ages, backgrounds, interests and abilities.



The Town Libraries are not departments within the Town of Barnstable government, but are seven independent organizations each with their own Boards of Trustees. The Town has traditionally provided a portion of the libraries' operating funds in the form of grants, but has no administrative oversight of their operations and management of the libraries.

Fiscal Year 2018 Aggregate Goals for the Seven Libraries

(All Goals relate to the nine areas of the Town Council's FY18 Quality of Life Strategic Plan- See Introduction Section)

1. Collaboratively work with Town management to ensure that the seven village libraries are adequately funded so that they do not lose Massachusetts State certification. Loss of certification would mean that Barnstable residents would lose the ability to borrow books and other library materials from other towns either directly or through interlibrary loan. **(SP: Education, Communication)**
2. To continue cooperative efforts of the seven village libraries to improve and expand library services within the Town of Barnstable, particularly in the areas of programming, reference and research services, children's services and educational support. **(SP: Education, Communication)**
3. Focus on increased public awareness of the vast array of materials and services available to Barnstable residents of all ages in the seven village libraries. The seven libraries will work together to promote library programs and services and to make new services available. **(SP: Education, Communication)**
4. To work together on collection development so that there is less duplication, especially of expensive materials, by collaborating on collection priorities and promoting the individual libraries' areas of specialization. **(SP: Education, Communication)**
5. To seek grant and other funding for new projects, special library materials, programs and services. **(SP: Finance)**
6. Share staff and Board expertise in order to provide comprehensive public service and to streamline services among the seven libraries. **(SP: Education, Communication)**

Fiscal Year 2018 Funding

The seven village libraries are requesting a total funding increase for FY18 of 5%, or \$88,699.50, made up of two decision packages. This increase would bring the total FY18 funding request to \$1,862,689.51, which is the FY18 Municipal Appropriation Requirement (MAR) of 2.5% mandated by the state in order to avoid the waiver application process, plus 2.5% to assist the libraries with the funding of cost of living increases to staff members.

Description of Services Provided

Individuals, schools, organizations, and businesses within towns belonging to the CLAMS network are provided free access to library materials and services. Each of the seven libraries within the Town of Barnstable, Centerville Public Library, Cotuit Library, Hyannis Public Library, Marstons Mills Public Library, Osterville Village Library, Sturgis Library (Barnstable), and Whelden Memorial Library (West Barnstable), has distinct specialties, but all have committed themselves to providing the following programs and services:

- **Popular Materials Program:** As popular materials centers, the Barnstable libraries provide residents with collections of current high demand, high interest materials for reading, listening and viewing. Books, periodicals, non-print materials and electronic and online resources are available at each of the libraries, as are programs and workshops for adults, young adults and children, story hours, film series, book talks, community issues forums, speaker series and humanities programs.
- **Formal Educational Support/Independent and Lifelong Learning Program:** The libraries support individuals in their search for personal and work-related information, including materials on self-improvement, career development, health and nutrition, cultural interests, consumer topics, hobbies and family concerns. The joint collections of the seven libraries provide a wide range of subject materials in a variety of formats geared to all ages and reading abilities. The libraries offer assistance to local private and public schools, colleges, day-care centers, training and literacy programs, adult continuing education classes, senior centers, and homeschooled. The seven village libraries work together to provide home and in-library access to online resources, databases and research tools to enhance their print and non-print resources, including eBooks, magazine and newspaper databases and indexes, language learning tools, online reference resources and self-paced independent learning courses.
- **Reference and Information Services:** The libraries provide timely, accurate and useful resources for community residents of all ages in their pursuit of information. The libraries promote walk-in, telephone and email reference services and assist researchers with in-depth studies. The reference and information services are provided by professional information specialists, via interlibrary loan, and through resource sharing provided through the CLAMS Network, the Massachusetts Library System and the Commonwealth Catalog.
- **Community Activities and Programs:** The libraries serve as centers for community activities by making materials, facilities and equipment available in support of the social, cultural and recreational activities of community groups and by co-sponsoring events with other community organizations. Use of the libraries for meetings and exhibits is encouraged and promoted. The libraries support small and large group gatherings of all kinds.

CENTERVILLE PUBLIC LIBRARY

Mission Statement

As a center of community life, the Centerville Public Library encourages and supports civic, intellectual and cultural pursuits. It provides a wide range of information and materials to people of all ages, using traditional methods and innovative technology. The Library strives to adapt to the changing needs of the community. Its welcoming environment stimulates thinking, enhances knowledge of the world and improves the quality of leisure time. The Library educates the community to understand, appreciate and financially support its relevance.



Recent Accomplishments

- New board leadership and recruitment of new members.
- New and successful events resulting in increased volunteer participation.
- Networking with business and community organizations and reaching out through social media has attracted a broader audience.
- A new, responsive website with improved content was unveiled this year.
- A beautiful donor wall and plaques were installed with the names of our generous contributors to the Building and Renovation Project.
- Our new Library Director with an MLS degree was hired offering strengths in library management, event planning and marketing.
- Our new Youth Services Director, a former middle school teacher, was hired bringing a wealth of experience in curriculum planning, literacy instruction, and youth literature.

Fiscal Year 2018 Goals and Objectives

(All Goals relate to the nine areas of the Town Council's FY18 Quality of Life Strategic Plan- See Introduction Section)

1. To create a comprehensive annual development plan. **(SP: Education, Communication)**
2. To take advantage of grant writing opportunities to fund programs and services. **(SP: Finance, Communication)**
3. To continue to offer all residents of the community the resources they require for their education, informational and recreational pursuits in a comfortable, helpful, and accessible environment. **(SP: Education, Communication)**
4. To continue to collaborate with community and business organizations, schools, and libraries. **(SP: Education, Communication)**
5. To assess the collection and acquire materials based on patron use and needs. **(SP: Education, Communication)**
6. To review and expand e-book selections for our patrons. **(SP: Education, Communication)**

Description of Services Provided

Programs for adults include author talks, lectures, workshops, health, music, and art programs. Over 800 programs were held last year with over 13,000 attendees.

Musical performances continue to be some of our more well-attended events. Favorites this past year included a Sunday afternoon Brazilian Jazz concert, violinist Heather Swanson's summer evening performances, and our Craigville Coffeehouse open "mic" nights featuring local artists.

Weekly "drop-in" programs are offered to all and include two knitting groups, two book groups, a bridge group, and the Mid-Cape Chess Club.

The Centerville Civic Association and other community groups use the library for meetings and programs. Local representatives meet monthly with constituents.

Youth Services provides enrichment programs through crafts, music, science and games; three children's story hour sessions; support of home-schoolers with educational and recreational materials; sponsorship of "Girls Who Code" – a national club whose mission is to close the gender gap in the field of technology; teen engagement in library activities and fundraisers; tutoring services of a former educator and National Honor Society students; and opportunities for disabled adults to learn new life skills through volunteer work.

The Alice Owen Williams Bookstore, fully staffed by outstanding volunteers, is open five days per week. Proceeds from the bookstore greatly help to support library services.

Individual computer consultations are available each week to patrons at all skill levels.

The much sought-after databases Ancestry and Mango Languages are available to all users thanks to the generosity of the Kirkman Trust Fund.

Computers, faxing, word processing, printing, photocopying and wireless access are available to all users.

Summary of Centerville Library Funding Request & Permanent Positions (FTEs) Request

Expenditure Category	Actual FY 2016	Approved FY 2017	Projected FY 2018
Library Funding	\$256,100	\$239,600	TBD
Town of Barnstable	\$317,920	\$330,173	TBD
Total	\$574,020	\$569,773	TBD

Positions	FY 2017 Actual	FY 2018 Proposed
Full Time	5.0	5.0
Part Time	3.1	3.1
Total FTE's	8.1	8.1

Performance Measures / Workload Indicators

Description	Actual FY 2016	Estimated FY 2017	Projected FY 2018
Circulation	122,804	127,000	135,000
Items in Collection	63,123	199,678*	210,000*
Hours Open	2,392	2,406	2,406
Programs Offered	800	800	800
Volunteer Hours	7,603	7,800	8,000

*Collection data reflects system-wide e-book holdings

COTUIT PUBLIC LIBRARY

Mission Statement

The Cotuit Library Association provides and promotes open and equal access to the library's resources and services in order to support life-long learning, advance general and technical knowledge, encourage creativity, strengthen our Town and the broader Cape Cod community, assist with the adaptation to new technology, and enhance individual quality of life.



Recent Accomplishments

- Completed the multi-year Gateway II Accessibility Project, which included ADA-compliant upgrades to the building funded by a grant awarded by the Town's Community Preservation Committee.
- Continued our family literacy program for a local homeless shelter and literacy outreach to local preschools and daycares.
- Initiated the Royston Nash Music Appreciation Series with memorial funds and a grant from the Arts Foundation of Cape Cod.
- Procured a Library Services and Technology Act (LSTA) grant to develop a Computer Coding Camp for elementary and preschool students, funded by the Institute of Museum and Library Services and administered by the Massachusetts Board of Library Commissioners.
- Established the Jeanne Flagler Lazor Endowment Fund, through the generosity of Dr. Michael Lazor and his family and friends, which will help support our children's collection and programs in perpetuity.

Fiscal Year 2018 Goals and Objectives

(All Goals relate to the nine areas of the Town Council's FY18 Quality of Life Strategic Plan- See Introduction Section)

1. Provide the best possible comprehensive library services to the community. **(SP: Education, Communication)**
2. Find new ways of collaborating with other Barnstable Libraries to maximize our services to Town residents. **(SP: Education, Communication)**
3. Serve as a village center and meeting place for other community organizations. **(SP: Education, Communication)**
4. Build partnerships with other community organizations to enhance programming and services. **(SP: Education, Communication)**
5. Develop digital literacy services and programs for young children, such as our Computer Coding Camp, and broaden our technology training for patrons to include monthly classes as well as individual help sessions. **(SP: Education, Communication)**
6. Focus a portion of our adult and family programming on music appreciation and education. **(SP: Education, Communication)**
7. Initiate and develop long-term funding strategies, such as an endowment campaign. **(SP: Education, Communication)**



Description of Services Provided

The Cotuit Library is at the heart of the village, both physically and in spirit. We provide a full range of essential library services to people of all ages, lending fiction, non-fiction and audiovisual material, offering reference and technological services, providing free Internet and wireless access and creating programs for children and adults. The Library supports the research of several local authors, and it is an important community center and meeting place for a variety of volunteer and civic organizations. Increasingly, the Library is the space residents turn to for training in the use of a variety of technologies, including e-readers, computers, tablets and cell phones, all of which are used to access information. The Library runs a large offering of outreach, embedded programs in the community to support all forms of literacy and community connection, and will continue to develop new services to meet our patrons' needs.

The Cotuit Library focuses on:

- Being a neighborhood nexus—a safe and welcoming place for individuals to meet and form community;
- Offering popular titles and materials that focus on current topics of interest;
- Assisting people of all ages to develop literacy skills, including digital literacy;
- Acting as a year-round meeting space for local community organizations, including the Cotuit Civic Association, the Historical Society of Cotuit and Santuit and the Cape Cod Writers' Club; and
- Facilitating access to different support services, such as information for seniors, therapy group sessions and free blood pressure clinics.

Our resources and services include:

- Special collections such as the Fine Arts Collection, the Peck Maritime Collection and the Kirkman Collection of Fine Books;
- Special emphasis within the general collection on vintage mysteries, visual arts and classic science fiction;
- One-on-one computer training and e-reader classes;
- Meeting space for elected officials to meet constituents;
- Nine Internet-ready public access computers and wireless access throughout the building;
- An active children's department with two story hours per week and many seasonal and summer reading activities;
- Outreach programs to local family homeless shelters, the local Waldorf School and area preschools;
- Ongoing and periodic Adult programs, including two monthly book discussion groups, a handcrafts group, an exercise group that meets twice weekly, author talks and other guest speakers;
- Homebound delivery;
- A Literacy Program for children in partnership with the Companion Animal Program of Cape Cod;
- Volunteer opportunities for teens and adults;
- An ongoing book sale managed by the Friends of the Library;
- An Astronomy Program with telescopes the public can borrow; and
- Specialized services for those with low vision—a new enterprise!

**Collaborative Efforts**

- Collaborated on a Town-wide summer reading program for children;
- Pursued joint programming and block bookings with Marstons Mills and Hyannis libraries to reduce costs;
- Teamed up with support organizations like the Brain Injury Association of MA and the Town's Senior Services Outreach to host information sessions and groups;
- Met with other Barnstable library directors to explore new areas of collaboration and cost-savings;
- Collaborated with schools and preschools for programming;
- Held programs with the Cotuit Historical Society, Mass Audubon, Cape Cod Bird and Garden Club, leading arts educators and performers on the Cape and many more organizations;

- Collaborated with local homeless shelter to provide training on family literacy and digital literacy;
- Worked with the Senior Center to offer free digital literacy and technology programs; and
- Organized an Opioid Addiction Panel Discussion with representatives from the Barnstable Police Department, Cotuit Fire Department, Barnstable County Human Services, Town and State representatives, therapists and survivors, moderated by the pastor of the Cotuit Federated Church.



Ongoing Projects

- Developing services to patrons with low vision;
- Reaching out to local organizations to provide embedded librarianship;
- Maintaining and preserving the Library's own archives and the Kirkman Collection of rare books and documents;
- Increasing family literacy; and
- Increasing digital literacy.

Summary of Cotuit Library Funding & Permanent Positions (FTEs) Request

Expenditure Category	Actual FY 2016	Approved FY 2017	Proposed FY 2018
Library Funding	\$197,954	\$219,065	TBD
Town of Barnstable	\$163,653	\$170,631	TBD
Total	\$361,607	\$389,695	TBD

Positions	FY 2017 Actual	FY 2018 Proposed
Full Time	1.1	1.1
Part Time	4.1	4.0
Total FTE's	5.2	5.1

Performance Measures / Workload Indicators

Workload Indicator	FY 2016 Actual	FY 2017 Estimated	FY 2018 Projected
Circulation	50,781	52,500	53,500
Items in Collection	192,802	194,500	196,000
Hours Open	2,201	2,215	2,215
Programs Offered	543	550	560
Volunteer Hours	1,502	1,400	1,600

HYANNIS PUBLIC LIBRARY

Mission Statement

The Mission of the Hyannis Public Library is to provide high quality services and resources in order to meet education, information, career, cultural and leisure time needs of those who live, work, attend school and/ or own property in Hyannis.



Recent Accomplishments

- Held 51 free programs for adults and young adults, including the summer and fall speaker series featuring local artists and authors such as Felice Cohen, Carl Lopes, Joe Flanagan, and Mick Carlon. Total attendance: 651;
- Offered 271 free programs for children including story times, the summer reading program, LEGO club, family board games sessions, special guest performers, and more. Total attendance: 3,266;
- Co-sponsored free programs for the community in partnership with the Zion Union Heritage Museum and the John F. Kennedy Hyannis Museum;
- Coordinated library service to homebound patrons with the help of dedicated volunteers;
- Offered monthly information sessions for seniors in collaboration with the Barnstable Senior Center staff members;
- Conducted numerous proctoring sessions for college students and adult learners;
- Hosted tutors and students from local school districts, as well as ESL students;
- Served as the site for monthly meetings of three book clubs for adult readers; and
- Held three successful fundraisers to benefit the Hyannis Public Library Association.

Fiscal Year 2018 Goals and Objectives

(All Goals relate to the nine areas of the Town Council's FY18 Quality of Life Strategic Plan- See Introduction Section)

1. Extend fundraising efforts with innovative events. **(SP: Finance)**
2. Continue to present informative and entertaining programs on a wide range of subjects. **(SP: Education, Communication)**
3. Develop and implement a free film program with an environmental theme. **(SP: Education, Communication)**
4. Determine short and long-term maintenance needs for the Eagleston and Twombly additions, prioritize, and schedule these maintenance projects. **(SP: Education, Communication)**
5. Physical inventory of print collection **(SP: Education, Communication)**

Description of Services Provided

The name of our village is internationally recognized, and the Library provides services to people from across the nation and around the world. The Library has trained personnel available within the library, by telephone, and online.

The Library provides print books and periodicals, audio books, music CDs, entertainment and documentary DVDs, large print books, digital books, magazines, and films for public borrowing as well as other free online resources.

The educational needs of children, young adults, and their families are served through borrowing; story hours; story-telling projects; library visits from teachers and students; and active outreach to public and private schools, daycare facilities, and home-schooling groups.

The literacy goals of the community are supported with the Library's services and resources for English Language Learning; tutoring sessions for public school students and adult learners; and as a research and interlibrary loan center for the Sturgis Public Charter School.

The Library supports and meets the unique needs of our community's special populations, which include at-risk and unhoused singles and families. Outreach service is also available for the distinctive needs of the homebound and institutionalized through delivery of books by a network of volunteers and in cooperation with facilities in our area.

The Library offers space and support for cultural awareness and cooperates with local organizations to promote beneficial services to the families, businesses, and professionals within the Barnstable community.

The Library increased the safety and security of our library patrons and employees and the community in general by funding the installation of a new and enhanced security system both within the Library complex and throughout the Library grounds.



The Library was proud to be invited to participate in the Fall 2016 session of ArtWeek Boston, an innovative arts and cultural festival which is an initiative of the Citi Performing Arts Center. The twice-yearly festival promotes learning, interactive and creative events in Boston and across the Commonwealth.

And locally, we partnered with the Greater Hyannis Civic Association, the Greater Hyannis Chamber of Commerce, and the Hyannis Main Street Business Improvement District to promote a vibrant Main Street and to ensure that the Library continues to act as a center for civic and cultural events.



Summary of Hyannis Library Funding & Permanent Positions (FTEs) Request

Expenditure Category	Actual FY 2016	Approved FY 2017	Proposed FY 2018
Library Funding	\$82,750	\$76,407	TBD
Town of Barnstable	\$463,458	\$476,193	TBD
Total	\$546,208	\$552,600	TBD

Positions	Actual FY 2016	Approved FY 2017	Proposed FY 2018
Full Time Employees	6.0	6.0	6.0
Part Time Employees	2.9	2.9	2.9
Total FTE's*	8.9	8.9	8.9

*TOTAL INCLUDES SECURITY AND CUSTODIAN POSITION

Performance Measures / Workload Indicators

Workload Indicator	FY 2016 Actual	FY 2017 Estimated	FY 2018 Projected
Circulation	134,151	140,000	145,000
Items in Collection	213,686	220,000	225,000
Hours Open	2,153	2,200	2,200
Programs Offered	322	325	335
Volunteer Hours	1,656	1,700	1,750

MARSTONS MILLS PUBLIC LIBRARY

Mission Statement

The Mission of the Marstons Mills Public Library (MMPL) is to meet the informational, educational, recreational, and cultural needs of the residents, schools, businesses, and organizations in the Town of Barnstable through personal service, information resources and public programs. In its role as a village library, MMPL serves as a popular materials center, a reference resource, a computer facility, a community-gathering place, as well as a facility where children are welcomed and nurtured.



Recent Accomplishments

- MMPL was awarded a Citation from the Massachusetts House of Representatives.
- Celebrated the 125th Anniversary with monthly Historical Programming throughout the year.
- Obtained an LSTA "Customer experience in a Digital Age" Grant to train staff in assisting patrons with technological issues.
- Participated in the Annual 'Spectacle of the Trees' celebration, raising over \$16,000 toward the Library's operating expenses.
- Collaborated on the 2nd Annual Marstons Mills Village Stroll.
- Co-Sponsored the First Annual Marstons Mills Village House and Garden Tour with the Marstons Mills Village Historical Society.
- Collaborated with the National Novel Writing Month as a drop in writing center.
- Collaborated with Whelden Memorial Library to sponsor an "End Of Summer Outdoor Concert."
- Hosted several author talks.
- MMPL hosted several successful book launches for local authors with nationally published works.
- Held several workshops on Computer Literacy.

Additional Recent Accomplishments

- Collaborated with local organizations to present the first annual Marstons Mills Christmas Stroll and Celebration.
- Collaborated with the Marstons Mills Historical Society to provide programming of historical significance as well as the first Village House and Garden Tour.
- Continued to expand our Homebound Services Delivery.
- Collaborated with Cape Cod Charitable Fun-Raisers and 18 other Cape Cod non-profits in the Spectacle of Trees Fundraiser.
- Provided free computer classes each week for adult beginners on Tech-Tuesday.
- Collaborated with the Marstons Mills Village Association and the Liberty Hall Club to provide services and programs to support community information and recreational needs.
- Collaborated with the other Barnstable Libraries on the Summer reading Program.



Fiscal Year 2018 Goals and Objectives

(All Goals relate to the nine areas of the Town Council's FY18 Quality of Life Strategic Plan- See Introduction Section)

1. To maintain current open hours (48 hours per week; open Monday- Friday at 9:00 am, Saturday at 10:00am). **(SP: Education, Communication)**
2. To aid in supporting the newly formed Friends of the Marstons Mills Public Library Group. **(SP: Education, Communication)**
3. To continue to partner with the Senior Service Corp and Elder Services to recruit volunteer support for circulation, the children's room and events. **(SP: Education, Communication)**
4. To improve the aesthetics of the Library's landscaping and grounds. **(SP: Infrastructure)**
5. To investigate new and innovative funding ideas. **(SP: Finance)**
6. To provide sufficient and diverse print and Library materials in all formats to meet the interests and needs of all Library users, specifically in the areas of recreation, finance, employment, community services and health. **(SP: Education, Communication)**
7. To provide professional development opportunities to our staff and valued volunteers. **(SP: Education, Communication)**
8. To continue to provide support and access for new information formats and devices such as streaming audio and video, digital e-books and e-book readers and research databases. **(SP: Education, Communication)**
9. To continue to provide outreach to schools and youth organizations in Marstons Mills and to collaborate with schools to provide programs and resources. **(SP: Education, Communication)**
10. To increase collaborations and partnerships with area conservancy, literacy and human service agencies to provide both increased programming and access to those programs. **(SP: Education, Communication)**
11. To work in collaboration with the six other village libraries in Barnstable to provide comprehensive library services to the residents of the Town of Barnstable and to identify areas for collaboration and cost savings. **(SP: Education, Communication, Finance)**

Description of Services Provided

The Library serves the residents of the village of Marstons Mills, the Town of Barnstable, and the Commonwealth of Massachusetts. The Library provides books, magazines, audio CDs and mp3s, music CDs, DVDs, e-book, audio, and digital downloads, e-book readers, databases and Wi-Fi internet access and specialized collections and services for the four primary user groups who comprise our patrons: preschool children and families; school-aged children and families; adult readers and information seekers; and older adults who look to the Library for specific services, recreational programs and continuing education.

Marstons Mills is the third largest village in the Town of Barnstable, but it is second largest in terms of population growth. According to the 2010 census, 19% of Barnstable's overall population resides in Marstons Mills. The village is home to West Villages Elementary School and the Barnstable United Elementary School. Together these schools provide service to 878 students. The village population is composed primarily of working families with children. Most of our population lives on-Cape year-round, and as a result, MMPL is busy throughout all seasons. The Library's primary services are:

- Popular materials center;
- Computer access center;
- Children's information and activity center;
- Lifelong learning center;
- Community meeting and information center; and
- Technology resource center.

The Library has increased the usable size of its building, which has resulted in increased usage and circulation. Like all Barnstable libraries, it is challenged each year to raise sufficient funds through private donations and community fund-raisers to meet the obligations in our operating budget. Despite these obvious disadvantages, however, MMPL circulates over 56,000 items per year.

- The Marstons Mills Public Library offers its users the following services in addition to its circulating collection;
- Special collections include Drama and Theatre arts; Lilith Gordon Women's Poetry Collection; Susan Martin Speculative Fiction; and an extensive Large Print collection;
- Meeting place for many community organizations including the Marstons Mills Historical Society, Academy of Life Long Learning classes, Cape Cod Writer's Center and neighborhood associations;
- Active children's department with story hours, 4-H, home school club, mother-daughter book club, and other after-school activities;
- Regular and special adult programs;
- Homebound delivery service;
- Technology classes and one-to-one technical support for e-readers;



- Partnership with Elder Services to provide volunteer support;
- Designated as a lending site for materials from the Perkins Braille and Talking Book Library;
- Designated as an Administrative site for the IBM Reading Companion Reading and Literacy Program; and
- Collections include materials that support diverse cultures and languages.

Summary of Marstons Mills Library Funding & Permanent Positions (FTEs) Request

Expenditure Category	Actual FY 2016	Approved FY 2017	Requested FY 2018
Library Funding	\$77,520	\$89,495	\$111,073
Town of Barnstable	\$187,752	\$195,262	\$205,392
Total	\$265,270	\$284,757	\$316,465

Positions	Actual FY2015	Actual FY 2016	Proposed FY 2017
Full Time	1.00	1.00	1.00
Part Time	2.50	2.50	3.50
Total FTE's	3.50	3.50	4.50

Performance Measures / Workload Indicators

Workload Indicator	FY 2015 Actual	FY 2016 Estimated	FY 2017 Projected
Circulation	61,300	62,500	63,000
Items in Collection	52,000	52,250	52,250
Hours Open	2,396	2,396	2,396
Programs Offered	310	350	355
Volunteer Hours	1,900	1,976	2,050

OSTERVILLE VILLAGE LIBRARY

Mission Statement

The mission of the Osterville Village Library is to inspire lifelong learning, advance knowledge, and strengthen our community. To fulfill our mission, we rely on library staff, collections, programs and the participation of our patrons and community.

“Libraries open minds, open doors, open lives”



Recent Accomplishments

- The Library hired a new Youth Services Librarian - Jan Ham, who comes to us with an extensive background in STEM. Jan received her Bachelor of Arts: Children and their Literature, from the University of Connecticut, and her Masters: Library Science & Instructional Technology with School Media Certification, from Southern Connecticut College.
- To assist our patrons with everyday task we have introduced a new Business Center in the library. The center is located in the Anne Williams McGraw Community Room. Patrons have access to a color and black and white copy machine, a fax, and scanner. There is also a shredder that shreds DVD's, CD's and 45 sheets of paper at a time.
- After being in our new building for five years, use of the library has been expanded for use by members of the community. To continue to meet their on-going and growing needs the main level of the atrium was reconfigured to simulate a social bookstore atmosphere, with plenty of tables and chairs for social gatherings. More study and tutoring tables have been added to the Young Adult (YA) section. A couple of Tutoring Rooms have also been made available.
- During this year's Summer Reading Program—*On Your Mark, Get Set READ* —OVL readers logged over 600 reading hours and wrote 50 book reviews.

Additional Recent Accomplishments

- The Library continues to be a resource to the community for its meeting room space; throughout the year, space was actively used for community meetings, State and Local agencies workshops and for private parties.
- Cultural Programming for community access has been expanded. Through our active collaboration with the Cape Cod Conservatory, Joseph Dudzinski brought children in to sing and perform on flute, guitar and violin. The Conservatory Jazz Band kicked-off the Summer Concert Series under the tent during Summer Celebration Week. Brentwood Brass kicked off the Holiday Season with a Sunday performance in the Carolyn Crossett Rowland Fireside Reading Room.
- The Library also hosted many local artists including Paintings by Gerry Tuten, "Creating Beyond the Lens" by Susan Ferriman Jenkins, "The Art of Silk Painting" by Cassia Maia, and the oil paintings of national and state parks and forests by Lance Walker.
- The Library continues to be "the community center" for Village activities. Summer Celebration Week, the library's signature kick-off to the summer season, was a busy and hot day in the village. The morning started with the Children's Road Race and then the Adult 5k Road Race. Village Crafter offered their handmade items on the library lawn throughout the day. The week also hosted a favorite of our dog friendly library, Mutts and Martinis. The concert series kicked off and hundreds of families enjoyed the balmy nights and varied musical offerings throughout July and August. The annual ski and paddleboard sale was another success, transforming the main Meeting Room into a sporting good shop. The summer wrapped up a beautiful new Mercedes Crossover for a lucky Sandwich MA person. Later this year, the library will again host the Dessert Contest for the annual Chocolate Festival and our traditional Easter Egg Hunt.
- To show support to the businesses in our village the library offered a "Black Friday" Special. Children could come and stay at the library, watch a movie, color and make crafts, while adults shopped in the village. This event was extremely well received and attended. This will become an annual event at the library.
- The joint event with Osterville Rotary on Halloween brought hundreds of excited treat or treaters as they paraded through the village led by a fire truck. The children ended up on the library lawn and enjoyed treats and Storytime. The winter Christmas Stroll also brought hundreds of people to the library to enjoy the whimsical holiday display on the lawn and have hot chocolate, which was provided by Cape Cod Academy. Mrs. Claus greeted young children, helps them write letters to her husband, Mr. Claus, and posed for pictures. Festive shoppers enjoyed an open house with sweet treats and music on the old-fashioned player piano. A collection of glass metal and other unique material Menorahs were on display in the lobby showcase.
- Collaboration with other community nonprofits continues to grow. In addition to the Cape Cod Conservatory, this year the library has been actively collaborating with the Osterville Garden Club, the Osterville Historical Museum, Three Bays Conservation and Armstrong-Kelly Park by conducting joint events. The Library has also worked with Cape Cod Academy through their community service volunteer program to bring additional opportunities to both organizations and to the residents of the village.
- The Three Bays Preservation Inc., in conjunction with the library, presented a 6-part series called "Sea the Vision." Topics included "Implementing the 208 Plan," "Avian Wonders of Dead Neck Island," and "Endangered: the Nitrogen Crisis in our Shared Ecosystem." These lectures were very informative and well attended.
- Cape Cod and the War of the Rebellion Lecture Series kicked-off offering a "Living History" presentation with General and Mrs. Ulysses S. Grant in attendance. This encompassing series focused on topics such "The Rebellion

Record of the Town of Barnstable,” “Letters Home from a Cape Cod Soldier,” Carolyn Ravenscroft presents “Charlotte Bradford: Civil War Nurse,” and “An Irishman’s Journey” from the Civil War to Little Big Horn told through songs.

- Setting the Table, greeted over 300 visitors who came to admire the beautiful table settings for Holidays. The tables, under the design of the Osterville Garden Cub were from fun to fancy.
- To help patrons, the Library has also started a new “Community Assistance Program”. Patrons can help themselves to discount coupons from newspapers that are made available in a basket for them to sort through. In honor of Veterans Day, the library collected three bags of groceries for our Veterans donated by our patrons. As a collection drop off for “Toys for Tots,” the Library delivered over 100 gifts this past holiday season.
- Author visits and panels continued on a wide variety of topics with a mixture of children’s authors such as Salley Mayor, Keri Claiborne-Boyle, Jim Bowen and Sara Hoagland Hunter. Adult authors included Hank Phillippi Ryan, Hallie Ephron, Peter Abrahams, Daniel Payne, Bruce DeSilva, Kathryn Knight, Katie O’Sullivan, Kevin Symons and many more!
- In recognition of our 135th anniversary, over 50 interviews with patrons and local residence have been completed for our 135th Anniversary movie. The movie will recap the history of the Library and preserve the rich role the Library has played in the village since 1892. As the summer of 2017 approaches, we look forward to celebrating the last 135 years as we look to secure the next 135!



Fiscal Year 2018 Goals and Objectives

(All Goals relate to the nine areas of the Town Council's FY18 Quality of Life Strategic Plan- See Introduction Section)

1. Enhance the lives of the residents of Barnstable by serving as a cultural, social and intellectual center for the community, through access to our library's collection, programming and special events. **(SP: Education, Communication)**
2. Remain true to our traditions while growing and developing to be a destination library. **(SP: Education, Communication)**
3. Work in collaboration with the other six Barnstable Village Libraries to provide comprehensive library services to the residents of the Town of Barnstable, including cooperative planning, programming and services/resource sharing; including grants, sponsorships and individual donations in order to maintain and expand library services. **(SP: Education, Communication)**
4. Continuously evaluate our collection and its development policies for all areas of the library, making appropriate adjustments to support the evolving needs of the community. **(SP: Education, Communication)**
5. Reach out and build our donor base and awareness of the importance of libraries in this changing world. **(SP: Education, Communication)**



Halloween Parade Aftermath



Mutts and Martinis



Mrs. Claus at Stroll

Description of Services Provided

As we celebrate our 135th Anniversary of the Osterville Village Library and five years in our new building, the library has served both as a resource for continued learning and as a center for village traditions. Since the new library building opened its doors in 2012, the Library's role in the village and the Town has been evolving through its enriched programming and resources; it has become a 21st century library - the cultural, social and intellectual center for the community, while continuing the rich traditions that have always been the hallmark of the library to the village.

The Osterville Village Library is the only Barnstable Library that is open seven days a week throughout the year and offers the following:

- Collection Specialties: Travel, Cooking, Crafting, Art, Business & Finance, extensive large print books, nonfiction, music and DVD collections;
- Two full time librarians, specializing in Children's and Adult Services and Reference;
- A meeting place for community groups including: the Osterville Business Professionals Association, the Osterville Men's Club, the Osterville Garden Club, the Osterville Village Association, Business Network International, Barnstable Land Trust, Cape Cod Writers' Center, Lesley College, and many condominium association among several others;
- Meeting room facilities, that can seat up to 100 people along with state of the art audio-visual capabilities, made available to elected officials, local businesses and nonprofits;
- Public access to computers, and office technology, (scan, fax, shred and copying) both PC and Mac's plus computer use training;
- Notary Public Service;
- Children's programs to enhance learning and expose children to the world through STEAM and creative thinking;
- Monthly book discussion groups;
- Art shows by local artists and school groups;
- Volunteer opportunities; and
- On-going book sales managed by the Friends of the Library.

Fundraising is continuous focus:

- In June, the library secured an anonymous matching donation of \$100,000 to further motivate donations to the library's 2016 annual appeal;
- The "Experience Osterville" guide is in its fifth year and continues to be a successful mainstay, both in popularity and as a fundraiser for the library. The audience has grown significantly and currently exceeds 30,000 readers in print and over 15,000 online;
- The 40th Annual Spring Golf Tournament was held in late May. Golfers enjoyed a picture perfect day for golf on the pristine course at the Wianno Golf Course. Golf was followed by dinner and silent auction in the newly renovated Main Dining Room at the Wianno Club—a spectacular evening!;
- The Library held its annual car raffle for the 24th consecutive year. A Mercedes-Benz GLA Crossover, purchased from Mercedes-Benz of Westwood, graced the lawn of Library and was won by a local Sandwich resident;
- The 36th Annual Cape Cod 5K Championship Road Race to benefit the OVL, was a huge success with over 400 runners. This year a new course was re-designed and runners left from in front of the library. The Osterville Village Library is fortunate to be the beneficiary of this fundraising event. We would like to thank Sean Doherty and Centinel Financial for their efforts in holding this event on our behalf;
- The 22st Annual Clam Bake was held during summer celebration week, with nearly 200 attendees the event has evolved into more of a family friendly event with the addition of a children's menu. A lovely evening, great food, fun music and a successful silent auction. Also during summer celebration week, the library held its 4th Annual Mutts and Martinis "Yappy Hour", a canine and human cocktail event and a signature event for our dog friendly library. This year, our special guest was "Muddy Paws" who conducted agility training that was enjoyed by the canine and their guests; and
- The summer ended on a high note with The Classic Whiffs, Yale University's Whiffenpoofs Alumni Chorale. Thirteen men from all over the country came together in Osterville to sing popular tunes in a cappella style.

Summary of Osterville Village Library Funding & Permanent Positions (FTEs) Request

Expenditure Category	Actual FY 2016	Approved FY 2017	Projected FY 2018
Library Funding	\$243,900	\$252,900	TBD
Town of Barnstable	\$354,200	\$492,700	TBD
Total	\$598,100	\$745,600	TBD

Positions	FY 2017 Actual	FY 2018 Proposed
Full Time	4.0	5.0
Part Time	13.0	11.0
Total FTE's	17.0	16.0

Performance Measures / Workload Indicators

Workload Indicator	FY 2016 Actual	FY 2017 Estimated	FY 2018 Projected
Total Circulation	94,833	97,000	99,000
Number of items in Collection	68,977	71,120	73,000
Total Hours Open	2,475	2,500	2,500
Programs Held	385	375	375
Volunteer Hours	4,279	4,600	4,700

STURGIS LIBRARY

Mission Statement

The Sturgis Library, a historic public library in the village of Barnstable, is dedicated to providing services and resources to meet the needs of a contemporary community while preserving and promoting Cape Cod history.



Recent Accomplishments

- Sturgis Library undertook two important building projects in FY2016. The first was a project to replace the HVAC system in the rear portion of the building, which was originally installed in the 1970s and 1980s. We replaced the old equipment with one central high-efficiency unit which provides heating and cooling to the building. In addition to the HVAC project, we constructed a new, state of the art archival storage space in the basement of the Library. We had outgrown our old archival vault, and had struggled over the years to maintain an optimal climate for archives storage. The new archival storage space will be equipped with a climate control system and a non-chemical, no-water fire suppression system which will protect these one-of-a-kind historic materials from fire and flood. The new storage space is three times the size of our old storage vault, and will provide safe storage for these historic materials for many years to come. These projects were partially funded by two major grants from the Barnstable Community Preservation Committee and the Massachusetts Cultural Facilities Fund, as well as smaller grants from the Cape Cod Five Foundation and the Lothrop Family Foundation. We also received donations from individuals, organizations, and family foundations.
- Sturgis Library, as well as the Cotuit and Osterville Libraries were three of the Star Libraries announced by the *Library Journal* on November 2, 2015. 261 libraries nationwide received a star rating and only 15 libraries in Massachusetts. 11 of the star libraries in Massachusetts are from the Cape and Islands. In Barnstable, Osterville got five stars, Cotuit got 4 stars, and Sturgis Library got 3 stars. This is Sturgis Library's second year as a star library. The *Library Journal* Index is a measurement tool that compares U.S. public libraries with their spending peers based on four per capita output measures: circulation, library visits, program attendance, and public Internet computer use. Scores on the LJ Index are produced by measuring the relationships between each library's statistics and the averages for its expenditure category.

Additional Recent Accomplishments

- We are now proud owners of one of Michael Magyar's giant light sculptures. If you've driven on Route 6A through Sandwich and West Barnstable, you will have noticed the dozens of light sculptures on display around the holidays. Magyar, owner of [The Glass Studio on Cape Cod](#), created all of the sculptures and now you can add Sturgis Library's whales to the list of Magyar's fanciful creations. The whale sculpture is intended to be a companion piece to our indoor whale mobile *Moby's Pod*, depicting a baby white whale and a pod of adult whales. A whale image graces our Library tote bags along with the words "A Whale of a Library." The whale theme is also a nod to our maritime and Cape Cod history collections.
- Several members of the Sturgis Library staff were recognized for their achievements at the Massachusetts Library Association (MLA) annual conference, which was held in Hyannis in May. Each received a *Paralibrarian Recognition of Achievement (PARA) Certificate*: Circulation Assistants Katherine Tolliver-Level 1, Lisa Conway-Level 2, Cathy Pastva-Level 2, Cataloger Magdalena Brancato-Level 2, and Assistant Director Karen Horn-Level 4. In addition, Karen Horn received the *MA Library Support Staff Advocate of the Year* award for her work on behalf of paralibrarians in Massachusetts and the New England region. Karen has advocated extensively for the professional advancement of non-degreed librarians and support staff throughout her career. This past year she designed and implemented a self-directed, bite-size learning program at Sturgis Library and was invited to speak at the annual conference where she highlighted the benefits of this approach and encouraged library directors across the state to offer similar programs for their staff.
- Sturgis Library received a \$500 grant from the Cape Cod Antique Dealers Association. Each year the Association awards grants to Cape Cod historical associations, museums, cultural centers, and libraries for programs or projects that will add to the public's appreciation of antiques and Cape Cod heritage. The grant funds will be used to preserve and protect the Library's collection of historic gravestone rubbings.
- The Library held their first Whale of an (Online) Auction, which offered dozens of high-quality donated items to bidders from around the country. Other major fundraising events included the annual Library Dinner at the Cummaquid Golf Club, a jewelry sale, plant and garden sale, holiday ornament and décor sale, antiques show and sale, and an event featuring The History Girls (Sally Cabot Gunning, Theresa Mitchell Barbo, Nancy Rubin Stuart and Deborah Swiss). Sturgis Library must raise 60% of its funding each year from private donations, events, and other fundraising activities.
- The Library sponsored over 200 programs, exhibits, and events for adults, young adults, and children, including lectures, music and craft programs, art workshops, the Armchair Traveler series, Star Wars Con, and other well-attended programs and events. Together with the six other Barnstable village libraries, the Library participated in the annual collaborative Summer Reading Program.



Fiscal Year 2018 Goals and Objectives

(All Goals relate to the nine areas of the Town Council's FY18 Quality of Life Strategic Plan- See Introduction Section)

1. To wrap up our 150th anniversary celebration in August of 2017 with a special community event. **(SP: Education, Communication)**
2. To work in cooperation with the six other village libraries in Barnstable to provide comprehensive library services to the residents of the Town of Barnstable, including cooperative resource sharing services, reference and information services, local history and genealogy research services, cooperative planning, programming, and scheduling of events. **(SP: Education, and Communication)**
3. To act as a community gathering place and center for civic, cultural, and other events. **(SP: Education, Communication)**
4. To identify and attract new sources of funding, including support from public and private grant funding agencies, foundations, businesses, and individuals. **(SP: Finance)**
5. To provide increased access to the library's Special Collections, including our genealogy, maritime, and Cape Cod history collections, and to enhance and preserve the collections. In addition, to provide comprehensive reference service in this area, as well as general reference service to the public. **(SP: Education, Communication)**
6. To offer diverse and comprehensive programs and services to adults, young adults and children, including curriculum support and lifelong learning opportunities. **(SP: Education, Communication)**

Description of Services Provided

The library:

- Supports the lifelong pursuit of personal, vocational, cultural, and intellectual enrichment;
- Fosters literacy, curiosity, and creativity in library users of all ages;
- Promotes the free exchange of ideas and serves as a community meeting place;
- Offers a gateway to emerging technologies and informational databases which enhance traditional resources; and
- Serves as a regional archive and research center for the study of Barnstable County history, genealogy, and maritime culture.

The Sturgis Library offers Barnstable and Cape Cod residents and visitors a comprehensive range of library services six days a week throughout the year. The Library's main service roles and priorities are summarized as follows:

- Community;
- Knowledge;
- Historic Preservation; and
- Technology and Innovation.

One of Sturgis Library's primary service roles is to provide specialized research collections, services and facilities for the study of Cape Cod history, genealogy and maritime culture. Unique among libraries of the Town and County of Barnstable, the Sturgis Library is distinguished for the scope and depth of its special collections and the services it provides to students, genealogists, historians, and others interested in finding out about the rich history of Cape Cod and the Islands. Access to the Library's historical collections and archives is provided free of charge to all researchers.

Another of the Library's important missions is to act as a primary cultural and community center. A full series of special programs, speakers and exhibits throughout the year adds to the educational and recreational opportunities available to residents of all ages. Groups and organizations from around the community have access to the Library's meeting space, and tourists and visitors come to tour our historic building.

Characteristics and Specializations

The Sturgis Library is a historic public library and research archive located in Barnstable Village. The original historic building was constructed in 1644, which gives the Sturgis Library the distinction of being the oldest library building in the country. The Sturgis Library's special collections include the Lothrop Genealogy & Local History Collection and the Henry Crocker Kittredge Maritime Collection, which are used by researchers around the country. The Library's extensive research archives include ship's logs, whaling journals, manuscripts, family histories and genealogies, diaries, correspondence, photographs, cemetery records, early land deeds, and maps dating back to Barnstable's first settlement. Online services include access to digital archives of photographs, documents, deeds, postcards, and the Barnstable Patriot newspaper from 1830 to 1930. The Sturgis Library also offers in-library access to *Ancestry.com Library Edition*, and home access to *Heritage Quest* genealogical databases.

In addition to a wide variety of fiction and nonfiction books for readers of all ages, the Sturgis Library has a large selection of movies on DVD, audiobooks, ebooks, and one of the largest music collections on the Cape. There is a circulating collection of books about Cape Cod and by Cape Cod authors, as well as a dynamic selection of materials for young adults and children.

Special services include free internet and wireless access; service to homebound patrons; and fax, scanning, and photocopying services. We offer extensive research assistance, from homework help to genealogy assistance. We host one of the only seed lending libraries on Cape Cod.

The Library maintains an attractive and busy Book, Gift, and Mini-Thrift Shop year round. Proceeds from the shop go to enhancing library services and programs, and preserving our historic collections and building.

The Library offers an active schedule of special programs, speaker series, exhibits, and displays for all ages. In addition to weekly programs for children and monthly programs for adults, the library hosts a scholarly book discussion group. The library sponsors an on-going exhibit of artwork by local artists and crafters, and has monthly displays of collectibles, artifacts, antiques, and other items of local interest.

In addition to the Sturgis Library's busy schedule of events and activities, the library hosts meetings and events sponsored by other area organizations, including the Barnstable Historical Society, Civic Association, Friends of Barnstable Harbor, Coast Guard Heritage Museum, and other organizations. Our meeting spaces are available to local groups of all kinds. We welcome visits by school and other groups, and are happy to organize special tours of our historic building for groups or individuals.



Summary of Sturgis Library Funding & Permanent Positions (FTE's) Request

Category	Actual FY 2016	Approved FY 2017	Proposed FY 2017
Library Funding	\$325,800	\$279,902	TBD
Town of Barnstable	\$232,046	\$239,333	TBD
Total	\$557,846	\$519,265	TBD

Positions	Actual FY 2017	Proposed FY 2018
Full Time	4.5	4.5
Part Time	2.3	2.3
Total FTE's	6.8	6.8

Performance/Workload Indicators

Workload Indicator	FY 2016 Actual	FY 2017 Estimated	FY 2018 Projected
Circulation	75,101	76,000	77,000
Items in Collection (including downloadable materials)	192,832	210,000	215,000
Hours Open	2,013	2,100	2,100
Programs Offered	176	220	225
Volunteer Hours	827	1,000	1,200

WHELDEN MEMORIAL LIBRARY

Mission Statement

Our mission is to serve the village of West Barnstable by providing popular reading materials, reference resources for independent and formal learning, and electronic access to the information network. Our mission is to preserve and promote the heritage of both West Barnstable and Cape Cod. Our Library serves the Village as a meeting place and a forum for civic and cultural events.



Recent Accomplishments

- In 2016 we began the project of revitalizing and updating our building with new paint and window treatments.
- Our children's room has been revived with fresh paint, new educational toys, and a computer learning station. We have installed two weekly children's programs: Tuesday morning Storytime, and Saturday morning Storybook Yoga Classes in addition to our monthly craft activities and special programs.
- Through the dedication and hard work of the Friends of Whelden Library, we further improved the existing condition of the Library's basement in order to expand the revenue brought in by our book sales. The Friends of Whelden increased their fundraising efforts by doubling their Book Store hours.
- The library increased its programs by 54% this year. We offered events for adults, young adults, and children including Author Talks, Film and Gardening Lectures, Craft Programs, Artist Appearances, weekly Storytimes and Yoga Classes. Consequently, we had a 78% overall increase in attendance at library programs.
- We participated with the other six Barnstable village libraries in the annual collaborative State Wide Summer Reading Program.
- We continue to collaborate with the Senior Center by providing a SHINE representative to the community on the 3rd Monday of each month.

Additional Recent Accomplishments

- Whelden sponsored several successful fundraising events such as the Time and Talent Auction as well as Whelden in Bloom, and our annual Friends Holiday Boutique event, which brought in needed revenue. We also provided a Primary Election Day Snack Bar and Chowder Lunch.
- We collaborated with the Marstons Mills Library to host an End of Summer Concert and Picnic on the Lawn. Over 80 friends and neighbors gathered to enjoy an evening of food, fun and music.
- We made a more coordinated effort to share resources, staff and materials with the other Barnstable Libraries.
- We collaborated with Marstons Mills Public Library to secure a Federal LSTA grant for Digital Literacy and Professional Development. The Customer Experience in the Digital Age grant will allow us to provide training opportunities to our staff members in the use of digital and electronic devices. This in turn will afford the opportunity to our patrons to also learn a variety of emerging technologies.

Fiscal Year 2018 Goals and Objectives

1. To continue revitalizing and updating our building. **(SP: Infrastructure)**
2. To expand and increase our fundraising efforts. **(SP: Finance)**
3. To continue to collaborate with the six other Barnstable village libraries to provide the best possible services to the residents of the Town of Barnstable. **(SP: Education, Communication)**
4. To continue to increase programming for both adult and young patrons. **(SP: Education, Communication)**
5. To continue to evaluate our collection for all areas of the library to meet the evolving needs of our patrons. **(SP: Education, Communication)**
6. To expand and relocate our adult large print book collection. **(SP: Education, Communication)**
7. To offer professional development opportunities to our staff and volunteers. **(SP: Education, Communication)**



Characteristics and Specializations

The Whelden Memorial Library is a historic building named in honor of Martha Lee Whelden, a schoolteacher in West Barnstable in the 1880s who was renowned for encouraging her students to read. Information literacy, lifelong learning and serving the village of West Barnstable continue to be our highest priority.

- Whelden Memorial Library is the hub of our community and center for village traditions. We serve the residents and visitors of West Barnstable, the Town of Barnstable, and Cape Cod.
- We offer meeting space for various civic groups and clubs and also offer tutoring space for both young and adult learners.
- We continue to serve all user groups by providing an extensive collection of print books, audio books, digital downloads, magazines, music CDs, Wi-Fi internet access and databases.
- Our role in the community is expanding as we increase our services to children and young families through a renewed commitment to programming and collection development.
- We house an extensive history of West Barnstable in a well indexed archival collection. This index is also available on-line.
- Thanks to the Barnstable Beekeepers, we hold an extensive collection of books and DVDs on the topic of beekeeping.
- Our fundraising activities are diverse; we have a full complement of Trustees and an excellent Friends Group that is always supportive and dedicated. Our collective efforts include auctions, annual appeals, suppers, wine and food tastings, book and gift sales, raffles, and participation in the West Barnstable Village Festival.

Description of Services Provided

- Whelden Memorial Library serves the residents and visitors of West Barnstable, the Town of Barnstable, and Cape Cod. We are the hub of our community and center for village traditions.
- We offer meeting space for various groups and clubs and tutoring space for young and adult learners.
- We continue to serve all user groups by providing an extensive collection of print books, audio books, digital downloads, magazines, music CDs, Wi-Fi internet access and databases.
- Our role in the community is expanding as we increase our services to children and young families through a renewed commitment to programming and collection development.
- We house an extensive history of West Barnstable in a well indexed archival collection. This index is also available on-line. Thanks to the Barnstable Beekeepers, we hold an extensive collection of books and DVDs on the topic of beekeeping.
- Our fundraising activities are diverse; we have a full complement of Trustees and an excellent Friends Group that is always supportive and dedicated. Our collective efforts include auctions, annual appeals, suppers, wine and food tasting, book and gift sales, raffles, and participation in the West Barnstable Village Festival.

- We offer a wide range of volunteer opportunities.
- We continue to offer homebound book delivery services.

Summary of Whelden Memorial Library Funding & Permanent Positions (FTEs) Request

Expenditure Category	Actual FY 2016	Approved FY 2017	Proposed FY 2018
Library Funding	\$58,200	\$69,006	TBD
Town of Barnstable	\$105,301	\$109,124	TBD
Total	\$163,350	\$178,130	TBD

Positions	Actual FY 2017	Proposed FY 2018
Full Time	1.0	1.0
Part Time	1.5	1.5
Total FTE's	2.5	2.5

Performance/Workload Indicators

Workload Indicator	FY 2016 Actual	FY 2017 Estimated	FY 2018 Projected
Circulation	48,612	49,500	50,000
Hours Open	1,612	1,612	1,612
Registered Patrons	1,251	1,300	1,400
Internet Uses	3,120	4,000	5,000
Interlibrary Loans- provided	8,208	8,500	9,000
Interlibrary Loans- borrowed	8,590	8,700	9,000
Materials/Holdings	48,177	49,000	49,500

