



TOWN OF BARNSTABLE, MASSACHUSETTS
2018 OPERATING BUDGET



Mark S. Ells
Town Manager
May 4, 2017





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Town of Barnstable
Massachusetts**

For the Fiscal Year Beginning

July 1, 2016

Executive Director

*The Government Finance Officers Association of the United States and Canada (GFOA) has presented a Distinguished Budget Award to the Town of Barnstable for the fiscal year beginning July 1, 2016. The award is the highest form of recognition in governmental budgeting. In order to receive this award, a government unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device. This is the **sixteenth consecutive year** that the Town of Barnstable has been presented with this prestigious award.*

The criterion on which the award for fiscal year 2017 was based is that which has been used as a guide in preparing the budget for fiscal year 2018. Therefore, it is my belief that the Capital and Operating budgets presented for fiscal year 2018 conform to program requirements, and I will submit them to GFOA to determine their eligibility for another award. My Staff, Mark Milne, Finance Director, and Robert O'Brien, Budget Director, are to be congratulated for their parts in this and the previous fifteen awards.

Mark S. Ells
Town Manager

FY 2018 BUDGET ACTION CALENDAR

Mon Aug 1 2016	Departments begin gathering data and photos to support Capital & Operating Budgets
Mon Sep 19 2016	Town Manager & School Superintendent develop annual policy agreement on allocation of projected FY 2018 revenue
Sat Sep 24 2016	Town Council meets to review and update their Strategic Plan
Fri Sep 30 2016	Town Manager issues instructions to Departments for FY 2018 Operating & Capital budgets
Mon Oct 24 2016	Municipal Departments submit preliminary listing of any proposed FY 2018 position changes with supporting justification to Human Resources with copy to Town Manager
Wed Nov 9 2016	Town Manager conducts public hearing on Calendar Year permits and fees
Thur Nov 10 2016	HR Director submits position changes summary including comments to Town Manager
Mon Nov 14 2016	Departments submit CIP project data sheets with supporting photos and review of existing capital projects.
Tue Nov 22 2016	Town Manager begins formal review of CIP project requests with individual Department Managers
Mon Nov 28 2016	CIP scoring team begins review and scoring individual projects
Thur Dec 15 2016	Annual Organization of Town Council (TM must submit budget to Town Council within 170 days per M.G.L. 44 § 32) (Friday, June 2, 2017)
Tue Dec 21 2016	Final day for CIP scoring team to complete and submit individual project scores
Wed Dec 21 2016	Department Managers submit Operating Budget Decision Packages including photos
Wed Jan 18 2017	Department Managers submit Operating Budget Narratives including photos
Thur Jan 19 2017	Town Council conducts joint meeting/workshop with School Committee in accordance with the Town Charter
Tue Jan 24 2017	Town Manager begins review of Operating Budget requests with Dept Managers
Tue Feb 14 2017	Town Manager conducts public hearing on Fiscal Year permits and fees
Wed Mar 15 2017	Town Manager submits recommended FY18 Capital Budget to Clerk of Town Council per Part VI, Section 6-5 (a) of the Charter (TC must adopt plan BEFORE June 1, 2017)
Tue Mar 16 2017	Town Council conducts first reading of FY18 Capital Budget Orders
Fri Mar 17 2017	Town Council publishes FY18 Capital budget & hearing dates in local paper
Tue Apr 4 2017	Adopted FY18 School budget due to Town Manager
Thur Apr 6 2017	CFAC submits their review of recommended FY18 Capital Budget to Town Council
Thur Apr 6 2017	Town Council conducts first public hearing on FY18 Capital Budget per Part VI Section 6-5 of the Charter (hearing to be held not less than 14 days after publication)
Thur Apr 20 2017	Town Council conducts second public hearing on FY18 Capital Budget per Part VI Section 6-5 of the Charter
Thur May 4 2017	Town Manager submits recommended FY18 Operating Budget to the Town Council (TC must adopt budget within 45 days (Jun 17), otherwise it becomes part of FY18 appropriations per Section 6-3 (b))
Fri May 5 2017	Town Council publishes summary of FY18 Operating Budget and Hearing dates/info in a local paper per Part VI Section 6-5
Thur May 18 2017	Town Council conducts first reading of FY18 Operating Budget Orders
Wed May 31 2017	Last weekday FY18 Capital Improvements Plan can be adopted by Town Council per Part VI, Section 6-5 (d) of the Charter
Thur Jun 1 2017	CFAC submits their review of recommended FY18 Operating Budget to Town Council
Thur Jun 1 2017	Town Council conducts first public hearing on recommended FY18 Operating Budget (Public hearing must be held not less than 14 days after such publication)
Thur Jun 8 2017	Town Council conducts second public hearing on FY18 Operating Budget
Thur Jun 15 2017	Town Council conducts third public hearing on FY18 Operating Budget (if needed)
Fri Jun 16 2017	Last weekday FY18 Operating Budget can be adopted by Town Council per Part VI Section 6-3 (b) of the charter (TC must adopt within 45 days of receiving budget)
Fri Jun 2017	Unless otherwise provided for in the vote of Town Council <u>or</u> encumbered by <u>contractual obligation</u> , balances of Specific appropriations authorized during & before FY 2015 revert to the General Fund (General appropriations expire at close of FY18)



Open Budget

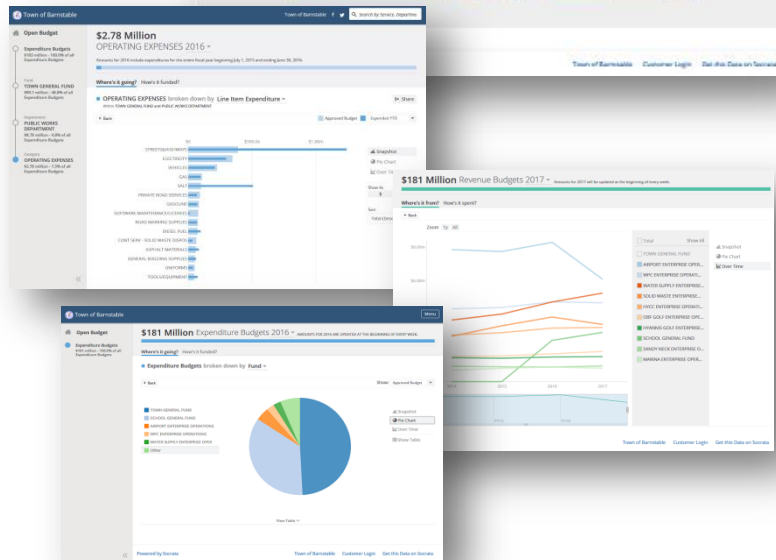
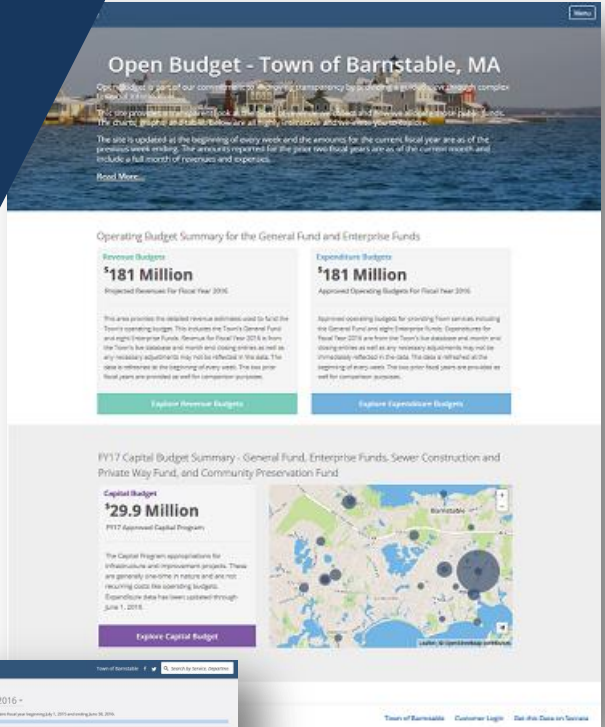


The Town of Barnstable's operating and capital budgets are now on line at <http://budget.townofbarnstable.us>

What is it?

Open Budget is part of our commitment to improving transparency by providing a guided view through complex financial information.

This site provides a transparent look at the types of revenue we collect and how we allocate those public funds. The charts, graphs, and tables included are all highly interactive and we invite you to explore.



2018