

GROWTH MANAGEMENT DEPARTMENT

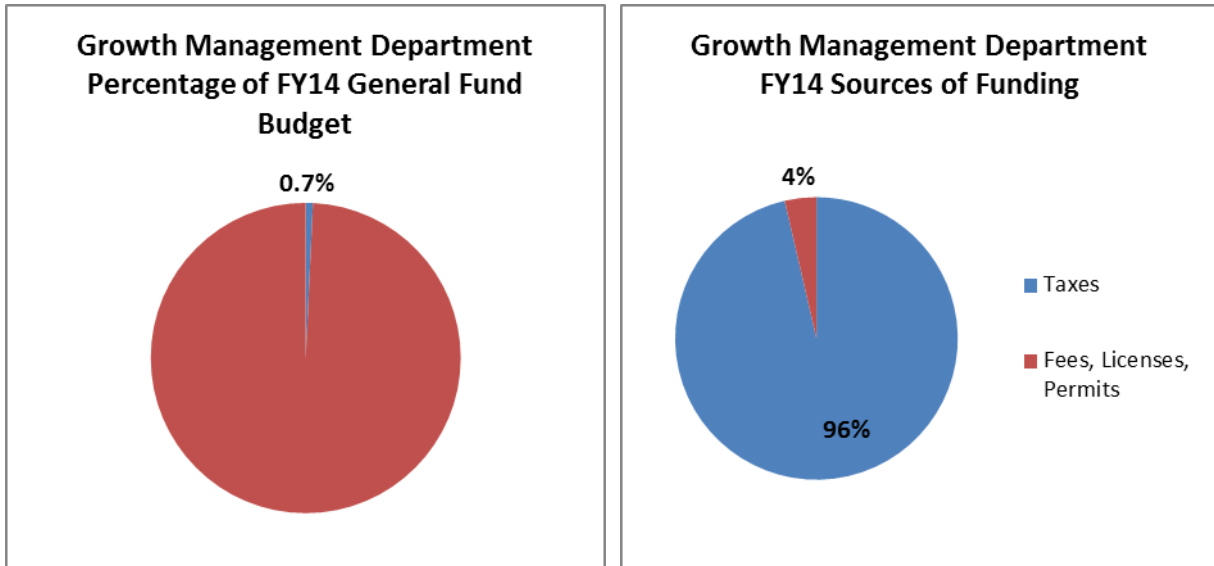
Mission: Preserve the character of Barnstable's seven villages and improve residents' quality of life by developing and implementing land use, community development, regulatory, traffic and property management strategies to support and promote sustainable economic development.



**Growth Management
Administration**

- Community Development**
- Comprehensive Planning**
- Economic Development**
- Property Management**
- Regulatory Review**
- Traffic & Parking Management**

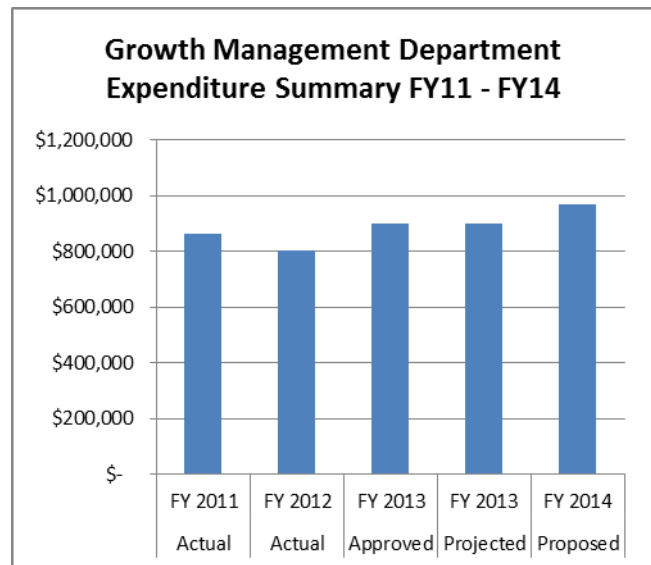
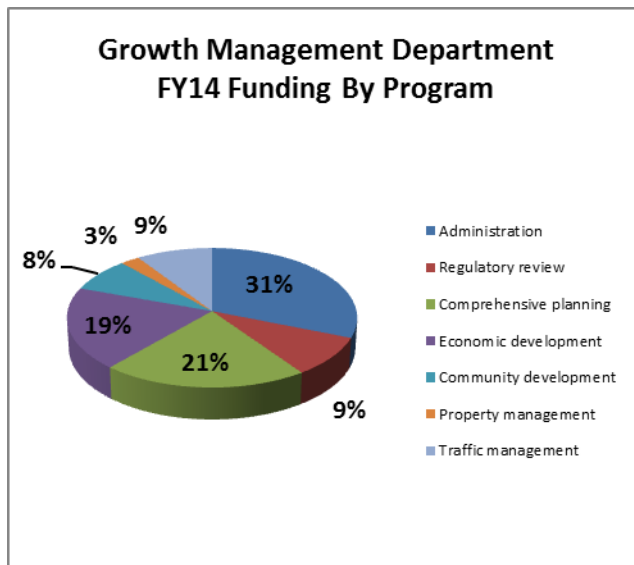
FY 2014 DEPARTMENT FINANCIAL DATA



The Growth Management Department budget represents less than 1% of the total general fund operating budget. Funding sources are comprised of fees and taxes with 96% of the department's funding coming from tax support.

**SUMMARY OF DEPARTMENT EXPENDITURES AND FUNDING RESOURCES
GROWTH MANAGEMENT DEPARTMENT**

Expenditure Category	Actual FY 2011	Actual FY 2012	Approved FY 2013	Projected FY 2013	Proposed FY 2014	Change FY13 - 14	Percent Change
Personnel	\$ 772,637	\$ 717,425	\$ 801,737	\$ 801,300	\$ 870,035	\$ 68,298	8.52%
Operating Expenses	88,211	87,377	99,700	99,000	98,400	(1,300)	-1.30%
Capital Outlay	-	-	-	-	-	-	0.00%
Total Expenditures	\$ 860,847	\$ 804,803	\$ 901,437	\$ 900,300	\$ 968,435	\$ 66,998	7.43%
Full-time Equivalent Employees	13.15	12.35	11.50		12.00	0.50	
Sources of Funds							
Taxes	\$ 830,825	\$ 757,162	\$ 828,437	\$ 861,300	\$ 933,435	\$ 104,998	12.67%
Fees, Licenses, Permits	30,002	47,640	73,000	39,000	35,000	(38,000)	-52.05%
Interest and Other	20	-	-	-	-	-	0.00%
Total Sources	\$ 860,847	\$ 804,803	\$ 901,437	\$ 900,300	\$ 968,435	\$ 66,998	7.43%



Administration, which includes all department operating expenses, is the largest budget area for this operation representing 31% of the budget. Comprehensive Planning and Economic Development are the next largest program areas representing 21% and 19%, respectively.

SUMMARY OF SIGNIFICANT BUDGET CHANGES FOR DEPARTMENT

The proposed FY14 budget for the Growth Management Department is \$968,435. This is an increase of 7.4 percent over the FY13 approved budget. The growth in personnel costs includes the addition of 0.5 full-time equivalents under the Economic Development program, contractual pay increases and the transfer of \$5,000 from the Town Manager's budget to pay for the seasonal Guyer Barn Director. Additionally, one-half of a Division Assistant position is being transferred from the Property Management Function area to the Administration Function area aligning the position with the functional area where it spends a majority of its time. Operating expenses are reduced by \$1,300 for cellular phone expenses that are consolidated under the Information Technology Division.

A half-time Arts and Culture Coordinator position under Economic Development is being increased to full-time with a focus on the Town's Arts programs. Recognizing the importance of the arts in a vibrant community, the Town of Barnstable has established THE HyArts (Hyannis Arts) DISTRICT to enhance and enrich the quality of life for residents and visitors by coordinating and supporting activities promoting arts and culture. The Town has partnered with many local and regional arts organizations to establish THE HyArts DISTRICT as a regional center for the creative and performing arts. Our partners include the Massachusetts Cultural Council, Cape Cod Art Association, Hyannis Main Street Business Improvement District, Arts Foundation of Cape Cod, Hyannis Area Chamber of Commerce, Cape Cod Chamber of Commerce and Town of Barnstable. The success of these efforts requires a full-time position to coordinate activities and the multiple organizations involved.

Tax support is increasing \$105,000 to support the FY14 propose budget.

FY 2014 DEPARTMENT GOALS

The department's goals support the following Town Council Strategic Plan Goals: Finance, Public Health and Safety, Infrastructure, Economic Development, Housing, Regulatory Access and Accountability, Environment and Natural Resources, Quality of Life, and Communications.

Short Term

1. Economic development strategies - Complete and submit Gateway City Housing Development Incentive Plan, Compact Neighborhood Certification, Chapter 40 R District Approval and the HUD CDBG Neighborhood Revitalization Strategy Area Plan. Complete strategy for Regional Commercial Center retail centers with Cape Cod Commission.
2. Continue Sewer Connection Program using CDBG funds to assist eligible households with sewer connection fees.
3. Continue to participate in and access benefits from Gateway Cities.
4. Continue working with Centerville Village on Falmouth Road commercial node, Barnstable Village Cultural District Application, Osterville Business district Sign Code reform and Marstons Mills Village Center.

Long Term

1. Continue to promote sustainable development in Downtown Hyannis Growth Incentive Zone, Regional Commercial Center and Village Centers, in coordination with the Comprehensive Plan and Village Plans, to provide new employment opportunities, retain existing jobs and businesses and provide new revenue.
2. Implement strategies to support diverse housing types to better address local need. Continue to access funding opportunities, including Gateway Cities, to assist with appropriate development.
3. Provide professional expertise and technical assistance across Growth Management disciplines to assist the public, town staff, boards, committees, commissions and applicants and facilitate Comprehensive Plan and Village Plan implementation.
4. Continue communication and collaboration with Town departments, businesses, organizations, state and county agencies to ensure best possible outcomes for project implementation.

DECISION PACKAGE REQUESTS

1. Arts & Culture Coordinator Part Time Position Salary

\$38,013 Requested

\$38,013 Recommended

Change funding for this position from part time to full time General Fund. This Economic Development position provides support for the Hyannis Arts District programming, which includes the programming and management of properties at 46 and 50 Pearl Street, the Guyer Barn, the Artist Shanty Program, Aselton Park Summer Performance Series and routinely works with organizations and events town wide. With the much desired and economically important designation of the Hyannis HyArts Cultural District by the State, more time and attention is required for support. Barnstable Village is also pursuing this designation. It would be this position that would provide the support for that District as well. In addition, this position secures grant funds and conducts an extensive marketing program both independently and cooperatively that brings Downtown Hyannis to the attention of a broad range of residents and visitors.

PROGRAMS/FUNCTIONS

ADMINISTRATION FUNCTION

Program Description. The Administration Function supports the department's six programs with professional and administrative support. The Director, working with GMD staff, provides professional planning advice and assistance to town residents, the Town Manager, Town Boards, Commissions, Committees and Departments, county and state agencies, and the private sector including landowners, business entities and business organizations. Advice and assistance issues include land use, infrastructure, transportation, capital improvement, environmental issues and impacts, economic development and downtown revitalization. Activities include payroll, billing, grant administration, CPA fund administrative assistance, personnel functions and assistance with property management. GMD administrative staff provides direct support to Barnstable Economic Development Commission, Barnstable Historical Commission, Housing Committee, and the Hyannis Main Street and Waterfront Historic District Commission.

**SUMMARY OF PROGRAM EXPENDITURES AND FUNDING RESOURCES
ADMINISTRATION**

Expenditure Category	Actual FY 2011	Actual FY 2012	Approved FY 2013	Projected FY 2013	Proposed FY 2014	Change FY13 - 14	Percent Change
Personnel	\$ 145,060	\$ 132,247	\$ 174,138	\$ 174,000	\$ 201,916	\$ 27,778	15.95%
Operating Expenses	33,716	80,564	99,700	99,000	98,400	(1,300)	-1.30%
Capital Outlay	-	-	-	-	-	-	0.00%
Total Expenditures	\$ 178,776	\$ 212,811	\$ 273,838	\$ 273,000	\$ 300,316	\$ 26,478	9.67%
Full-time Equivalent Employees	0.00	2.50	2.50		3.00	0.50	
Sources of Funds							
Taxes	\$ 178,756	\$ 212,811	\$ 273,838	\$ 273,000	\$ 300,316	\$ 26,478	9.67%
Interest and Other	20	-	-	-	-	-	0.00%
Total Sources	\$ 178,776	\$ 212,811	\$ 273,838	\$ 273,000	\$ 300,316	\$ 26,478	9.67%

COMMUNITY DEVELOPMENT FUNCTION

Function Description. The Community Development program mission is to strengthen and renew neighborhoods in Barnstable and enhance and enrich the quality of life for the Town's residents through housing and community development planning, funding and implementation.

- **Community Development Block Grant Program:** CDBG is directed by the Five Year Consolidated Plan and the Annual Action Plans. CDBG grant funds from the U.S. Department of Housing and Urban Development are allocated to activities that assist the Town's low and moderate-income residents. During FY 2013, the Town provided CDBG funding for projects that created affordable housing units for rent or homeownership; help eligible homeowners rehab their primary residence; connect to Town sewer; provided assistance to small business owners to establish, stabilize or expand their business in Barnstable; projects that implemented public facility improvements including ADA handicap access and energy efficiency; and for public services.
- **Community Housing:** Community Housing implements the state and locally approved housing plan; monitors the Town's affordable housing stock for compliance with permit requirements and deed restrictions; works with the Department of Housing and Community Development to update the Subsidized Housing Inventory; provides assistance to the Town Manager's Office, ZBA and Planning Board for affordable housing project review; works with the Community Preservation Committee on affordable housing projects; and provides primary support to the Housing Committee.
- **Accessory Affordable Apartment Program:** The Accessory Affordable Apartment Program creates affordable housing to meet the needs of Barnstable residents through the adaptive reuse of existing housing stock. The Accessory Affordable Apartment Program allows residential property improvements that increase affordable housing stock and in turn provide resident property owners with income.

**SUMMARY OF PROGRAM EXPENDITURES AND FUNDING RESOURCES
COMMUNITY DEVELOPMENT**

Expenditure Category	Actual FY 2011	Actual FY 2012	Approved FY 2013	Projected FY 2013	Proposed FY 2014	Change FY13 - 14	Percent Change
Personnel	\$ 113,565	\$ 125,872	\$ 72,086	\$ 72,000	\$ 76,040	\$ 3,954	5.49%
Operating Expenses	-	-	-	-	-	-	0.00%
Capital Outlay	-	-	-	-	-	-	0.00%
Total Expenditures	\$ 113,565	\$ 125,872	\$ 72,086	\$ 72,000	\$ 76,040	\$ 3,954	5.49%
Full-time Equivalent Employees	1.00	1.00	1.00		1.00	0.00	
Sources of Funds							
Taxes	\$ 113,565	\$ 125,872	\$ 72,086	\$ 72,000	\$ 76,040	\$ 3,954	5.49%
Total Sources	\$ 113,565	\$ 125,872	\$ 72,086	\$ 72,000	\$ 76,040	\$ 3,954	5.49%

COMPREHENSIVE PLANNING FUNCTION

Function Description. Comprehensive Planning analyzes and plans for the Town's long-term needs as they relate to economic development, preservation and enhancement of natural and historic resources and provision of adequate public facilities and infrastructure. Recommendations are developed and implementation organized for Town strategies, plans and legislation to promote sustainable development. Comprehensive planning advice, research results and a broad range of information is shared with Town Council, the Town Manager, regulatory boards and Town agencies and committees and the Cape Cod Commission. The Town's long-term planning efforts include strategically planned land use, infrastructure, transportation, capital improvement and environmental, economic development and downtown revitalization.

**SUMMARY OF PROGRAM EXPENDITURES AND FUNDING RESOURCES
COMPREHENSIVE PLANNING**

Expenditure Category	Actual FY 2011	Actual FY 2012	Approved FY 2013	Projected FY 2013	Proposed FY 2014	Change FY13 - 14	Percent Change
Personnel	\$ 89,642	\$ 67,302	\$ 88,139	\$ 88,100	\$ 89,235	\$ 1,096	1.24%
Operating Expenses	46,086	6,813	-	-	-	-	0.00%
Capital Outlay	-	-	-	-	-	-	0.00%
Total Expenditures	\$ 135,728	\$ 74,115	\$ 88,139	\$ 88,100	\$ 89,235	\$ 1,096	1.24%
Full-time Equivalent Employees	2.50	2.00	1.00		1.00	0.00	
Sources of Funds							
Taxes	\$ 135,728	\$ 74,115	\$ 88,139	\$ 88,100	\$ 89,235	\$ 1,096	1.24%
Total Sources	\$ 135,728	\$ 74,115	\$ 88,139	\$ 88,100	\$ 89,235	\$ 1,096	1.24%

ECONOMIC DEVELOPMENT FUNCTION

Function Description. The Economic Development program provides professional staff support to implement the Town's economic development plan. Specific activities include implementing and supporting Hyannis' revitalization; collaborating with the Hyannis Area and Cape Cod Chambers of Commerce and the Downtown Hyannis Business Improvement District; and conducting planning and study initiatives for the Iyannough Road Regional Commercial Center corridor, Hyannis Harbor and the Village centers. Economic Development staff has developed an implementation strategy, based on business outreach, peer review and consultation with professionals. This strategy focuses designated growth areas with active support for village centers.

- **Business Outreach:** This year GMD continued the business outreach program. The Director and GMD's Economic Development team have visited more than 200 businesses. Through this program, we learn about the Barnstable business climate and share the Town's goals and planning initiatives. Most importantly, we engage in open and honest discussion about how Barnstable fares at being "Open for

Business". We are pleased to report that the results continue to be quite positive. This cornerstone communication strategy remains a top priority.

- **Arts and Culture:** The Economic Development Program also implements the Harbor Your Arts (HyA). HyA is a cornerstone initiative for Downtown Hyannis revitalization. This year an important arts and culture program implementation goal was achieved with the state designation of the Hyannis HyArts Cultural District, the sixth in the Commonwealth and the first on Cape Cod to be designated. This designation provides immediate support through marketing and will allow future access to funding when appropriated by the state. Additional Arts & Culture Program initiatives include seeking grants to implement the marketing plan; coordinate and facilitate all arts and culture activities, including the Artist Shanties at Bismore Park, the performing arts program at Aselton Park, the year round Pearl Street artist studios and Hyannis Harbor Arts Center at the Guyer Barn. The Harbor Your Arts program has stimulated collateral development on Pearl Street and attracts and retains Main Street and downtown Hyannis visitors.

SUMMARY OF PROGRAM EXPENDITURES AND FUNDING RESOURCES ECONOMIC DEVELOPMENT

Expenditure Category	Actual FY 2011	Actual FY 2012	Approved FY 2013	Projected FY 2013	Proposed FY 2014	Change FY13 - 14	Percent Change
Personnel	\$ 26,296	\$ 31,170	\$ 137,497	\$ 137,400	\$ 185,438	\$ 47,941	34.87%
Operating Expenses	8,032	-	-	-	-	-	0.00%
Capital Outlay	-	-	-	-	-	-	0.00%
Total Expenditures	\$ 34,328	\$ 31,170	\$ 137,497	\$ 137,400	\$ 185,438	\$ 47,941	34.87%
Full-time Equivalent Employees	0.65	1.65	1.65		2.15	0.50	
Sources of Funds							
Taxes	\$ 10,145	\$ -	\$ 111,497	\$ 102,400	\$ 153,438	\$ 41,941	37.62%
Fees, Licenses, Permits	24,182	35,850	26,000	35,000	32,000	6,000	23.08%
Total Sources	\$ 34,328	\$ 35,850	\$ 137,497	\$ 137,400	\$ 185,438	\$ 47,941	34.87%

PROPERTY MANAGEMENT FUNCTION

Function Description. Property Management maintains an inventory of and, in coordination with Structures and Grounds, manages Land Bank and CPA property acquisitions; supports Bikeway Network implementation at both the local and regional level; and supports the Way to Water program. The Property Management Coordinator secures the services of, and supervises, an AmeriCorps Cape Cod member to assist with property management. The Property Management Coordinator provides primary support, technical assistance and project coordination for the Community Preservation Committee.

SUMMARY OF PROGRAM EXPENDITURES AND FUNDING RESOURCES PROPERTY MANAGEMENT

Expenditure Category	Actual FY 2011	Actual FY 2012	Approved FY 2013	Projected FY 2013	Proposed FY 2014	Change FY13 - 14	Percent Change
Personnel	\$ 48,709	\$ 50,671	\$ 42,442	\$ 42,400	\$ 22,804	\$ (19,638)	-46.27%
Operating Expenses	-	-	-	-	-	-	0.00%
Capital Outlay	-	-	-	-	-	-	0.00%
Total Expenditures	\$ 48,709	\$ 50,671	\$ 42,442	\$ 42,400	\$ 22,804	\$ (19,638)	-46.27%
Full-time Equivalent Employees	1.00	0.85	0.85		0.35	-0.50	
Sources of Funds							
Taxes	\$ 48,709	\$ 50,671	\$ 42,442	\$ 42,400	\$ 22,804	\$ (19,638)	-46.27%
Total Sources	\$ 48,709	\$ 50,671	\$ 42,442	\$ 42,400	\$ 22,804	\$ (19,638)	-46.27%

REGULATORY REVIEW FUNCTION

Function Description. Regulatory Review Program provides assistance to Town residents, property owners, Town Boards, Commissions, Committees and Departments; assists with implementation of the Town's land use ordinances and provides general advice and assistance on day-to-day zoning, planning and historic issues. The Regulatory Review program provides staff support, technical assistance and administrative services to the Planning Board, Zoning Board of Appeals, Old King's Highway Historic District Committee, Barnstable Historical Commission and Hyannis Main Street Waterfront Historic District Commission

SUMMARY OF PROGRAM EXPENDITURES AND FUNDING RESOURCES REGULATORY REVIEW

Expenditure Category	Actual FY 2011	Actual FY 2012	Approved FY 2013	Projected FY 2013	Proposed FY 2014	Change FY13 - 14	Percent Change
Personnel	\$ 264,328	\$ 222,860	\$ 198,910	\$ 198,900	\$ 204,333	\$ 5,423	2.73%
Operating Expenses	377	-	-	-	-	-	0.00%
Capital Outlay	-	-	-	-	-	-	0.00%
Total Expenditures	\$ 264,705	\$ 222,860	\$ 198,910	\$ 198,900	\$ 204,333	\$ 5,423	2.73%
Full-time Equivalent Employees	7.00	3.35	3.50		3.50	0.00	
Sources of Funds							
Taxes	\$ 258,885	\$ 211,070	\$ 151,910	\$ 194,900	\$ 201,333	\$ 49,423	32.53%
Fees, Licenses, Permits	5,820	11,790	47,000	4,000	3,000	(44,000)	-93.62%
Total Sources	\$ 264,705	\$ 222,860	\$ 198,910	\$ 198,900	\$ 204,333	\$ 5,423	2.73%

TRAFFIC AND PARKING MANAGEMENT FUNCTION

Function Description. The Traffic and Parking Program provides review and analysis of roadway improvement plans to ensure efficient traffic flow, analyzes parking needs, recommends strategies to address parking issues, and works with the Cape Cod Regional Transportation Authority. The Senior Engineer provides extensive subdivision review assistance, storm water and parking management analysis for the Planning Board, Zoning Board of Appeals and Site Plan Review in both pre-development and post permit phases. The Senior Engineer assists with site design, traffic management, storm water assessment and parking advice. This program implements the Downtown Hyannis Lighting Strategy and provides technical support to the Regulatory Services parking program.

SUMMARY OF PROGRAM EXPENDITURES AND FUNDING RESOURCES TRAFFIC AND PARKING

Expenditure Category	Actual FY 2011	Actual FY 2012	Approved FY 2013	Projected FY 2013	Proposed FY 2014	Change FY13 - 14	Percent Change
Personnel	\$ 85,037	\$ 87,304	\$ 88,525	\$ 88,500	\$ 90,269	\$ 1,744	1.97%
Operating Expenses	-	-	-	-	-	-	0.00%
Capital Outlay	-	-	-	-	-	-	0.00%
Total Expenditures	\$ 85,037	\$ 87,304	\$ 88,525	\$ 88,500	\$ 90,269	\$ 1,744	1.97%
Full-time Equivalent Employees	1.00	1.00	1.00		1.00	0.00	
Sources of Funds							
Taxes	\$ 85,037	\$ 87,304	\$ 88,525	\$ 88,500	\$ 90,269	\$ 1,744	1.97%
Total Sources	\$ 85,037	\$ 87,304	\$ 88,525	\$ 88,500	\$ 90,269	\$ 1,744	1.97%

FY 2012-2013 ACCOMPLISHMENTS

1. Secured Grant Funding:

- \$274,499 Community Development Block Grant (CDBG) – Housing, business assistance, energy efficiency improvements, job training, and accessibility improvements
- \$ 7,000 Cape Cod Chamber of Commerce Regional Economic Development Organization Grant for Downtown Hyannis multi-unit market rate rental market study
- \$20,000 New England Foundation for the Arts – ArtistLink grant for housing and work space analysis in downtown Hyannis
- \$1,000 Arts Foundation of Cape Cod – Harbor Your Arts marketing

\$302,499 = TOTAL FY 2013 GRANTS AWARDED

Grants Pending:

- \$ 204,000 PARC Grant Ridgewood Park
- \$ 233,795 PARC Grant Pleasant Street Pier Park
- \$18,000 Massachusetts Cultural Council John & Abigail Adams Grant – Marketing and implementation of Harbor Your Arts program activities.

2. Program Highlights

Administration

- Conducted meetings of board and committee chairs.
- Provided administrative and professional support to the Economic Development Commission, the Housing Committee, the Hyannis Main Street Waterfront Historic District and the Barnstable Historic Commission.

Comprehensive Planning

- Visioning, outreach and village plan implementation in Barnstable, Centerville, West Barnstable and Marstons Mills.
- Worked with the West Barnstable Civic Association and DPW to determine community preference for site improvements to the West Barnstable Community Building.
- Continued work with the Centerville Business Association and Civic Association to prepare a revision to commercial zoning districts along Falmouth Road to streamline regulatory approvals and encourage coordinated development patterns.
- Supported efforts by the Hyannis Main Street Waterfront Historic District Commission to revise and update District design guidelines to promote a predictable and streamlined review process.
- Completed specific area plan for downtown Hyannis by analyzing development, infrastructure, and regulatory frameworks, along with potential federal, state, and private investment sources.
- Collaborated with organizations and local historians to develop linear parks in Hyannis to highlight and promote historic and maritime character of the area.
- Kicked off collaboration with the Waquoit Bay National Estuarine Research Reserve and MIT to test an innovative way for coastal communities to understand and prepare for the potential impacts of climate change.
- With DPW, held community meetings to gain public input on preliminary designs for Ocean Street and Sea Street in Hyannis.
- Continued to work with the Osterville Village Association and Osterville Business and Professional Association to reform the sign code for the village business district.

Community Development

- Provided direct financial assistance through the CDBG program to a micro-enterprise business that then retained 2 full time and 2 part time jobs.
- Evaluated and prioritized municipally owned parcels for suitability for development of single-family homes. Provided support to Housing Committee who met monthly.
- Worked with lenders and homeowners on rescue plan for condominium development.

- Monitored re-sale of affordable homeownership units.
- Reviewed affirmative fair housing and marketing plan for affordable homeownership developments.
- Completed pre-development work to determine building capacity of municipal parcels.

Economic Development

- The Director and the Economic Development Coordinator developed an Economic Development Strategy for implementation; obtained Technical Assistance funding from MassDevelopment to secure the services of the Urban Land Institute to analyze and recommend short and long-term strategies for Downtown Hyannis; and engaged in business recruitment activities.
- Administered the Tourism Grant to the Hyannis Area Chamber of Commerce funded by room tax revenue and dedicated to marketing of Barnstable as a destination.
- Developed the 'Business Barnstable' website as a tool to assist new and expanding businesses in town.
- Developed the interactive 'New Business Investment' GIS map to show recent commercial growth and economic development in Barnstable's activity centers.
- Continued to develop licensing and an ordinance to establish Barnstable as a film friendly community. These steps will allow Barnstable to compete as a preferred location for film, television and still photography.
- Expanded the Harbor Your Arts to a year round program through the Hyannis HyArts Cultural District Designation.
- Implemented and opened the Kennedy Legacy Trail, a recommendation of the 2009 Hyannis Gateway Economic Development Study. During the last twelve months, the KLT website had over 10,000 website hits, 12,000 video views with an additional 800 views via mobile devices, and 2,000 phone calls to the recorded line.

Property Management

- Continued work on the Bicycle Network Implementation by providing support for negotiations with the State to complete the Barnstable portion of the regional east-west bicycle connection just south of the Mid-Cape Highway. Began preliminary steps to initiate the completion of the Bicycle Network Implementation Strategy. A vigorous public process and focus group forums will commence in early 2013.

Traffic and Parking

- Managed design and installation of new lighting, in accordance with the Town's lighting plan, on High School Road Extension, Stevens Street, and at Aselton Park.
- Developed concepts for traffic improvements for cars, pedestrians and bicyclists on High School Road Extension, Stevens Street, Bassett Lane, Ocean Street, and Center Street that are being incorporated in the reconstruction of these streets.
- Managing design development projects for Marstons Mills Center, and a multi-modal or Shared Use path on Bears's Way between Falmouth Road and Pitchers Way. This link will complete the Shared Use path that begins at exit 6 to bring cyclists to Downtown Hyannis.

Regulatory Review

In 2012, Growth Management Department staff provided administrative and professional support for the Planning Board, Zoning Board, and three historic boards as follows:

- The Planning Board received applications for review of 20 Approval Not Required (ANR) Plans, 1 Preliminary Subdivision Plan, and 4 subdivision modifications. Four requests for release or modification of securities. One application for modification of a Regulatory Agreement. The Board considered 2 Special Permit applications for projects within the Downtown Hyannis Zoning Districts, 1 for a wind energy conversion facility, and one request to modify a Private Initiated Affordable Housing Development Special Permit. The Planning Board held public hearings on 2 proposed zoning amendments and considered a change to the Land Use Vision Map. The Board held a total of 15 meetings during the year. All of these matters received staff reports and information supplements.
- Assisted the Zoning Board of Appeals in consideration of 19 variance applications, 23 petitions for special permits, and six appeals of administrative officials. Two Comprehensive Permit modifications

and/or extensions were reviewed and issued. Staff drafted reports and decisions for all Board actions. The Zoning Board met 19 times in 2012.

- Provided support to the Hyannis Main Street Waterfront Historic District Commission. The HMSWHDC processed 35 requests for Certificates of Appropriateness, 2 requests for Certificates of Demolition and 17 Minor Modifications to Previously Approved Plans. The Commission met 20 times. The Old King's Highway Historic District Committee received 134 submittals; 97 for Certificates of Appropriateness, 12 Certificates of Demolition and 25 Minor Modifications. The Committee met 22 times. The Barnstable Historical Commission held 14 public meetings and acted on 21 requests for demolitions; 20 were approved and one was subject to a six-month demolition delay.
- Provided support to the Barnstable Historic Commission - had 18 applications filed, held 13 public hearings and imposed the demolition delay on one project. The BHC reviewed and provided comment to COC on historic applications and worked to develop amendments to the demolition delay ordinance.
- Provided support to the Old King's Highway District Committee. The Committee received 130 applications and held 21 Public Hearings during which applications were reviewed and determinations made.

PERFORMANCE INDICATORS FY 2012/2013

1. Increase by two percent the gross square footage in the Downtown Hyannis Growth Incentive Zone and Regional Commercial Center used for commercial and industrial enterprises over current use level.
A total of 162,467 SF of new construction or an additional 3% SF of commercial SF to these areas.
We believe this is due to the Town's permit streamlining and attraction as the Regional Commercial Center.
2. Provide eight (8) eligible households with direct financial assistance through the Sewer Connection Program.
While the Sewer Connection Program is available to any property connecting to Town sewer, the program will begin with orders to connect for the newly sewered Stewart's Creek Area. As of this writing, program announcements and connection orders are scheduled to issue in October 2012. We anticipate that this goal will be met or exceeded.
3. Provide three (3) business enterprises with financial assistance through the CDBG Program.

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