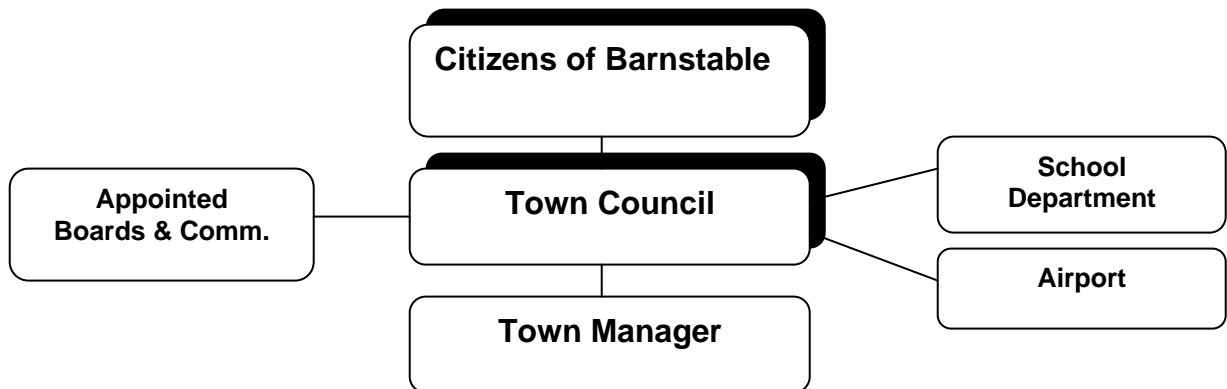
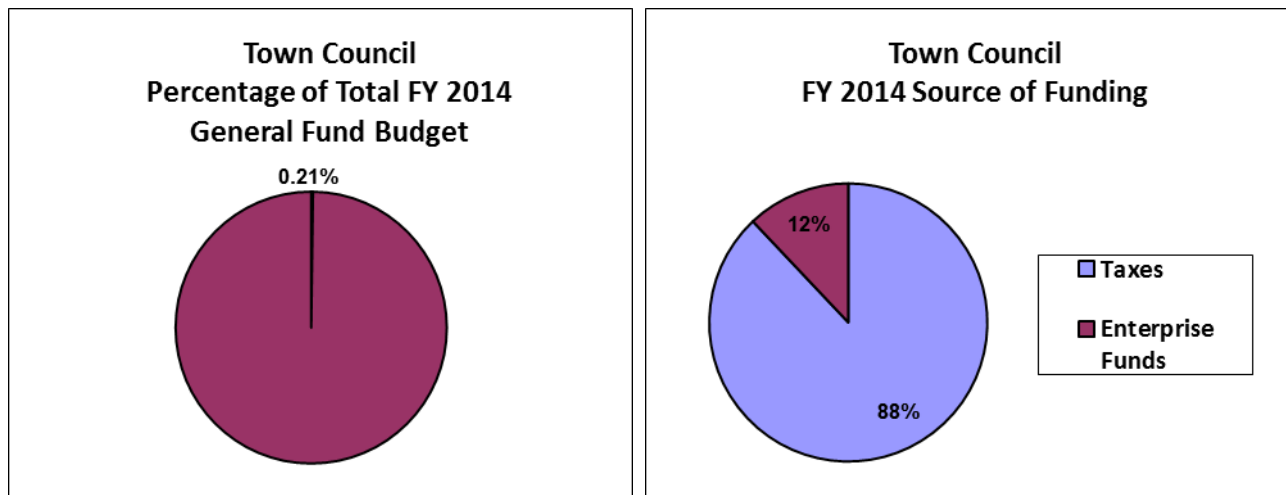


TOWN COUNCIL

The Council's mission is to provide the best possible services consistent with our budget policy, to respond to the needs of our community and to openly involve all in protecting our unique character and quality of life.



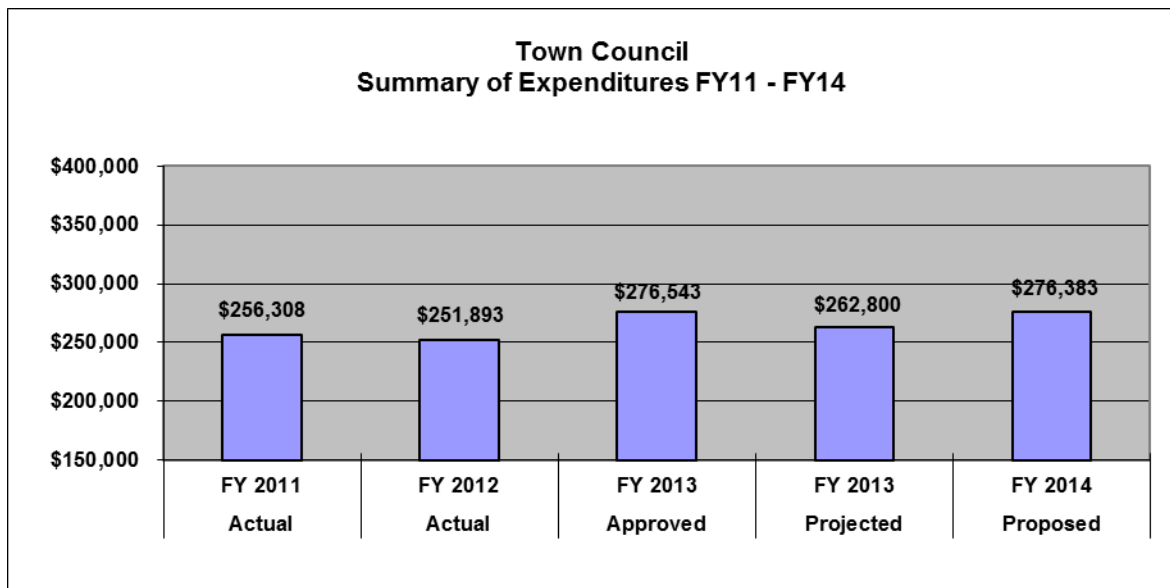
FY 2014 TOWN COUNCIL FINANCIAL DATA



The Town Council budget represents less than 1/4 of 1% of the overall general fund budget. 88% of the budget is financed with general fund tax support. The other 12% is financed by enterprise funds.

SUMMARY OF DEPARTMENT EXPENDITURES AND FUNDING SOURCES

Expenditure Category	Actual FY 2011	Actual FY 2012	Approved FY 2013	Projected FY 2013	Proposed FY 2014	Change FY13 - 14	Percent Change
Personnel	\$ 240,524	\$ 205,576	\$ 247,843	\$ 234,800	\$ 249,583	\$ 1,740	0.70%
Operating Expenses	15,784	46,317	28,700	28,000	26,800	(1,900)	-6.62%
Capital Outlay	-	-	-	-	-	-	0.00%
Total Expenditures	\$ 256,308	\$ 251,893	\$ 276,543	\$ 262,800	\$ 276,383	\$ (160)	-0.06%
Full-time Equivalent Employees	2.00	2.00	2.00		2.00	0.00	
Sources of Funds							
Taxes	\$ 213,444	\$ 201,431	\$ 219,341	\$ 205,598	\$ 243,083	\$ 23,742	10.82%
Charges for Services	29	-	-	-	-	-	0.00%
Enterprise Funds	42,835	50,462	57,202	57,202	33,300	(23,902)	-41.79%
Total Sources	\$ 256,308	\$ 251,893	\$ 276,543	\$ 262,800	\$ 276,383	\$ (160)	-0.06%



Total expenditures for the Town Council's operation have increased from \$256,308 in FY11 to \$276,383 in FY14. Projected expenditures for FY13 are \$14,000 less than the FY13 budget as one of the staff positions in the office had been vacant for several weeks.

SUMMARY OF SIGNIFICANT BUDGET CHANGES

The proposed budget for FY14 is \$276,383 or \$160 less than the FY13 approved budget. The budget includes funding for two full-time staff positions; the same as the FY13 budget. Operating expenses are reduced by \$1,900 for cellular phone expenses which are now part of the Information Technology Division budget. Funding for this operation is comprised of taxes and enterprise fund charges. Tax support is increasing \$23,742 as enterprise fund support is decreasing \$23,902.

FY 2014 GOALS

Finance

Provide a viable financial plan for meeting the operational and capital needs of the town with a balanced budget that includes ongoing cost reductions, maintaining reserves, and aggressively pursuing new revenue sources.

Public Health and Safety

Protect the health and safety of all town residents and visitors by providing a safe and desirable community in which to live, work, and visit.

Education

To provide quality education, using a balance of resources in a partnership with the School Committee and the state and federal governments.

Economic Development

To maintain a vibrant economy and a strong labor force, promoting a diversity of businesses, both for-profit and non-profit, clean industry, and smart growth.

Infrastructure

Facilitate the maintenance, improvement, and best use of the town's infrastructure and capital assets.

Communications

Achieving a high-level of communication within town government; between the town and its residents, boards, commissions, volunteers and visitors, fostering participation and positive results geared toward meeting the needs of the community.

Housing

Promote town-wide initiatives of affordable, workforce, senior, and rental housing to meet the needs of Barnstable residents.

Environment and Natural Resources

Conserve and protect areas in the town that are most significant as natural and historical resources for visual quality, outdoor recreation, public access, water supply, wildlife habitat and cultural history.

Quality of Life

Provide opportunities for residents and visitors to achieve their potential.

Regulatory Access and Accountability

Providing consistent, comprehensive, responsive, fair, and easily understood communication within town government; and between the town and its residents, committees, commissions, volunteers and visitors, fostering participation and positive results geared toward meeting community needs.

PROGRAMS

TOWN COUNCIL

The Town Council, a thirteen member elected body, is the legislative and policy-making branch of Town government. The Council develops, adopts and enacts policies and ordinances, to promote the general welfare of the Town consistent with its mission and goals.

The Council meets each month on the first and third Thursday excepting July and August when the Council meets once in each month. The Council also conducts workshops on issues that may require considerable Council deliberation and public input on alternate Thursdays as needed.

2012/2013 MAJOR ACCOMPLISHMENTS

1. In accordance with its goal for maintenance improvement of the town's infrastructure, the Council passed a \$13,460,500 enterprise fund capital improvement projects. Of this amount, \$985,000 is funded from surplus/reserve funds; and \$25,873,970 from the general fund capital improvement plan of which \$2,164,000 is for schools. A solely dedicated trust fund is devoted to funding the general fund plan with the purpose of maintaining the town's current infrastructure while addressing additional capital needs. As user fees support enterprise fund accounts, there is no tax supported general fund contribution.
2. Meeting its goal to meet its operational and capital needs with a balanced budget, and sound fiscal policy, the Town, through its professional staff, has maintained a balanced budget and AAA Bond Rating.

3. The Town Council continued conducting several workshops discussing the town's options for solid waste disposal as the town's contract for solid waste disposal with SEMASS expires December 31, 2014 and with it, the grant, which subsidized a portion of the costs. The fees are expected to increase and the town is reviewing the options to decrease the costs that will most likely include a recycling mechanism. Discussions are on-going with stakeholders in finding the best option for the Town.
4. The Council goal: to protect the health and safety of all town residents and visitors by providing a safe and desirable community in which to live, work, and visit, the Council is addressing several proposed ordinances to maintain and improve the community. The Council voted a new ordinance Chapter 160, "Problem Properties" and also amended the existing Chapter 130, "Noise" ordinance and is currently working through the proposals, conducting workshops and continuing the public hearings on other proposed ordinances that concern property maintenance, abandoned property, and rental properties.
5. The council passed a \$9,502,502 capital improvement for FY13. \$1,844,000 is funded from expiring capital appropriations with the balance funded from borrowing authorizations, Capital Trust Fund reserves and enterprise fund reserves. The general fund portion of the plan is \$5,061,400 and the enterprise funds totaled \$4,441,102. A solely dedicated trust fund is devoted to funding the general fund plan with the purpose of maintaining the town's current infrastructure while addressing additional capital needs. The Council approved funding a total of 8 projects for the town and schools: \$3.25 million for pavement management; \$363,000 for emergency generators; \$348,000 for school facility improvements; \$609,000 for municipal facility improvements; \$80,000 for water quality improvements to ponds; \$70,000 for sidewalk construction/overlay program; \$294,000 for bulkheads, breakwater, culvert, bridge, ramp and museum design and permitting; \$115,000 parking lot improvements.
6. After many months of study and analysis, the Citizen's Advisory Committee, in conjunction with staff expertise, on February 16, 2012 presented its review and analysis of alternative plans addressing a Comprehensive Wastewater Management Planning (CWMP). The CAC also made the recommendation that some, or all, alternate (non-traditional) methods be included into whichever plan is ultimately adopted.
7. In addition, to the forty-three (43) citizen boards, committees, and commissions appointed by the Town Council, they recently formed the Solar Energy Sub-committee to explore areas of opportunity to reduce energy costs to the town.
8. The Appointments Committee, through the Town Council Office, accepts applications as it continues to seek citizens of the town to serve in one of the 278 seats on the Town's 43 appointed volunteer committees. The Appointments Committee meets regularly, nominating registered voters of the town, for approval from the Town Council, to serve on Town advisory and regulatory boards, committees and commissions.

The Town Council is grateful to all the committee members, having chosen to engage themselves in the community by volunteering voluminous hours of personal time and energy, serving in these critical roles benefiting the entire community and in the functioning of the town.



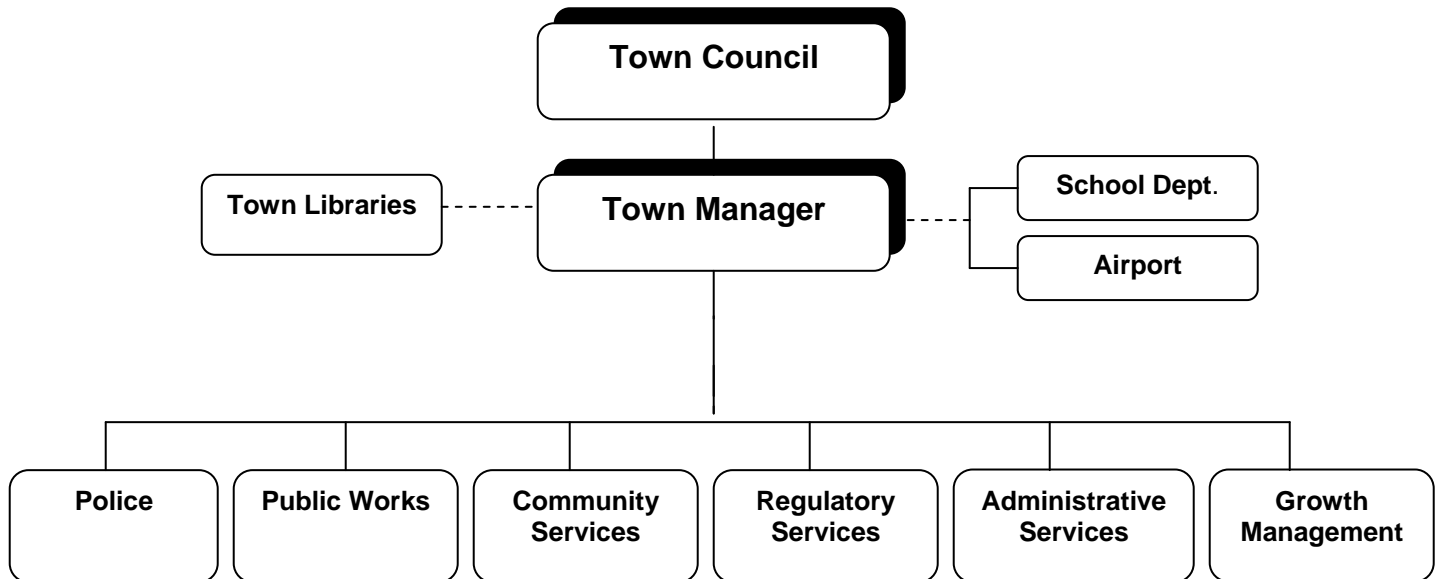
BARNSTABLE TOWN COUNCIL
JANUARY 2013

Front Row: Jennifer L. Cullum, Precinct 13; Frederick Chirigotis, Precinct 4; Vice President Jessica Rapp-Grassetti, Precinct 7; President Dr. Debra S. Dagwan, Precinct 8; James M. Tinsley, Precinct 9; Ann Canedy, Precinct 1.
Rear Row: Janet S. Joakim, Precinct 6; James H. Cote, Precinct 5; Tom Rugo, Precinct 2; Michael P. Hersey, Precinct 3; Janice L. Barton, Precinct 10; John T. Norman, Precinct 12; June M. Daley, Precinct 11.

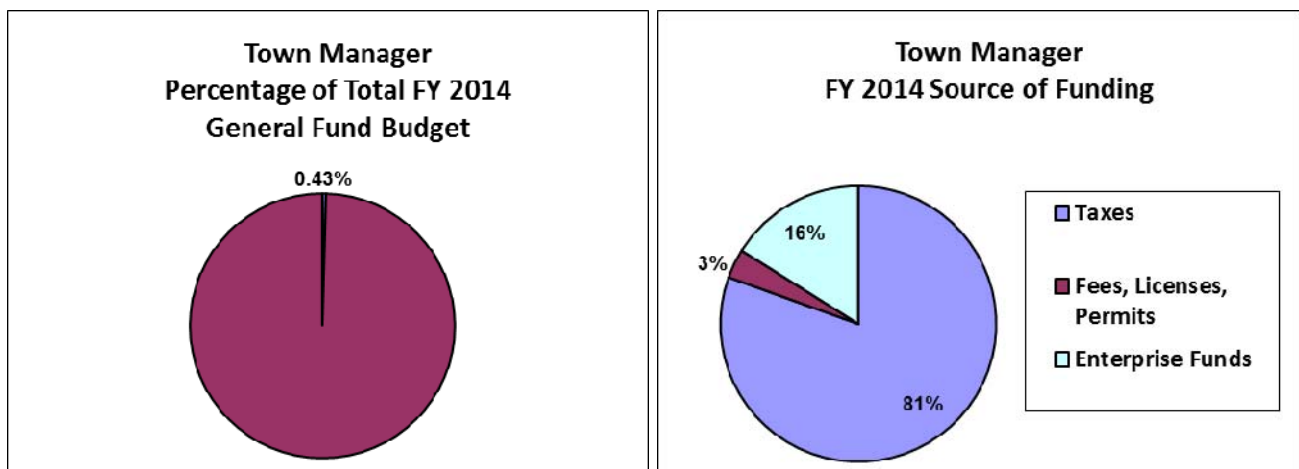
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TOWN MANAGER

The Town Manager's Office is responsible for the administration of the policies and programs approved by the Barnstable Town Council, and implementation of the various sections of the Town Charter concerning management of the Town of Barnstable.



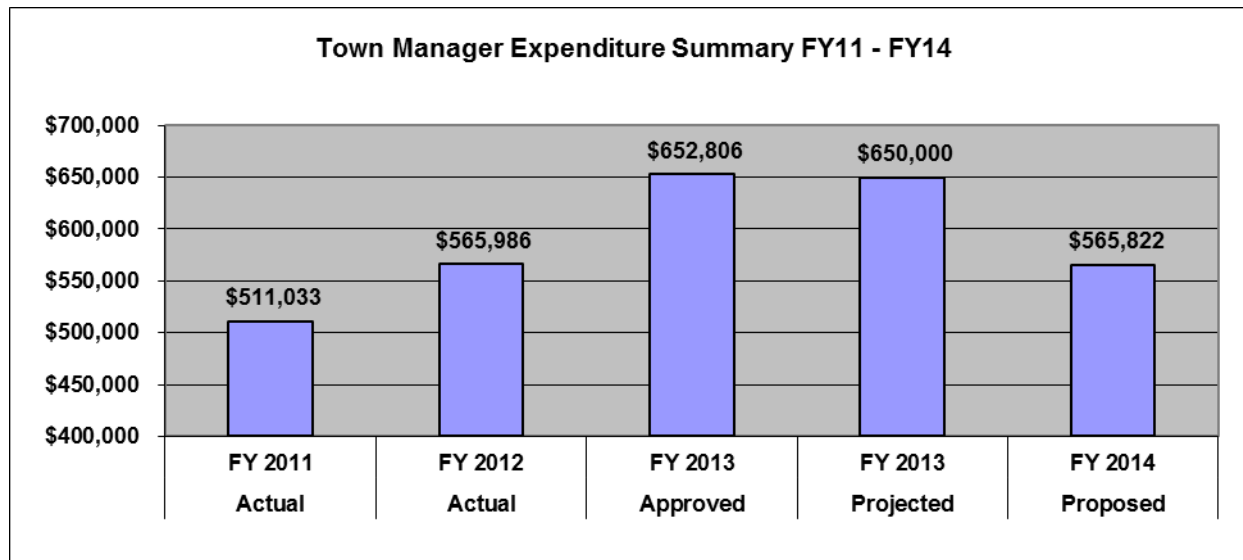
FY 2014 TOWN MANAGER FINANCIAL DATA



The Town Manager budget represents less than 1/2 of 1% of the overall general fund operating budget. 81% of the budget is financed with taxes, with the remaining 19% financed by enterprise funds and fees, licenses and permits issued by this operation.

SUMMARY OF DEPARTMENT EXPENDITURES AND FUNDING SOURCES

Expenditure Category	Actual FY 2011	Actual FY 2012	Approved FY 2013	Projected FY 2013	Proposed FY 2014	Change FY13 - 14	Percent Change
Personnel	\$ 396,783	\$ 482,638	\$ 520,474	\$ 520,000	\$ 436,490	\$ (83,984)	-16.14%
Operating Expenses	114,250	83,348	132,332	130,000	129,332	(3,000)	-2.27%
Capital Outlay	-	-	-	-	-	-	0.00%
Total Expenditures	\$ 511,033	\$ 565,986	\$ 652,806	\$ 650,000	\$ 565,822	\$ (86,984)	-13.32%
Full-time Equivalent Employees	4.50	4.50	4.50		4.50	0.00	
Sources of Funds							
Taxes	\$ 403,677	\$ 377,624	\$ 550,065	\$ 527,457	\$ 455,448	\$ (94,617)	-17.20%
Fees, Licenses, Permits	24,677	34,767	19,500	39,302	19,500	-	0.00%
Charges for Services	5	500	-	-	-	-	0.00%
Interest and Other	17,426	5	1,000	1,000	-	(1,000)	-100.00%
Enterprise Funds	65,247	80,548	82,241	82,241	90,874	8,633	10.50%
General Fund Surplus	-	72,541	-	-	-	-	0.00%
Total Sources	\$ 511,033	\$ 565,986	\$ 652,806	\$ 650,000	\$ 565,822	\$ (86,984)	-13.32%



Total expenditures for the Town Manager's operations have increased from \$511,033 in FY11 to \$565,822 in FY14; or 11%. The large increases in the FY12 actual expenditures and the FY13 budget included the additional funds necessary for the former Town Manager's severance package. The large reduction in FY14 is due to the completion of funding the severance package.

SUMMARY OF SIGNIFICANT BUDGET CHANGES

The FY14 proposed budget is \$86,984 less than the FY13 approved budget representing a 13% decrease. The decrease is due to the severance package for the former Town Manager being completed in FY13. This budget includes funding for 4.5 full-time employees. Operating expenses are reduced by \$3,000 to \$129,332 as the cellular phone costs are now part of the Information Technology Division's operating expenses. Funding sources are comprised of taxes, enterprise funds and permits. Tax support is decreasing \$94,617 for FY14 as the budget is declining \$86,984 and enterprise fund support is increasing \$8,633.

FY 2014 GOALS

1. Approve new long term municipal solid waste contract.
2. Continue green initiatives including increased recycling programs for municipal facilities.
3. Complete implementation of Barnstable Fiber Optics Network at all municipal facilities.
4. Commence construction of second major renewable energy generation project at former landfill.
5. Continue Town Hall interior renovations.
6. Participate in regional e-permitting project with Cape Cod Commission.
7. Commence the exterior renovations to the School Administration Building.
8. Complete employee contract negotiations in a timely manner.
9. Implement on-line employment application process for municipal positions.

PROGRAMS

The Town Manager's Office provides on-going direction to departments, furnishing necessary information with which to evaluate issues. The office also responds to requests for information from Council members and the general public. The Town Manager is responsible for property management, trust management, intergovernmental relations, media and public relations. The office manages grants for the seven Town libraries, multiple trusts, and tourism, which include intake, evaluation, award and monitoring of all grants.

The Town Manager does extensive management planning and evaluation for the purpose of establishing short and long-term management strategies to implement and evaluate the implementation of departmental management programs and activities. Additional emphasis is placed upon the introduction of modern management concepts and programs.

The Town Manager is responsible for annually submitting a balanced budget, capital improvement program, ten-year forecast, and other reports to the Town Council. This includes projecting revenue, analyzing the use of reserves for capital purchases and operations, and working with the School Department in trying to develop an equitable split of revenues for their operations.

The Assistant Town Manager assists the Town Manager in executing the day-to-day responsibilities associated with operating the municipality. The Assistant Town Manager also serves as the department head for the Administrative Services Department, which includes Finance, Human Resources, Information Technology and Legal.

The Town Manager and Assistant Town Manager negotiate land purchases, collective bargaining agreements, and lawsuit settlements as needed. Both represent the Town at various meetings, conferences and other functions regularly.

FY 2012-2013 MAJOR ACCOMPLISHMENTS

1. Maintained a AAA bond rating and received the Distinguished Budget Presentation Award.
2. Reviewed departmental performance measures and continue to improve by benchmarking high standards of performance coupled with efficiency improvements.
3. Completed Kennedy Legacy Trail.
4. Created Cultural District in Hyannis.
5. Received Creative Community Commonwealth Award.
6. Completed Barnstable Harbor Dredging Project.
7. Approved Barnstable Fiber Optics Network.
8. Implemented Commonwealth Connect DPW Work Order mobile app.
9. Continued coordination with School Department providing direct support to their Facilities Director as needed.

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