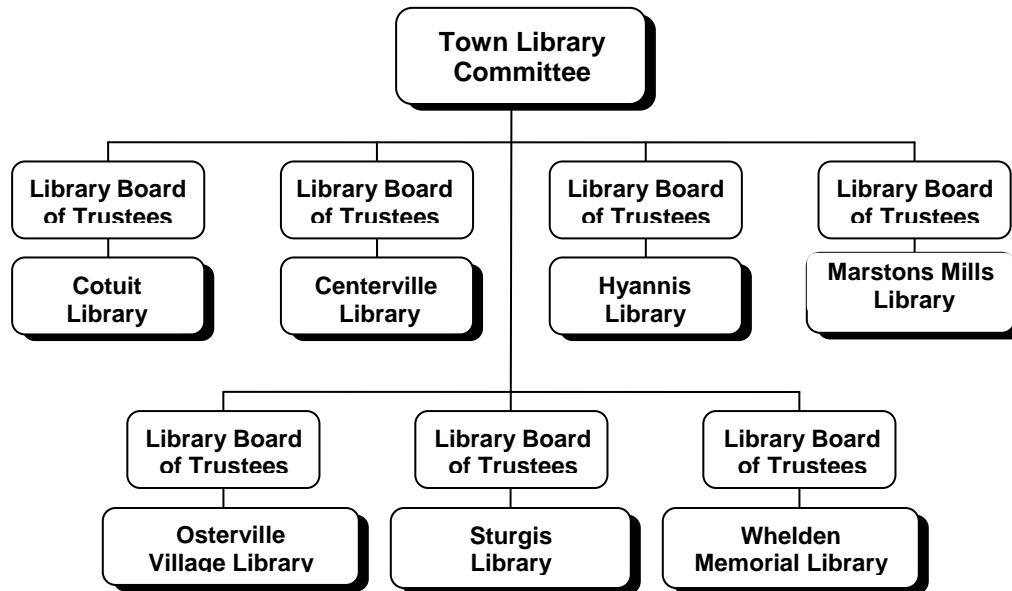


TOWN LIBRARIES

The primary mission of the seven independent cooperating public libraries in the Town of Barnstable is to promote lifelong learning and enrichment by offering free access to library materials and services to meet the educational, informational and recreational needs of residents of all ages, backgrounds, interests and abilities.



The Town Libraries are not departments within the Town of Barnstable government, but function as seven independent organizations each with its own Boards of Trustees. The Town has traditionally provided a portion of the libraries' operating funds in the form of grants, but has no administrative oversight of the operations and management of the libraries.

SUMMARY OF SERVICES AND BREAKDOWN OF PROGRAMS

There are seven public libraries within the Town of Barnstable: Centerville Public Library, Cotuit Library, Hyannis Public Library, Marstons Mills Public Library, Osterville Village Library, Sturgis Library (Barnstable), and Whelden Memorial Library (West Barnstable).

The primary mission of these independent cooperating libraries is to promote lifelong learning and enrichment by offering free access to library materials and services to meet the educational, informational and recreational needs of Town residents of all ages, backgrounds, interests, and abilities. Individuals, schools, organizations, and businesses within towns belonging to the CLAMS network are provided free access to library materials and services. Each of the libraries has distinct specialties, but all have committed themselves to providing the following programs and services:

- **Popular Materials Program:** As a popular materials center, the Barnstable libraries provide residents with a collection of current high demand, high interest materials for reading, listening and viewing. Library books, nonprint materials and online resources are available at each of the libraries, as well as programs and workshops for adults, young adults and children; story hours; film series; book talks; community issues forums; speaker series; and humanities programs.

- **Formal Educational Support/Independent and Lifelong Learning Program:** The libraries support individuals in their search for personal and work-related information, including materials on self-improvement, career development, health and nutrition, cultural interests, consumer reports, hobbies, and family concerns. The joint collections of the seven libraries provide a wide range of subject materials in a variety of formats geared to all ages and reading abilities. The libraries offer assistance to local private and public schools, colleges, day-care centers, training and literacy programs, adult continuing education classes, and homeschoolers. The seven village libraries work together to provide home and in-library access to online resources, databases, and research tools to enhance their print and non-print resources, including magazine and newspaper databases and indexes, language learning tools, online reference resources, and self-paced independent learning courses.
- **Reference and Information Services:** The libraries provide timely, accurate and useful resources for community residents of all ages in their pursuit of information. The libraries promote walk-in and telephone reference services and assist researchers with in-depth studies. The reference and information services are provided by professional information specialists, via interlibrary loan, and through resource sharing provided through the CLAMS Network, the Southeastern Massachusetts Regional Library System, and the Massachusetts Virtual Library Catalog.
- **Community Activities and Programs:** The libraries serve as centers for community activities by making materials, facilities and equipment available in support of the social, cultural and recreational activities of community groups and by co-sponsoring events with other community organizations. Use of the libraries for meetings and exhibits is greatly encouraged.

LIBRARY CHARACTERISTICS AND SPECIALIZATIONS

Centerville Public Library:

- One of the Town's most active libraries. Many groups and organizations, including the Centerville Beautification Committee and Cape Cod Rowing use the Library facilities for meetings and programs.
- The Library sponsors programs for adults that include author talks, dramatic presentations and lecture series by members of the Long Pasture Wildlife Sanctuary.
- The outstanding children's program includes three weekly story hours during the school year and year-round drop-in story times on Monday and Friday and Family Story Time on Thursday evenings. A partnership with 4H enables us to offer after-school science programs, babysitting classes and Earth Day celebrations.
- The Shell-vers, a group of Young Adults, works with the Youth Services Director on many projects and during several Library events. They are working with a local author to illustrate and publish a children's book.
- The Library provides community service opportunities for local students and the developmentally challenged.
- Ten computers are available for public Internet and word-processing use. Wireless Internet access is available throughout the building.
- A grant from the Kirkman Trust Fund allowed us to purchase a variety of e-readers that can be used for demonstration and training in the Library and throughout the community.
- In collaboration with the other Barnstable Village Libraries, and with a grant from the Kirkman Fund, the Centerville Library is now able to offer all Barnstable library cardholders online access to Learning Express, Mango Languages and World Book Web.
- The Library has a large collection of DVDs that includes popular films and series, classic movies, and non-fiction selections.
- The Large Print and audio CD collections are expansive.
- A Used Bookstore on the Lower Level provides an opportunity to find a great read at a bargain price while helping to support the Library's services.
- Two book discussion groups, the Mid-Cape Chess Club, a knitting group and a weekly bridge group meet regularly.
- Monthly exhibits by local artists.
- Homebound delivery is available for area residents.

Cotuit Library:

- Special collections include: Fine Arts Collection; Peck Maritime Collection; Kirkman Collection of Fine Books.
- Special emphasis within the general collection: vintage mysteries, visual arts.
- Meeting place for the community and for many community organizations including Cotuit Civic Association, Historical Society of Cotuit and Santuit, Cotuit Bird and Garden Club, Eagle Pond Stewards, and more.
- Meeting space for elected officials to meet constituents.
- Five Internet-ready public access computers; wireless access throughout the building.
- Active children's department with two story hours per week and many seasonal and summer reading activities.
- Children's writing contest co-sponsored by Cotuit Kettleers baseball team.
- Adult programs including two monthly book discussion groups, a handcrafts group, an exercise group which meets twice weekly, author talks and other guest speakers.
- Homebound delivery available.
- Volunteer opportunities for teens and adults.
- Ongoing book sale managed by the Friends of the Library.

Hyannis Public Library:

- Located in the Main Street Waterfront Historic District, The Hyannis Public Library is comprised of three architecturally distinct buildings linked together: The Ora A. Hinckley building, originally a sea captain's home circa 1750; The Eagleston brick addition, built in 1939; and the contemporary Twombly Wing, built in 1974.
- Award-winning gardens maintained by the Hyannis Garden Club.
- Active Friends of the Library.
- "401, Main," the library's fundraising book shop run by dedicated volunteers.
- Programs for children and adults held throughout the year.
- Annual Mitten & Hat Tree community giving project.
- Extensive reference department, including special collections devoted to President John F. Kennedy and local history.
- The Verizon Family Literacy Resource Center provides materials and hosts English Language Learning workshops.
- Exam proctoring available by appointment.
- Dorothy P. Donalson Collection of African American and Women's Studies.
- Luso-American Literature collection and *veja* magazine.
- The National Endowment for the Arts "Picturing America" print collection.
- European Fiction.
- Graphic Novels.
- Collections focused on World War Two, Self Help, Cookery and Needle Arts.
- 14 public access computer stations with Internet access for children and adults.
- 24/7 Wireless Internet access available.
- MANGO online language learning via www.hyannislibrary.org.
- Dedicated Overdrive Digital Download Station.
- Serves large population of foreign temporary workers.

Marstons Mills Public Library

- Special collections include: Drama and Theatre arts; Lilith Gordon Women's Poetry Collection, extensive Large Print collection.
- Meeting place for many community organizations including the Marstons Mills Historical Society, Academy of Life Long Learning classes, and neighborhood associations.
- Four Internet-ready public access computers, two laptops and circulating e-readers, and wireless access throughout the building.
- Active children's department with story hour, 4-H, home school club, mother-daughter book club, and after school activities.

- Regular adult programming which includes a knitting group, two book discussion groups, and a drama club.
- Special adult programs include author presentations and presentations by local organizations
- Homebound delivery service.
- Volunteer opportunities for teens and adults.
- Ongoing book sale managed by the Friends of the Library.
- Technology classes and one-to-one technical support for e-readers.
- Partnership with Elder Services to provide volunteer support.
- Designated as a lending site for materials from the Perkins Braille and Talking Book Library.
- Designated as an Administrative site for the IBM Reading Companion Reading and Literacy Program.
- Collections include materials which support diverse cultures and languages.

Osterville Village Library:

Osterville Village Library moved to a temporary location at 812 Main Street during the construction process for the new library. Though most items are in storage, the library continues to provide the following:

- OVL maintains a substantial financial and investment collection. Resources include, Banker & Tradesman, Investor's Business Daily, Morningstar Mutual Funds, Standard and Poors Industry surveys, register of corporations and Trendline Current Market Perspectives.
- The Library provides an extensive audio and video collection which includes; foreign language; documentary; history; and how-to collections; a large collection of music CDs; books on CD and downloadable books.
- Wireless Internet access throughout the building, fax and photocopy access.
- The Library Director, Staff, Trustees and Members of the community completed the long range plan for the library which was approved by the Massachusetts Board of Library Commissioners.
- Other circulating collections include the Joyce A. Phillips Memorial collection of books by Cape Cod authors, illustrators and publishers.
- OVL has maintained meeting room space in the temporary library. We also appreciate having access to the Osterville Baptist Church, Osterville Historical Society, and local businesses.
- Our book discussion groups continue to meet in various locations.
- Stitching Tales hand working club provided handmade goods for local charities, and decorated the Osterville Village Library handmade ornament Christmas tree for a fundraiser with the Osterville Historical Society.
- Adult and Reference Services have included author discussions by Ann Hood, Nathaniel Philbrick, Cynthia Riggs, and Jon Katz. Other programs included a coin appraisal program, "Whale of a Time wooden whale auction, Color Nook and iPad Raffles, "Warm Apple Cider Fridays," Gingerbread house workshop, and dog walks.
- The library provides the following online databases: "*Ancestry.com*" for family history research, "*Global Road Warrior*" for travel needs, "*Novelist*," a reader's advisory tool and "*A to Z Maps*," useful for geographical and map research.
- Children's services include two free story time programs, craft programs, an egg hunt, face painting, balloon making, and magician shows.
- Regular and special children's and young adult programs include "Story time at the Mall" sponsored by the Barnstable Libraries and Regina Pizzeria, and *Barnstable Libraries Summer Reading* program performance of the "African Dance Troupe".
- Osterville Village Library participates with local organizations to plan and present various events throughout the year. Village events include: Christmas Stroll, Chocolate Festival, Village Day and Osterville Village Library Road Race, Egg Hunt, Halloween Parade, etc.
- Major Fundraising events have included the following: Wianno and Oyster Harbors Golf Tournaments, Library Auction, Clambake, Car Raffle, and Road Race.
- Hosts weekly summer concert series Wednesday evenings from the end of June to the end of August.

The Osterville Village Library Friends continue to manage a small but wonderful collection of book sale items, book and video rental collection of current titles, and book appraisal services.

OVL has also introduced a new vibrant group of young professionals and parents called the "Emerging Leaders," whose mission is to fundraise, plan and present programs and other opportunities for our patrons.

Demolition of the old library began in November 2010. The groundbreaking ceremony was held on October 29. Frank Carotenuto, followed by Deb Baker of Development Solutions of New England was hired to steer the capital campaign for the new building. The original architect was Ted Bellingrath. Due to Ted's passing, classmate and friend Jerry Ford of Ford 3 Architects agreed to finish the project. Thanks to the talented and exceptional work of Carr Enterprises, the library is on-time and on-budget. The new Osterville Village Library is due to open by March 2012.

Sturgis Library:

- The Sturgis Library is a historic public library and research archive located in Barnstable Village. The original historic building was constructed in 1644, which gives the Sturgis Library the distinction of being the oldest library building in the country.
- The Sturgis Library's special collections include the Lothrop Genealogy & Local History Collection and the Henry Crocker Kittredge Maritime Collection, which are used by researchers around the country. The collections include ship's logs, whaling journals, manuscripts, family histories and genealogies, diaries, correspondence, photographs, cemetery records, early land deeds, and maps dating back to Barnstable's first settlement. Online services include access to digital archives of photographs, documents, deeds, postcards, and the Barnstable Patriot newspaper from 1830 to 1930. In addition, the Sturgis Library offers in-library access to *Ancestry.com Library Edition*, and home access to *Heritage Quest* genealogical databases.
- In addition to a wide variety of fiction and nonfiction books for readers of all ages, the Sturgis Library has a large selection of movies on DVD, audiobooks, ebooks, Wii games, and one of the largest music collections on the Cape. There is a circulating collection of books about Cape Cod and by Cape Cod authors as well as a dynamic selection of materials for young adults and children.
- Special services include free internet and wireless access; service to homebound patrons; and fax and photocopying services.
- The Library maintains an attractive and busy Book and Gift Shop year round. Proceeds from the shop go to enhancing library services and programs, and preserving our historic building.
- The library offers an active schedule of special programs, speaker series, exhibits, and displays for all ages. In addition to weekly programs for children and monthly programs for adults, the library hosts a scholarly book discussion group funded by the Massachusetts Foundation for the Humanities. The library sponsors an on-going exhibit of artwork by local artists and crafters, and has monthly displays of collectibles, artifacts, antiques, and other items of local interest.
- In addition to the Sturgis Library's busy schedule of events and activities, the library hosts meetings and events sponsored by other area organizations, including the Barnstable Historical Society, Civic Association, Coast Guard Heritage Museum, Fire District, and the Academy for Lifelong Learning. Our meeting spaces are available for rent by groups of all kinds. We welcome visits by school and other groups, and are happy to organize special tours of our historic building for groups or individuals.

Whelden Memorial Library:

- Holds an extensive collection of unabridged books on CD, participates in OverDrive through CLAMS, and holds a large and current collection of DVDs.
- Houses an extensive historical collection of West Barnstable including photos as well as a Finnish section.
- Maintains a great number of books and videos on Bee Keeping.
- Hosts numerous community groups including a book discussion group.
- Delivers books to homebound.
- Provides wireless access available twenty-four hours a day.

- Enjoys an active Friends Group which provides a profitable book sale, bazaars and other functions.

FY 2013 GOALS

Aggregate goals for the seven libraries are:

1. To work with Town management to ensure that the seven village libraries are adequately funded so that they do not lose State certification. The State requires that towns in Massachusetts not cut funding to their libraries disproportionately in comparison to other Town departments. Loss of certification would mean that Barnstable residents would lose the ability to borrow books and other library materials from other towns either through interlibrary loan or directly.
2. To increase compensation for library personnel to better reflect their education, expertise, and experience, moving toward parity with other Town employees having similar backgrounds and experience.
3. To continue to work toward Town support of the CLAMS fees for all village libraries.
4. To continue cooperative efforts of the seven village libraries to improve and expand library services within the Town of Barnstable, particularly in the areas of Reference and Children's Services.
5. To continue to expand shared expertise among the seven libraries in the understanding and use of the constantly changing world of information technologies.
6. To increase public awareness of the vast array of materials and services available to Barnstable residents of all ages in their seven village libraries.
7. To work together on collection development so that there is less duplication, especially of expensive materials, by collaborating on collection priorities and promoting the individual libraries' areas of specialization.

FY 2013 FUNDING CHANGES

The FY2012 grant for the seven village libraries was \$1,488,238, an increase of one percent as voted by the Barnstable Town Council. The FY12 grant was disbursed as follows:

\$415,716 Hyannis Public Library
 \$265,723 Centerville Library
 \$213,847 Osterville Library
 \$202,249 Sturgis Library
 \$160,396 Marstons Mills Library
 \$140,695 Cotuit Library
 \$89,612 Whelden Memorial Library

The seven village libraries are requesting a total funding increase for FY2013 of 5.5%, or \$81,854 made up of one service priority package. That would bring the total FY2013 funding request to \$1,570,092.

CENTERVILLE PUBLIC LIBRARY

MISSION STATEMENT

As a center of community life, the Centerville Public Library encourages and supports civic, intellectual and cultural pursuits. It provides a wide range of information and materials to people of all ages, using traditional methods and innovative technology. The Centerville Public Library strives to adapt to the changing needs of the community. Its welcoming environment stimulates thinking, enhances knowledge of the world and improves the quality of leisure time. The Centerville Public Library educates the community to understand, appreciate and financially support the Library's relevance.

SUMMARY OF LIBRARY FUNDING REQUEST

Expenditure Category	Actual FY 2011	Approved FY2012	Requested FY 2013
Library Funding	\$203,613	\$225,780	\$225,780
Town of Barnstable	\$263,093	\$265,723	\$280,338
Total	\$466,706	\$491,503	\$506,118

PERMANENT POSITIONS

Positions	Actual FY 2012	Proposed FY 2013
Full time	4	4
Part Time	2.63	3.5
Total FTE's	6.67	7.5

FY 2013 GOALS

1. To continue to offer residents of the community the resources they require for their educational, informational and recreational pursuits in a comfortable and helpful environment.
2. To continue to work with all public libraries in Barnstable in planning so as to provide a high level of service to all library patrons and members of the local community. To explore ways in which the seven libraries can cooperate to reduce costs.
3. To collaborate with other village libraries and Town departments, to expand programming and outreach for all community residents.
4. To continue to find new and increased sources of revenue to elevate the operating budget to a level that will allow us to provide appropriate service and staffing.
5. To continue to develop the collection to meet the changing needs of library patrons.
6. To continue to address the goals in the recently completed Long Range Plan of Service and to update and reevaluate as necessary.
7. To complete a capital campaign and begin construction of an addition and renovation project that will address the need for handicap access and programming space.
8. To continue collaboration with the local schools to support one another in curriculum areas, collection development, and mentoring and community service. To continue to address the needs of the Young Adults in our community through increased materials, programming and involvement.

SUMMARY OF SERVICES/UNIQUE CHARACTERISTICS

The Centerville Public Library is at the vibrant center of village life. Circulation is up. Attendance is up. Programs for children and young adults multiply. The summer reading program in partnership with the public schools is more popular than ever. Computer use is increasing. The Library's experienced staff offers inventive new programs, lectures, and performances. A visit to the Library is part of the summer routine for many thousands of full and part-time residents, and visitors.

The Library is open more than 45 hours each week, with both evening and Saturday hours to meet patrons' busy schedules. In FY 2011 176,350 items were circulated. During the busy summer months weekly attendance averaged 6,000 patrons. In addition, access is provided to non-circulating materials and reference services. There is a heavy emphasis on current popular fiction and non-fiction materials. We have an outstanding collection of classic and current movies in DVD format. The large print and audio collections have been expanded as the demand has increased. The collection is re-evaluated on a continuing basis to keep it up to date and to optimize current space. We take full advantage of our membership in the CLAMS network to provide materials we do not own by obtaining them from other libraries in the system and beyond. Internet access is available to the public on ten computers and through wireless access.

An active group of library volunteers enables us to provide service while keeping the costs down. We offer a volunteer opportunity to several special needs individuals through area social service groups. Local students have a chance to learn a variety of work skills and fulfill required community service for the local schools and the court system.

Families are very important at the Centerville Library. The Children's Room provides a welcoming environment that encourages lingering. We strive to instill in children a life-long love of reading and learning. Three story-hour sessions are offered each week during the school year. Demand for these services far outweighs the space available. In addition, we have a drop-in story time on Monday and Friday and Family Story Time one night a week for working parents. Additional programs for school-age children are offered during school vacations. The summer reading program serves nearly 200 children, providing them with incentives and educational programs. Summer programs are done in collaboration with the other Barnstable village libraries. We are also fortunate to serve as a host site for many 4-H programs. Young adults in the community are being offered an opportunity to become an active part of the library as a part of "The Shell-vers". They decorate the Children's Room, help with programming for younger patrons, and suggest items they would like added to the collection. They are currently working with a local author to produce a picture book. Sales of the book will help the Library to provide a greater variety of programming for young members of the community.

FY2011/12 MAJOR ACCOMPLISHMENTS

- The Long Range Planning Committee completed the process of writing a new Five-year Plan. The plan will be on file in October of 2012. The Library began to tackle the goals from the Long Range Plan on file with the MBLC.
- The Capital Campaign to raise money for renovation and expansion of the Library reached the halfway point and is now in its public phase. The building project is shovel ready with plans to pull the building permit by the end of 2011.
- In FY10 the Centerville Public Library had a circulation of more than 176,000 items, and an attendance of 192,000 people.
- Adult programming was expanded to reach a broader audience. It included author talks, art history classes, a series of lectures by Long Pasture Wildlife Sanctuary, and dramatic presentations.
- The Centerville Library provided programming for more than 5,000 young people during the year, including Story Hour, Drop-in Story Time and Little Critters.
- Centerville participated in a collaborative summer reading program with the six other Barnstable village libraries. More than 200 children participated.
- The Young Adult group, The Shell-vers, is working with a local author and a published illustrator to produce and publish a picture book that will be sold to provide money for children's programs.

- Centerville worked with the Town Library Committee to find ways for all seven libraries to reduce costs and increase collaboration.
- The Centerville Library worked with the other Barnstable village libraries to provide collaborative programming.
- In collaboration with the Centerville Civic Association and the Old Home Week Committee, we offered programming during community events.
- The Library worked with the Barnstable Schools and social service organizations to provide volunteer opportunities for local youth.
- The staff and patrons of the Centerville Public Library partnered with the Massachusetts Department of Children and Families to sponsor 140 needy children during the holidays.
- The Youth Services Department of the Library began a program to recycle within the library. Bins were donated and a volunteer regularly delivers to the Transfer Station.

WORKLOAD INDICATORS

Workload Indicator	FY 2011 Actual	FY 2012 Estimated	FY 2013 Projected
Visitors to the Library	192,781	195,000	195,000
Total items circulated	176,350	180,000	180,000
Total programs held	400	400	400
Total attendance at programs	7,278	7,000	7,000
Total items in collection	59,662	60,000	60,000
Interlibrary loans provided to other libraries	16,583	17,000	17,000
Hours Open	2,271	2,200	2,200
Registered Borrowers	6,749	7,000	7,000
Children's Circulation	55,263	56,000	58,000
Children's Programs	224	240	250

COTUIT LIBRARY

MISSION STATEMENT

The general purpose of the Cotuit Library is to make available to all members of the community any books, materials and information which will help them to become well informed, to decide important questions, to educate and to enjoy leisure.

SUMMARY OF COTUIT LIBRARY FUNDING REQUEST

Expenditure Category	Actual FY 2011	Approved FY 2012	Requested FY 2013
Library Funding	159,828	166,410	170,000
Town of Barnstable	139,302	140,695	148,433
Total	\$299,130	\$307,105	\$318,433

PERMANENT POSITIONS (FTEs)

Positions	Actual FY 2012	Proposed FY 2013
Full time	3.0	3.0
Part Time	1.7	1.7
Total FTE's	4.7	4.7

FY 2013 GOALS

1. Provide the best possible comprehensive library services to the community.
2. Work with other Barnstable Libraries to refine our common goals and plans and to offer the best possible library services.
3. Serve as a village center and meeting place for other community organizations.
4. Reach out to other community organizations to build partnerships to enhance programming and services.
5. Study the use of space in the Children's Library and recommend changes.
6. Provide increased levels of information literacy and technology training for patrons.

SUMMARY OF SERVICES/UNIQUE CHARACTERISTICS

The Cotuit Library is at the heart of the village, both physically and in spirit. We provide a full range of essential library services to people of all ages: lending fiction, informational, print, and audiovisual material; offering reference books and services; establishing free Internet and wireless access; and creating programs for children and adults. The Library supports the research of several local authors. The Library is also an important community center and a meeting place for a variety of volunteer organizations.

The Cotuit Library focuses on:

- Being a community commons, a place to meet and form community.
- Offering popular titles and materials that focus on current topics of interest.
- Helping children build literacy skills.
- Assisting people of all ages to develop information literacy skills.

FY2011/12 MAJOR ACCOMPLISHMENTS

1. Renovated library to create safer and more accessible entrance and improved emergency exits.
2. Reorganized collection to ensure patrons can find items easily.
3. Completed comprehensive weeding program to ensure collection relevance.
4. Promoted children's early literacy through a wide range of programs, including at least two story hours per week and children's writing contest (co-sponsored by the Cotuit Kettleers baseball team).
5. Acquired a special Early Literacy Station to help children develop pre-literacy, literacy, and information literacy skills.
6. Met increased demand for computer internet use.
7. Continued a collaborative with all Barnstable Libraries to promote children's programming.
8. Created a weekly library column in the Barnstable Enterprise to improve community outreach.
9. Joined MLC Cooperative purchasing programs and joined with other Barnstable Village Libraries to make further cost reductions in insurance.
10. Attained 501(c)3 status for our Friends group.

WORKLOAD INDICATORS

Workload Indicator	FY 2011 Actual	FY 2012 Estimated	FY 2013 Projected
Total Items Circulated	48,651	51,000	53,000
Inter-Library Loans			
Sent	11,096	11,750	12,500
Received	10,834	11,000	11,500
Library Visits	36,065	45,000	47,500
Programs Held	119	150	160
Program Attendance	2,326	2,500	2,750
Public Computer Uses (not including wireless)	3,276	3,500	3,500
Items in Collection	64,115	63,000	63,000
Registered Patrons	4,147	4,150	4,150
Total Hours Open	41/week	42/week	42/week

HYANNIS PUBLIC LIBRARY

MISSION STATEMENT

The mission of the Hyannis Public Library is to:

- be a place for the free expression of any idea.
- protect and preserve spoken and printed word regardless of their medium.
- be a comprehensive source of knowledge regardless of the manner, method, or means which convey it.
- preserve and perpetuate literacy.
- perpetuate culture.
- preserve and protect all forms of human expression and communication.

The Hyannis Public Library provides materials and service to assist residents of the Town of Barnstable, village of Hyannis, and surrounding communities to receive information for their personal, educational, and professional needs. The Library serves as a learning and educational resource for all area residents.

SUMMARY OF HYANNIS LIBRARY FUNDING REQUEST

Expenditure Category	Actual FY 2011	Approved FY 2012	Proposed FY 2013
Library Funding	141,301	150,000	150,000
Town of Barnstable	411,660	415,716	438,580
Total	552,961	565,716	588,580

PERMANENT POSITIONS (FTEs)

Positions	Actual FY 2012	Proposed FY 2013
Full Time Employees	6	6
Part Time Employees	2	3
Total FTE*	8	9

*TOTAL INCLUDES SECURITY AND CUSTODIAN POSITIONS

FY 2013 GOALS

1. Conduct a community needs assessment.
2. Maximize private fund-raising efforts.
3. Explore grant opportunities.
4. Continue work with the Community Preservation Committee to restore the Hinckley Building and improve the surrounding grounds.
5. Explore restoration of Eagleston and Twombly wings of the library.
6. Increase circulation of digital materials: eBooks, audioBooks, and music.
7. Increase social media contacts to promote online presence.
8. Continue to promote literacy in our community by augmenting the reference and circulating materials in the Verizon Family Literacy Center.
9. Extend outreach to the Barnstable Public Schools.
10. Develop additional adult programming.
11. Establish an adult short story discussion group.
12. Inventory library reference and circulating collections.
13. Improve public accessibility to the Large Type Collection.

14. Increase public awareness of vision impaired technology assistance in cooperation with Brooks Free Library in Harwich and Perkins Braille and Talking Book Library in Watertown.
15. Promote further resource sharing between the seven village libraries.

SUMMARY OF SERVICES/UNIQUE CHARACTERISTICS

Library needs of the community addressed include recreational, leisure, informational, educational, and social. Staff members work with the library's resources to provide access to information; meet user's needs, reach new users; make the public aware of library services and resources; provide interlibrary cooperation; preserve intellectual freedom; and help individuals find answers to problems.

- The Hyannis Public Library provides books, periodicals, music CDs, children's books and activities, entertainment and documentary DVDs, large print books, audio books on CD for public borrowing as well as a growing collection of online resources such as digital downloads and MANGO online language learning.
- The Hyannis Library supports and meets the unique needs of our community's special populations which include homeless, singles and families, the under-employed, the mentally ill, and the developmentally delayed.
- Outreach service is available for the unique needs of the homebound and institutionalized through the delivery of books by a network of volunteers and in cooperation with facilities in our area.
- The name of our village is internationally recognized and the library frequently provides reference services to people across the nation and around the world. The Library has trained personnel available as reference researchers within the library, by telephone, and through email for non-circulation use of these reference materials.
- The educational needs of children, young adults and their families are served through the use of borrowing; story-hours; story-telling projects; visits from teachers and classrooms of both public and private schools, including day-care facilities.
- The Children's Librarian continues outreach service to schools for reading programs such as "Reading is Fundamental" and Story Time at the Cape Cod Mall sponsored by Regina Pizzeria.
- The Library offers space and support for cultural awareness as a service to the parents, children and educational professionals within the Barnstable community.
- The Hyannis Library serves as the site for tutoring sessions for public school students and adult learners.
- The literacy goals of the community are supported with the library's services and resources for English Language Learning.
- The library serves as a research and interlibrary loan center for the Sturgis Charter Public School.
- The Library cooperates with the Hyannis Chamber of Commerce and the BID (Business Improvement District) to promote services that benefit business, citizens, and the library.

FY2011/12 MAJOR ACCOMPLISHMENTS

1. Carol J. Saunders elected Library Director by the Board of Trustees.
2. Held Board of Trustees retreat.
3. Teamed up with Directors of the Barnstable Libraries to present a grant request to Kirkman Trust Fund to provide online subscriptions to all residents with a CLAMS card from any one of the seven Barnstable village libraries.
4. Along with the other Barnstable Libraries, received funding from Kirkman Trust Fund to provide the following online subscriptions: Mango Language Learning; World Book Encyclopedia Online; Learning Express School, Job, and Career Online Resources.
5. Served as meeting site of the Hyannis Civic Association's *Supporting Our Youth Task Force* and *Summer Reading Assistance*.
6. Pursued restoration of the Ora A. Hinckley building in cooperation with the Barnstable Community Preservation Committee.
7. Enlarged the library's dedicated Wi-Fi area to accommodate more users.
8. Promoted literacy, provided English Language Learning resources such as the Verizon Literacy Learning Center, and hosted Family Literacy classes.

9. Widened the library's online presence through www.hyannislibrary.org, social networking sites such as Blogging, Face Book, and Twitter; and with a regular e-newsletter.
10. Doubled circulation of digital materials such as audio books, eBooks, and Freegal music downloads.
11. Expanded our children's services to include cooperation with and outreach to the Barnstable School System; private schools; Head Start and other day care facilities, and Families United Network (F.U.N.), and National Gaming Day @ Your Library.
12. Children's Department activities included Multigenerational Book Club, Chess Club, Saturday Board Games, and story and craft hours for the children of area families.
13. Joined forces with the Hyannis Youth and Community Commission, Barnstable Youth Services Librarians, and Regina Pizzeria for programs such as Youth Night and Story times at the Cape Cod Mall; Summer Reading Program; Reading is Fundamental.
14. Continued to serve as a research and interlibrary loan center for The Sturgis Charter Public Schools East and West.
15. Collaborated with WQRC-FM to celebrate the 21st Annual Hat & Mitten Tree community giving project.
16. Increased local business sponsorship with the guidance of the Hyannis Main Street Business Improvement District.
17. Worked in partnership with Zion Union Heritage Museum and First Baptist Church to present community cultural programs.

Fundraising

Friends of the Library Book & Author Series
 Used Book Shop run by dedicated volunteers
 Uno Chicago Grill *Dough Raiser* Fundraiser
 Local Business Sponsorship
 Annual Antiques Show & Sale
 Collaborative Fundraisers with Zion Union Heritage
 Museum and First Baptist Church in Hyannis

Friends of the Library Teddy Bear Picnic
 Raffles
 Memorial Donations
 Cinco de Mayo Fiesta 5K Race/Walk
 Winter Used Book Bag Sale in the Lobby

WORKLOAD INDICATORS

Workload Indicator	Actual FY 2011	Estimated FY 2012	Projected FY 2013
Visitors to the Library	79,000	80,000	80,000
Hours Open	1,801	1,800	1,800
Total Holdings	83,223	65,000	65,000
Subscriptions Holdings	51	100	100
DVD/Video Holdings	2,958	4,000	4,000
Registered Borrowers	10,945	12,000	12,000
Circulation	121,907	120,000	120,000
Non-Resident Circulation	24,186	24,000	24,000
DVD/Video Circulation	39,965	42,000	42,000
Digital Circulation (eBooks, Audio)	4,853	6,000	8,000
Interlibrary Loans Shared	18,017	18,000	18,000
Interlibrary Loans Borrowed	22,261	21,000	21,000
Reference Transactions	1,560	2,500	2,500
Public Access Computer Users	14,000	14,000	14,000
Programs	347	300	300
Program Attendance	4,519	3,500	3,500
Persons Volunteering	31	35	40
Hours Volunteered	1,706	3,000	3,000

MARSTONS MILLS PUBLIC LIBRARY

MISSION STATEMENT

The Mission of the Marstons Mills Public Library (MMPL) is to meet the informational, educational, recreational, and cultural needs of the residents, schools, businesses, and organizations in the Town of Barnstable through personal service, information resources and public programs. In its role as our village library, MMPL serves as a popular materials center, a reference resource, a computer facility, a community gathering place as well as a facility where children are welcomed and nurtured. The Library serves the residents of the village of Marstons Mills, the Town of Barnstable, and the Commonwealth of Massachusetts. The Library provides books, magazines, audio CDs and mp3s, music CDs, DVDs, ebook readers and digital downloads, databases and Wi-Fi internet access, and specialized collections and services for the four primary user groups who comprise our patrons: preschool children and families, school-aged children and families, adult readers and information seekers, and older adults.

SUMMARY OF MARSTONS MILLS LIBRARY FUNDING REQUEST

Expenditure Category	Actual FY 2012	Approved FY 2013	Proposed FY 2014
Library Funding	59,450	58,093	58,614
Town of Barnstable	158,808	160,396	169,218
Total	\$218,258	\$218,489	\$227,832

PERMANENT POSITIONS (FTE's)

Positions	Actual FY2012	Actual FY 2013	Proposed FY 2014
Full Time	2.00	1.00	1.00
Part Time	1.50	2.20	2.50
Total FTE's	3.50	3.20	3.50

FY 2013 GOALS

1. To open three additional hours each week on Friday mornings.
2. To secure additional grants and allocate existing grant funding according to grant guidelines and in accord with the Library's long range plan.
3. To serve as a regional learning center for Academy of Lifelong Learning classes.
4. To continue to partner with the Senior Service Corp and Elder Services to recruit volunteer support for circulation, the children's room, and events.
5. To improve the aesthetics of the library grounds bordering Route 149.
6. To investigate new funding sources with the goal of establishing a Library endowment.
7. To meet the goals and implement the action items in our long range plan.
8. To provide sufficient and diverse print and library materials in all formats to meet the interests and needs of all library users, specifically in the areas of recreation, finance, employment, community services and health; and specifically for the interests and needs of youth and families.
9. To provide exemplary service to ensure that circulation for all users and all collections continues to increase each year.
10. To provide efficient and dependable Wi-Fi internet access for all library users and to support library users with personal technology needs.

11. To provide support and access for new information formats and devices such as streaming audio and video, digital e-books and e-book readers, and research databases.
12. To provide outreach to schools and youth organizations in Marstons Mills and to collaborate with local youth organizations and schools to provide programs and resources around topics and current interests, and to teach the effective and ethical use of print, electronic and virtual media.
13. To develop programs around topics and current interests and to enhance connections and to expand collaboration between the library and community and area organizations.
14. To collaborate and partner with local organizations who provide services and support to older adults to develop library services and programs for this population.
15. To expand our Homebound Delivery Services program.
16. To improve and expand communication and promotion of library services and programs.
17. To work in conjunction with the six other village libraries in Barnstable to provide comprehensive library services to the residents of the Town of Barnstable and to identify areas for collaboration and cost savings.

SUMMARY OF SERVICES/UNIQUE CHARACTERISTICS

Marstons Mills is the third largest village in the Town of Barnstable, but it is the second largest in terms of population growth according to the 2000 census. (2010 figures not available or reliable). The village is home to West Villages Elementary School and the Barnstable Horace Mann Charter School. It is third, after Hyannis and Centerville, in the population of school-aged children (1,864), and has the highest percentage of school-aged children amongst its residents (25%). The village population is composed primarily of working families with children. Most of our population lives on-Cape year-round, and as a result, MMPL is busy throughout all seasons.

The Library's primary services are:

- Popular materials center
- Computer access center
- Children's information and activity center
- Lifelong learning center
- Community meeting and information center
- Technology resource center

For the amount of physical space and the size of the collection, MMPL is one of the most heavily used of the seven village libraries, and is currently open 43 hours per week. Nearly 20% of Barnstable's overall population resides in Marstons Mills. In the 2000 Census, there was a 19% increase in population in Marstons Mills compared to an overall increase in the Town of Barnstable's population of 17%. MMPL has increased the usable size of its building which has resulted in increased usage and circulation. Like all Barnstable libraries, MMPL is suffering from the continued effect of reduced funding. Despite these obvious disadvantages, however, MMPL circulates over 50,000 items per year.

FY 2011/12 MAJOR ACCOMPLISHMENTS

1. Collaborated with other Barnstable Library Directors to submit a request for grant monies from the Kirkman Trust.
2. Received an LSTA grant from the Institute for Museum and Library Services and the MBLC.
3. Designated as a site coordinator for IBMs Reading Companion software.
4. Received a Community Grant from IBM.
5. Received a Challenge Grant and raised sufficient matching funds for the improvement and expansion of collections and services.
6. Secured an Enoch Cobb Trust and Arts Foundation Grant on behalf of all Barnstable Libraries to help fund a comprehensive summer reading program for children in all seven villages.
7. Instituted new children and family program offerings which include a Home School Club, hobby clubs, after school 4-H Club, young adult summer drama club, adult knitting club and adult drama club.
8. Implemented a Homebound Services Delivery.
9. Acquired an extensive collection of plays donated by a New York City drama teacher and actress and instituted an new adult program for shared dramatic readings.

10. Collaborated with the Marstons Mills Village Association and the Liberty Hall Club to provide services and programs to support community information and recreational needs.
11. Expanded the Library Board of Trustees and recruited new volunteers.
12. Expanded the marketing of inventory in the 9 Lives Bookstore to include Amazon and Ebay.
13. Acquired an Amazon Kindle and a Color Nook for patron use specifically as resource and optional format for student required reading.
14. Established Tuesdays as Tech Tuesdays where staff is available to assist patrons with personal technical needs and questions.
15. Identified new media outlets for promotion and marketing.
16. Migrated all donor records to Giftworks, a donor software management program.
17. Began planning for the establishment of an endowment fund.

WORKLOAD INDICATORS

Workload Indicator	FY 2011 Actual	FY 2012 Estimated	FY 2013 Projected
General Circulation	51,213	52,000	52,500
Inter-Library Loans Received	12,678	12,800	12,810
Inter-Library Loans Sent	9,806	9,900	9,950
Total hours open	2,095	2,150	2,150
Total holdings	27,544	27,600	27,800
Number of registered borrowers	3,040	3,200	3,400
Internet Users	2,360	2,800	2,900
Children's Circulation	18,055	18,650	18,800
Children's Programs	139	142	150
Adult Programs	37	40	42

OSTERVILLE VILLAGE LIBRARY



MISSION STATEMENT

The mission of the Osterville Village Library is to provide a current collection of popular materials in all formats, for all ages, and a staff knowledgeable about popular authors and titles, to assure access to information, and to educate the public in the use of information resources in all formats. In addition, the Library will collect materials on a wide variety of topics of general interest, offering staff written and electronic assistance in locating materials that satisfy the public's desire for self-directed personal growth and development. Finally, it is our mission to provide programming that encourages public discourse, community involvement, cultural diversity, and civic pride.

SUMMARY OF OSTERVILLE VILLAGE LIBRARY FUNDING REQUEST

Expenditure Category	Actual FY 2011	Approved FY 2012	Requested FY 2013
Library Funding	407,604	322,402	322,500
Town of Barnstable	211,730	213,847	225,609
Total	\$641,277	\$536,249	\$548,109

PERMANENT POSITIONS (FTE'S)

Positions	Actual FY 2012	Proposed FY 2013
Full Time	6.0	6.0
Part Time	2.8	2.8
Total FTE's	8.8	8.8

FY2013 GOALS

1. To open and move into the new Osterville Village Library by March 2012. (See Photos following "Workload Indicators")
2. Increase fundraising activities which support the mission and services of the library.
3. Collaborate with the other 7 village libraries to provide online databases, youth and adult programming, and shared vendors for cost savings.
4. Continue our collaboration with our local area non-profit organizations to provide programs and services to our community.
5. Work with local town government, non-profit organizations and the other Barnstable libraries to provide joint programming, materials sharing and to seek out methods of partnership that will benefit all residents.
6. Provide e-readers and instruction for patron use.
7. Expand number of computers to include Macs as well as Microsoft operating system computers.
8. Increase the collection of new fiction, non-fiction, audio and video titles.
9. Increase our collection of online databases which support the interests and pursuits of our patrons.
10. Increase children's programming and current collections.
11. Increase young adult collections, plan and implement more YA programs.
12. Expand number of meetings, events and functions in the new library.
13. Provide a new and better Friends' of the Library Book Store with increased open hours.
14. Increase our volunteer patron base to help with library activities and services.

SUMMARY OF SERVICES/UNIQUE CHARACTERISTICS

The Osterville Village Library is among the busiest libraries in the Town. It has a very strong general collection supporting adult, children's and reference services. Beyond this, the Library has strengths in business and finance, crafts, cooking, gardening, maritime subjects and travel. The children's collection has strengths in early literacy materials and juvenile literature. The outstanding audio-visual collection includes movies, documentaries and lifelong learning DVD's, audio books on cassette and CD, and music CDs. The Library provides access to the world of information technology through the CLAMS network, the Massachusetts Library and Information Network, and the Internet.

FY2011/12 MAJOR ACCOMPLISHMENTS IN OUR TEMPORARY QUARTERS

1. Held 138 children's programs with a total attendance of 4,107.
2. Held 137 adult and young adult programs with a total attendance of 4,848.
3. Continued Sunday hours for the seventh year, thanks to a grant from the Town and an agreement with the Town Library Committee.
4. Maintained Sunday open hours during the summer.
5. Through a generous grant by the Osterville Village Association, we were able to continue our Summer Concert Series on the Library Green. These are held on Wednesdays from the end of June through August.
6. Held several fund raising events such as: the annual auction, village day luncheon and events, summer celebration, gift baskets, candy, tee shirts and hats, a decorated "whale" auction, and several other events.
7. The library held a car raffle during the summer.
8. Partnered with the Barnstable Libraries in providing grant funding for the Summer Reading Program.
9. Hosted the second annual Barnstable summer reading program under the tent on the Library Lawn.
10. Thanks to a grant from the Kirkman Trust Fund, OVL has the following online databases: Mango Language Learning Database, World Book online, and Learning Express. We were also able to expend \$1,000 for e-books and purchased 9 new computers for the library.

WORKLOAD INDICATORS

Workload Indicator	FY 2011 Actual	FY 2012 Estimated	FY 2013 Projected
General Circulation	60,487	65,000	75,000
Number of children's programs held	138	140	150
Attendance at children's programs	4,107	4,200	4,300
Number of adult and YA programs held	137	140	150
Attendance at adult and YA programs	4,848	4,800	4,900
Interlibrary Loans received from	9,978	10,000	11,000
Interlibrary loans provided to	7,263	7,300	8,500
Number of Registered Borrowers	5,739	5,800	5,850
Number of Reference Transactions	6,961	6,980	7,100
Total number of persons volunteering	81	120	120
Estimated number of hours volunteered	3,240	3,500	3,600
Total number of Saturday hours open	294	294	294
Total number of Sunday hours open	172	172	192

STURGIS LIBRARY

MISSION STATEMENT

The Sturgis Library, a historic public library in the village of Barnstable, is dedicated to providing services and resources to meet the needs of a contemporary community while preserving and promoting Cape Cod history. The library:

- Supports the lifelong pursuit of personal, vocational, cultural, and intellectual enrichment.
- Fosters literacy, curiosity, and creativity in library users of all ages.
- Promotes the free exchange of ideas and serves as a community meeting place.
- Offers a gateway to emerging technologies and informational databases which enhance traditional resources.
- Serves as a regional archive and research center for the study of Barnstable County history, genealogy, and maritime culture.

SUMMARY OF STURGIS LIBRARY FUNDING REQUEST

Expenditure Category	Actual FY 2011	Approved FY 2012	Proposed FY 2013
Library Funding	245,606	267,250	281,949
Town of Barnstable	200,246	202,249	213,373
Total	\$445,746	\$469,499	495,322

PERMANENT POSITIONS (FTEs)

Positions	Actual FY 2012	Proposed FY 2013
Full Time	2.9	3.0
Part Time	5.5	6.0
Total FTE's	8.4	9.0

FY 2013 GOALS

1. To work in cooperation with the six other village libraries in Barnstable to provide comprehensive library services to the residents of the Town of Barnstable, including cooperative resource sharing services, reference and information services, local history and genealogy research services, cooperative planning, programming, and scheduling of events.
2. To act as a community gathering place and center for civic, cultural, and other events.
3. To identify and attract new sources of funding, including support from public and private grant funding agencies, foundations, businesses, and individuals.
4. To provide increased access to the library's Special Collections, including our genealogy, maritime, and Cape Cod history collections, and to enhance and preserve the collections. In addition, to provide comprehensive reference service in this area, as well as general reference service to the public.
5. To offer diverse and comprehensive programs and services to adults, young adults, and children, including curriculum support and lifelong learning opportunities.

SUMMARY OF SERVICES/UNIQUE CHARACTERISTICS

The Sturgis Library offers Barnstable and Cape Cod residents and visitors a comprehensive range of library services 6 days a week throughout the year. The Library's main service roles and priorities are summarized as follows:

- Current Topics and Titles
- Lifelong Learning
- Community Commons
- Genealogy, Local History, and Maritime Research Center

One of Sturgis Library's primary service roles is to provide specialized research collections, services and facilities for the study of Cape Cod history, genealogy and maritime culture. Unique among libraries of the Town and County of Barnstable, the Sturgis Library is distinguished for the scope and depth of its special collections and the services it provides to students, genealogists, historians, and others interested in finding out about the rich history of Cape Cod and the Islands. Access to the Library's historical collections and archives is provided free of charge to all researchers.

Another of the Library's important missions is to act as a primary educational and cultural center in Barnstable. A full series of special programs, speakers and exhibits throughout the year adds to the educational and recreational opportunities available to residents of all ages. Programs for infants, school children, and teens are also offered year-round. Groups and organizations from around the community have access to the Library's meeting space.

FY2011/12 MAJOR ACCOMPLISHMENTS

1. The Sturgis Library Board of Trustees embarked on a project to preserve, repair, and renovate the historic building, which is the oldest library building in the country. Through donations and bequests, the Trustees raised 100% of the funds needed to match a \$247,700 Massachusetts Cultural Facilities fund grant. Many individual donors, local organizations, and others donated to this important project. The Town of Barnstable's Community Preservation Committee approved a \$75,300 grant to the Library in June of 2011. Renovations began in December of 2010 and were completed in December of 2011. Work included a new roof and new windows in the rear section of the building, the installation of a fire suppression system, new climate control and renovations for the archival vault, masonry and foundation repair, drainage work, structural repairs, new walkways, driveway repaving, and a new boiler.
2. The Library acquired an important archival collection of documents, ledgers and other materials related to the Barnstable Court system, including warrants, arrest records, writs, deeds, letters, subpoenas, and more. Many of the documents are one-of-a-kind, since the records of the Barnstable Courts burned in the 1820s. We are grateful to local historian Dave Crocker for safeguarding these papers through the years. His ancestors worked in the court system and in numerous Town positions in the early days of the Town of Barnstable. We also acquired a collection of postcards, photographs, documents and memorabilia related to the planning and building of the Cape Cod Canal.
3. The Barnstable Unitarian Church donated their collection of early First Parish Church documents to the Library. These early church records tell the story of the establishment of village and town life in Barnstable dating back to the 1600s.
4. The Library sponsored over 75 programs and events for adults, young adults, and children. Together with the 6 other Barnstable village libraries, we participated in the annual collaborative Summer Reading Program.
5. We received a grant from MassHumanities to fund our annual reading and discussion group series.
6. The Library purchased 3 ebook readers for use by patrons in the library to try out the Overdrive downloadable ebooks available through CLAMS. The Library also has an MP3 player that can be checked out to use to listen to downloadable audiobooks.
7. Together with the 6 other Barnstable libraries, we now offer access to Mango Languages online, World Book online, LearningExpress, and JobSearch Accelerator.

8. Antonia Stephens joined the staff as our new Assistant Director/Adult Services Librarian. She has been instrumental in planning and implementing a series of dynamic programs, and is working on a project to create an online index for the library's deed collection.
9. Circulation Assistant Lisa Hall Conway and Administrative Assistant Eileen O'Neill also joined our staff.
10. Circulation Coordinator Karen Horn was nominated as Paralibrarian of the Year by the Massachusetts Library Association.

WORKLOAD INDICATORS

Workload Indicator	FY 2011 Actual	FY 2012 Estimated	FY 2013 Projected
Number of Library Visits	67,381	69,000	70,000
Circulation Transactions	104,821	108,000	110,000
Nonresident Circulation Transactions	20,775	21,000	22,000
Reference Transactions	7,748	8,000	8,300
Number of Programs Held (Adult & Children's)	75	100	115
Attendance at Programs	1,465	1,750	2,000
Number of Items in Collection	60,123	65,000	70,000
Number of Interlibrary Loans Provided	20,775	22,000	24,000
Number of Interlibrary Loans Received	12,736	13,000	14,000
Total Open Hours	2,057	2,055	2,055
Number of Volunteers	35	37	38
Number of Hours Volunteered	1,395	1,500	1,750
Number of Registered Borrowers	3,448	3,600	3,800
Number of public Internet Uses	17,909	18,000	20,000
Meeting Room Used by Public (Use count)	109	120	130

WHELDEN MEMORIAL LIBRARY

MISSION STATEMENT

Our mission is to serve the village of West Barnstable by providing popular reading materials, reference resources for independent and formal learning, and electronic access to the information network. Our mission is to preserve and promote the heritage of both West Barnstable and Cape Cod. We offer story hours, activities, and special programming for the children of the community. Our Library serves the Village as a meeting place and a forum for civic and cultural events.

SUMMARY OF WHELDEN LIBRARY FUNDING REQUESTS

Expenditure Category	Actual FY 2011	Approved FY 2012	Proposed FY 2013
Library Funding	43,347	47,451	48,000
Town of Barnstable	88,726	89,612	94,541
Total	132,073	137,063	142,541

PERMANENT POSITIONS (FTE's)

Positions	Actual FY 2012	Proposed FY 2013
Full time	1.00	1.00
Part Time	1.10	1.10
Total FTE's	2.10	2.10

FY 2013 GOALS

1. To continue to expand our fund-raising efforts.
2. To continue with more extensive cooperative efforts with the other Barnstable Libraries.
3. To increase programming for both adult and young patrons.
4. To improve the existing condition of the Library's basement in order to expand the revenue brought in by our book sales.
5. To complete a plan of action for the library.
6. To examine and streamline organizational structure of the library.

SUMMARY OF SERVICES/UNIQUE CHARACTERISTICS

We house an extensive history of West Barnstable in a well indexed archival collection. This index is also available on-line. We hold an extensive collection of books and DVDs on the topic of beekeeping thanks to the Barnstable Beekeepers. Both our collections of unabridged audio books on CD and Overdrive downloadable audio books are becoming increasingly popular. We are expanding our DVD collection. Our fund-raising activities are diverse; they include auctions, annual appeals, suppers, wine and food tasting, an Artisan fair, book and gift sales, raffles, and participation in the West Barnstable Village Festival. We have an excellent Friends Group that is always supportive and dedicated.

FY 2011/12 MAJOR ACCOMPLISHMENTS

1. We have a full complement of Trustees on the Board.
2. We have taken measures to correct long standing drainage problems in our basement, enabling our Friends group to expand its' book sale.
3. We have successfully revised our by-laws.
4. Whelden sponsored a successful "Time and Talent Auction" along with joining Sturgis Library in an Antique Show and Sale. We have also provided many other events, such as the "Whelden in Bloom" event which brought in needed revenue.
5. We held our first Sip Around the World event, a wine and food tasting that brought in much needed funds. We also sponsored our first Artisan Fair, an event that we plan to repeat.
6. We instituted an Election Day Snack Bar and Chowder.
7. We made a more coordinated effort to share resources, staff and materials with the other Barnstable Libraries.
8. We saw increased use of Public Computers and continued to provide wireless access.
9. Whelden continued to see our circulation steadily increase.
10. We have increased our programming with successful children's craft programs and more offerings for adult patrons.

WORKLOAD INDICATORS

Workload Indicator	FY 2011 Actual	FY 2012 Estimated	FY 2013 Projected
Circulation	39,900	40,000	41,000
Hours Open	1,403	1,403	1,403
Registered Patrons	1,114	1,200	1,300
Internet Uses	5,200	5,200	5,200
Interlibrary loans --provided	10,780	10,900	10,900
Interlibrary loan--borrowed	10,620	10,800	10,800
Materials/Holdings	41,662	42,000	42,500