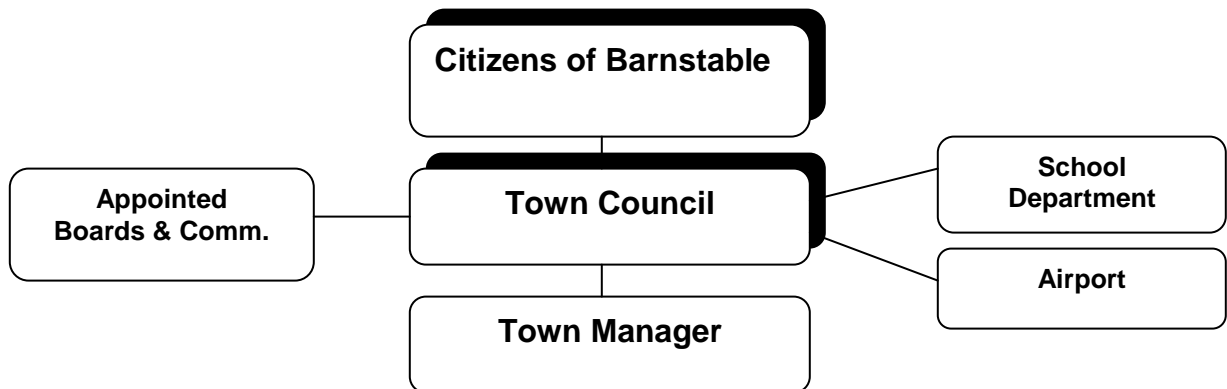
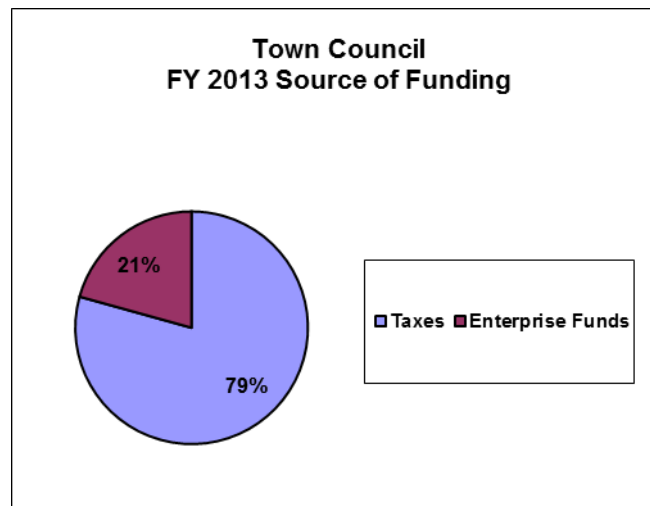
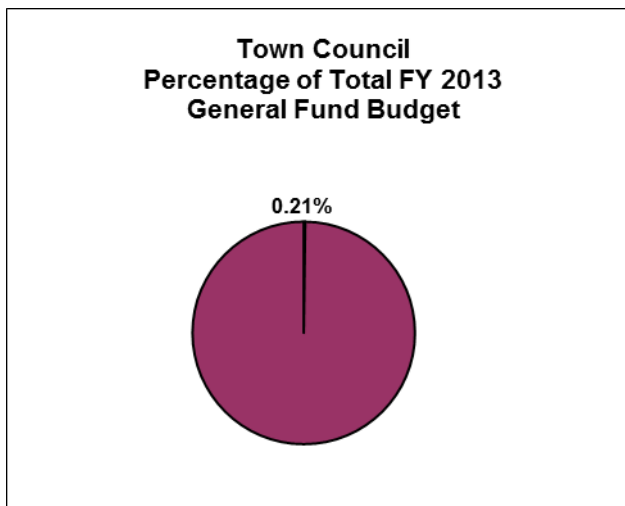


# TOWN COUNCIL

The Council's mission is to provide the best possible services consistent with our budget policy, to respond to the needs of our community and to openly involve all in protecting our unique character and quality of life.



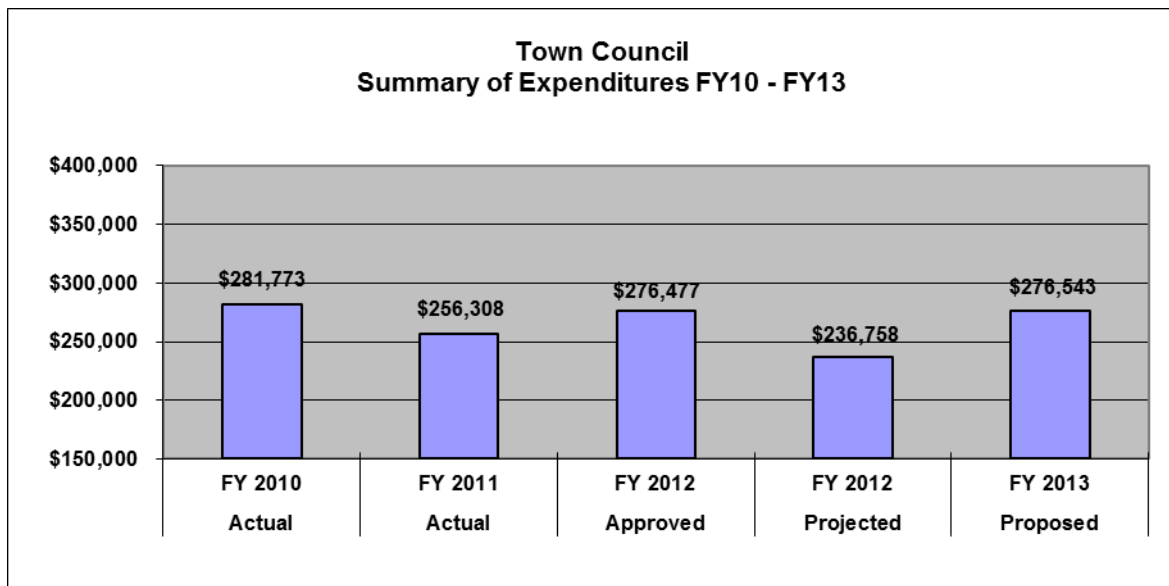
## FY 2013 TOWN COUNCIL FINANCIAL DATA



The Town Council budget represents less than one quarter of one percent of the overall general fund budget. Seventy nine percent of the budget is funded with tax support. The other 21 percent is financed by enterprise funds.

## SUMMARY OF DEPARTMENT EXPENDITURES AND FUNDING SOURCES

Expenditure Category	Actual FY 2010	Actual FY 2011	Approved FY 2012	Projected FY 2012	Proposed FY 2013	Change FY12 - 13	Percent Change
Personnel	247,624	240,524	247,777	\$ 211,000	\$ 247,843	\$ 66	0.03%
Operating Expenses	34,149	15,784	28,700	25,758	28,700	-	0.00%
Capital Outlay	-	-	-	-	-	-	0.00%
<b>Total Expenditures</b>	<b>\$ 281,773</b>	<b>\$ 256,308</b>	<b>\$ 276,477</b>	<b>\$ 236,758</b>	<b>\$ 276,543</b>	<b>\$ 66</b>	<b>0.02%</b>
<b>Full-time Equivalent Employees</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>		<b>2.00</b>	<b>0.00</b>	
<b>Sources of Funds</b>							
Taxes	\$ 239,023	\$ 213,444	\$ 226,015	\$ 186,296	\$ 219,341	\$ (6,674)	-2.95%
Charges for Services	-	29	-	-	-	-	0.00%
Enterprise Funds	42,750	42,835	50,462	50,462	57,202	6,740	13.36%
<b>Total Sources</b>	<b>\$ 281,773</b>	<b>\$ 256,308</b>	<b>\$ 276,477</b>	<b>\$ 236,758</b>	<b>\$ 276,543</b>	<b>\$ 66</b>	<b>0.02%</b>



Total expenditures for the Town Council's operation have decreased from \$281,773 in FY10 to \$276,543 in FY13. Projected expenditures for FY12 are \$39,000 less than the FY12 budget as one of the staff positions in the office has been vacant for several months.

### SUMMARY OF SIGNIFICANT BUDGET CHANGES

The proposed budget for FY13 is \$276,543 or \$66 more than the FY12 approved budget. The budget includes funding for two full-time staff positions; the same as the FY12 budget. Operating expenses are level funded with the FY12 amount of \$28,700. Funding for this operation is comprised of taxes and enterprise fund charges. Tax support is declining \$6,674 as enterprise fund support is increasing \$6,740.

### FY 2013 GOALS

**Goal:** To provide a viable financial plan for meeting the operational and capital needs of the town with a balanced budget that includes ongoing cost reductions, maintaining reserves and aggressively pursuing new revenue sources.

**Goal:** To protect the health and safety of all town residents and visitors by providing a safe and desirable community in which to live, work, and visit.

**Goal:** To facilitate the maintenance, improvement and best use of the town's infrastructure and capital assets.

**Goal:** To maintain a vibrant economy and strong labor force by promoting our businesses with diverse, clean industry and smart growth.

**Goal:** To provide quality education using balanced resources in partnership with the school committee, the state and federal government.

**Goal:** To support various housing initiatives to effectively meet the needs of Barnstable residents.

**Goal:** To strive for comprehensive, responsive, consistent, fair, and easily understood communication within town government and between the town and its residents, commissions, volunteers, and visitors to foster participation and positive results geared towards meeting community needs.

**Goal:** To conserve and protect areas in the town, that are environmentally sensitive and historical resources for public health, safety, outdoor recreation, cultural history and visual quality.

**Goal:** To provide a variety of opportunities for residents and visitors to achieve their potential.

## ***PROGRAMS***

### ***TOWN COUNCIL***

The Town Council, a thirteen member elected body, is the legislative and policy-making branch of Town government. The Council develops, adopts and enacts policies and ordinances, to promote the general welfare of the Town and that, which is consistent with its mission and goals.

The Council meets each month on the first and third Thursday excepting July and August when the Council meets once in each month. The Council also conducts workshops on issues that may require considerable Council deliberation and public input on the alternate Thursdays as needed.

### **2011/2012 MAJOR ACCOMPLISHMENTS**

1. The council passed a \$9,502,502 capital improvement plan of this amount \$1,844,000 will be funded from expiring capital appropriations. The general fund portion of the plan is \$5,061,400 and the enterprise funds totaled \$4,441,102. A solely dedicated trust fund is devoted to funding the general fund plan with the purpose of maintaining the town's current infrastructure while addressing additional capital needs. User fees support the enterprise fund; no general fund tax support is provided.
2. The Council approved funding a total of 8 projects for the town and schools: \$3.25 million for pavement management; \$363,000 for emergency generators; \$348,000 for school facility improvements; \$609,000 for municipal facility improvements; \$80,000 for water quality improvements to ponds; \$70,000 for sidewalk construction/overlay program; \$294,000 for bulkheads, breakwater, culvert, bridge, ramp and museum design and permitting; \$115,000 parking lot improvements.
3. Through sound fiscal policy, the town has maintained a balanced budget and AAA Bond Rating.
4. After many months of study and analysis Citizen's Advisory Committee in conjunction with staff expertise, on February 16, 2012 presented its review and analysis of alternative plans addressing a comprehensive wastewater management planning (CWMP). The CAC also made the recommendation that some or all, alternate (non-traditional) methods be included into whichever plan is ultimately adopted.

As the town's contract with SEMASS for solid waste disposal ends in 2015, the Town Council requested the Renewable Energy Commission (REC) to identify options in addressing solid waste disposal and recycling in comparison to contracting with SEMASS (based on assumptions of a contract with similar terms and conditions). The Comprehensive Financial Advisory Committee (CFAC) was requested to analyze and evaluate the feasibility of the options. The REC is expected to present its findings to the Town Council in early July 2012.

4. In addition, to the forty-three (43) citizen boards, committees, and commissions appointed by the Town Council, recently it formed the Solar Energy Sub-committee to explore areas of opportunity to reduce energy costs to the town.
5. The Appointments Committee through the Town Council Office accepts applications as it continues to seek citizens of the town to serve in one of the 278 seats on the Town's 43 appointed volunteer committees. The Appointments Committee meets regularly, nominating registered voters of the town to the Town Council to serve on Town advisory and regulatory boards, committees and commissions.

The Town Council is grateful to all the committee members, having chosen to engage themselves in the community by volunteering voluminous hours of personal time and energy, serving in these critical roles benefiting the entire community and in the functioning of the town.



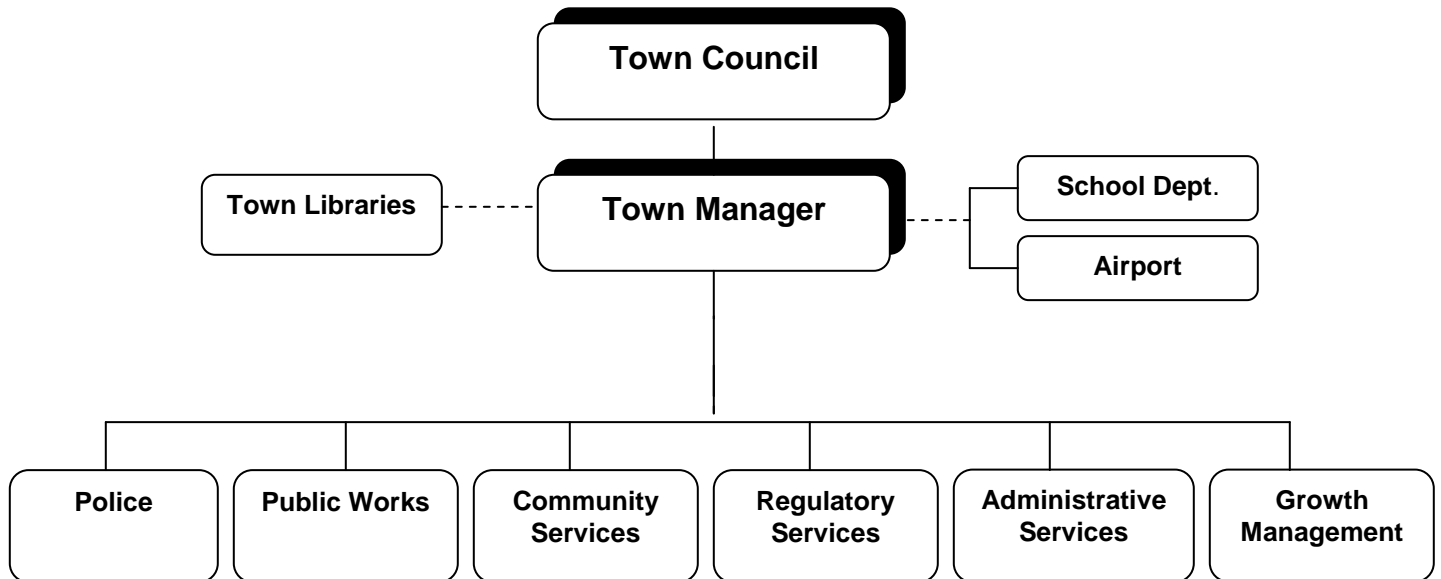
BARNSTABLE TOWN COUNCIL  
JANUARY 2012

Front Row: Dr. Debra S. Dagwan, Precinct 8; Jennifer L. Cullum, Precinct 13; President Frederick Chirigotis, Precinct 4; Vice President Janice L. Barton, Precinct 10; Janet S. Joakim, Precinct 6; James H. Cote, Precinct 5

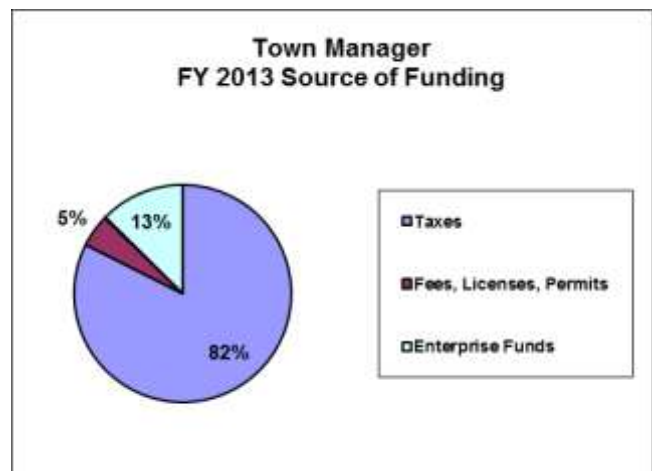
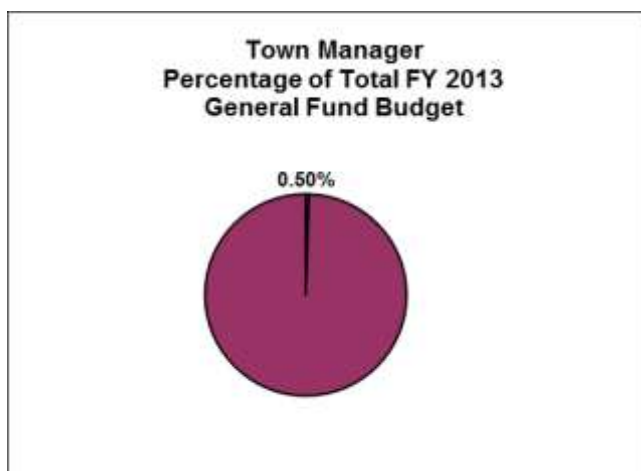
Rear Row: June M. Daley, Precinct 11; Tom Rugo, Precinct 2; Ann Canedy, Precinct 1; Michael P. Hersey, Precinct 3; John T. Norman, Precinct 12; James M. Tinsley, Precinct 9; Jessica Rapp Grassetti, Precinct 7

## TOWN MANAGER

The Town Manager's Office is responsible for the administration of the policies and programs approved by the Barnstable Town Council, and implementation of the various sections of the Town Charter concerning management of the Town of Barnstable.



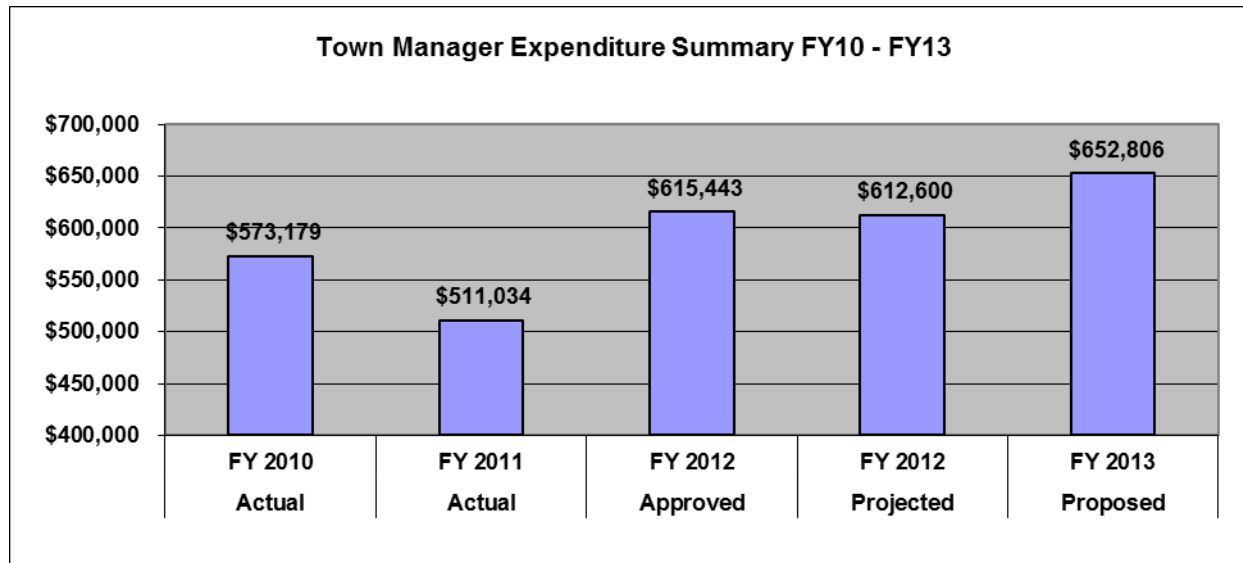
### FY 2013 TOWN MANAGER FINANCIAL DATA



The Town Manager budget represents one-half on one percent of the overall General Fund budget. Eighty two percent of the budget is financed with taxes with the remaining 18 percent financed by enterprise funds, fees and permits issued by this operation.

## SUMMARY OF DEPARTMENT EXPENDITURES AND FUNDING SOURCES

Expenditure Category	Actual FY 2010	Actual FY 2011	Approved FY 2012	Projected FY 2012	Proposed FY 2013	Change FY12 - 13	Percent Change
Personnel	382,962	396,784	\$ 483,111	\$ 481,000	\$ 520,474	\$ 37,363	7.73%
Operating Expenses	190,217	114,250	132,332	131,600	132,332	-	0.00%
Capital Outlay	-	-	-	-	-	-	0.00%
<b>Total Expenditures</b>	<b>\$ 573,179</b>	<b>\$ 511,034</b>	<b>\$ 615,443</b>	<b>\$ 612,600</b>	<b>\$ 652,806</b>	<b>\$ 37,363</b>	<b>6.07%</b>
<b>Full-time Equivalent Employees</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>		<b>4.50</b>	<b>0.00</b>	
<b>Sources of Funds</b>							
Taxes	\$ 474,098	\$ 403,679	\$ 429,944	\$ 427,101	\$ 538,065	\$108,121	25.15%
Fees, Licenses, Permits	35,023	24,677	31,500	32,000	31,500	-	0.00%
Charges for Services	-	5	-	-	-	-	0.00%
Interest and Other	116	17,426	1,000	500	1,000	-	0.00%
Enterprise Funds	63,942	65,247	80,548	80,548	82,241	1,693	2.10%
General Fund Surplus	-	-	72,451	72,451	-	(72,451)	-100.00%
<b>Total Sources</b>	<b>\$ 573,179</b>	<b>\$ 511,034</b>	<b>\$ 615,443</b>	<b>\$ 612,600</b>	<b>\$ 652,806</b>	<b>\$ 37,363</b>	<b>6.07%</b>



Total expenditures for the Town Manager's operations have increased from \$573,000 in FY10 to \$653,000 in FY13; or 14%. The large increase in the FY12 approved budget and FY12 projected expenditures over the FY10 and FY11 actual expenditures include the additional funds necessary for the former Town Manager's severance package. In addition, the FY13 proposed budget includes 9 months of salary for the former Town Manager as well. The FY14 budget should realize a significant decrease as the cost of the severance package will be completed in the FY13.

## SUMMARY OF SIGNIFICANT BUDGET CHANGES

The FY13 proposed budget is \$37,363 more than the FY12 approved budget representing a 6% increase. This budget includes funding for 4.5 full-time employees as well as 9 months of salary for the former Town Manager. Operating expenses are level funded at \$132,332. Funding sources are comprised of taxes, enterprise funds and permits. Tax support is increasing \$108,121 for FY13. This covers the FY13 budget increase and replaces the general fund surplus used to balance the FY12 budget.

## **FY 2013 GOALS**

1. Introduce performance measurement into the budget process
2. Complete Kennedy Legacy Trail
3. Create Cultural District in Hyannis
4. Approve new long term municipal solid waste contract
5. Continue green initiatives including increasing recycling
6. Implement Barnstable Fiber Optics Network at all municipal facilities
7. Participate in regional e-permitting project with Cape Cod Commission
8. Initiate new Department –based public TV Programming
9. Continue sound financial municipal budget preparation which again does non rely on any ont-time funding sources or reserves
10. Renovate the School Administration Building
11. Implement Solar farm at Transfer Station

## **PROGRAMS**

The Town Manager's Office provides on-going direction to departments, furnishing necessary information with which to evaluate issues. The office also responds to requests for information from Council members and the general public. The Town Manager is responsible for property management, trust management, intergovernmental relations, media and public relations. The office manages grants for the seven Town libraries, multiple trusts, and tourism, which include intake, evaluation, award and monitoring of all grants.

The Town Manager does extensive management planning and evaluation for the purpose of establishing short and long-term management strategies to implement and evaluate the implementation of departmental management programs and activities. Additional emphasis is placed upon the introduction of modern management concepts and programs.

The Town Manager is responsible for annually submitting a balanced budget, capital improvement program, ten-year forecast, and other reports to the Town Council. This includes projecting revenue, analyzing the use of reserves for capital purchases and operations, and working with the School Department in trying to develop an equitable split of revenues for their operations.

The Assistant Town Manager assists the Town Manager in executing the day-to-day responsibilities associated with operating the municipality. The Assistant Town Manager also serves as the department head for the Administrative Services Department, which includes Finance, Human Resources, Information Technology and Legal.

The Town Manager and Assistant Town Manager negotiate land purchases, collective bargaining agreements, and lawsuit settlements as needed. Both represent the Town at various meetings, conferences and other functions regularly.

## **FY 2011-2012 MAJOR ACCOMPLISHMENTS**

1. Opened new Bathhouse at Sandy Neck Beach Park
2. Opened new Barnstable municipal Airport Terminal an Control Tower
3. Created Citizen Resource Line
4. Increased community participation

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