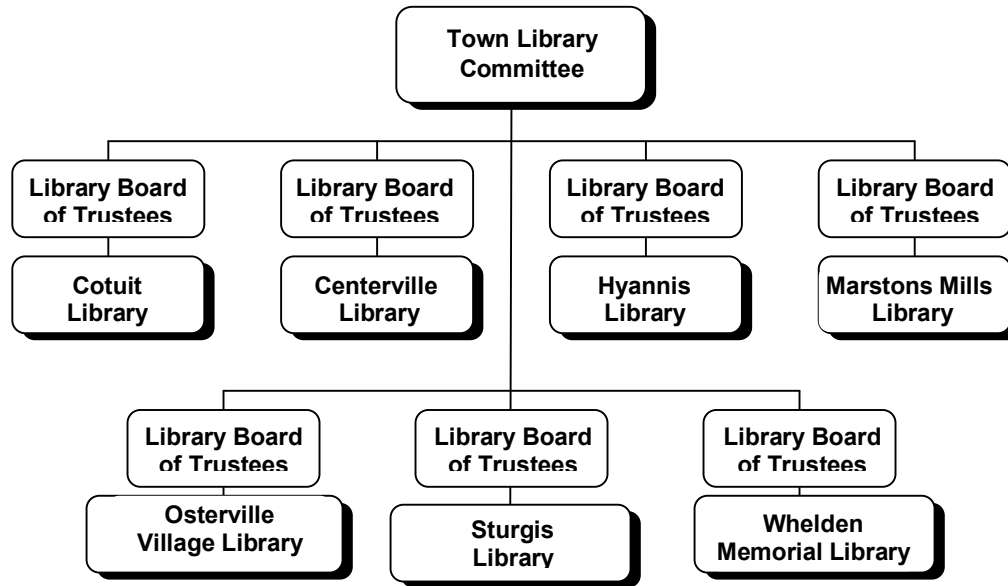


TOWN LIBRARIES

The primary mission of the seven independent cooperating public libraries in the Town of Barnstable is to promote lifelong learning and enrichment by offering free access to library materials and services to meet the educational, informational and recreational needs of residents of all ages, backgrounds, interests and abilities.



The Town Libraries are not departments within the Town of Barnstable government, but function as seven independent organizations each with its own Boards of Trustees. The Town has traditionally provided a substantial portion of their operating funds in the form of grants (approximately 48-65% of their total budgets), but has no administrative oversight of the operations and management of the libraries.

SUMMARY OF SERVICES AND BREAKDOWN OF PROGRAMS

There are seven public libraries within the Town of Barnstable: Centerville Public Library, Cotuit Library, Hyannis Public Library, Marstons Mills Public Library, Osterville Village Library, Sturgis Library (Barnstable), and Whelden Memorial Library (West Barnstable).

The primary mission of these independent cooperating public libraries is to promote lifelong learning and enrichment by offering free access to library materials and services to meet the educational, informational and recreational needs of Town residents of all ages, backgrounds, interests, and abilities. Residents, schools and businesses within towns belonging to the CLAMS network also are provided free access to library materials and services. Each of the libraries has distinct specialties, but all have committed themselves to providing the following programs and services:

- **Popular Materials Program:** As a popular materials center, the Barnstable libraries provide residents with a collection of current high demand, high interest materials for reading, listening and viewing. Library books, audiovisual materials and other resources are used to provide collections for readers, programs for adults and children, story hours, film series, book talks, community issues forums, speaker series and humanities programs.
- **Formal Educational Support/Independent and Lifelong Learning Program:** The libraries support individuals in their search for personal and work-related information, including materials on self-

improvement, career development, health and nutrition, cultural interests, consumer reports, hobbies, and family concerns. The joint collection of the seven libraries provides a wide range of subject materials in a variety of formats geared to varying levels of ability. The libraries offer assistance to local private and public schools, colleges, day-care centers, training and literacy programs, and adult continuing education classes.

- **Reference and Information Services:** The libraries provide timely, accurate and useful resources for community residents of all ages in their pursuit of information. The libraries promote walk-in and telephone reference services and assist researchers with in-depth studies. The reference and information services are provided by professional information specialists, via interlibrary loan, and through resource sharing provided through the CLAMS Network, the Southeastern Massachusetts Regional Library System, and the Massachusetts Virtual Library Catalog.
- **Community Activities and Programs:** The libraries serve as centers for community activities by making materials, facilities and equipment available in support of the social, cultural and recreational activities of community groups and by co-sponsoring events with other community organizations. Use of the libraries for meetings and exhibits is greatly encouraged.

LIBRARY CHARACTERISTICS AND SPECIALIZATIONS

Centerville Public Library:

- One of the Town's most active libraries. Many groups and organizations use the Library facilities for meetings and programs.
- The library sponsors programs for adults that include author talks, dramatic presentations and lecture series. Outstanding Children's program with 4 weekly story hours during the school year; drop-in story time on Monday mornings and Thursday evenings, a popular Summer Reading Program, and year-round special programs for children of all ages. The Shelves, a group of young adults meets weekly and assists with programming for events.
- Ten computers are available for public Internet and word-processing use. Wireless Internet access is available throughout the building.
- The library has a large collection of popular current DVDs and an extensive collection of classic movies.
- Extensive collection of large print books and audio books on CD.
- Two monthly book discussion groups, knitting group, crafters group and a weekly bridge group.
- Houses the Walter Lippmann collection that includes volumes in the subject area of history and art, as well as works by and about Walter Lippmann. It is one of the few libraries housing copies of the Nuremberg Trial transcripts.
- Monthly exhibits by local artists.

Cotuit Library:

- Special collections include: The Kirkman Collection of Fine Books and an extensive Fine Arts Collection
- Active children's department with two story hours per week plus many seasonal and summer reading program activities
- Monthly book discussion group as well as special programming
- Five computers available for public internet use - wireless access throughout the building.
- Homebound delivery available
- Active Friends of the Library group provides monthly luncheons with guest speakers

Hyannis Public Library:

- Provides the highest volume of services to children of all seven libraries. Because of the close proximity of several schools, HPL hosts many classroom visits each week.
- HPL houses an extensive reference department, including a special collection devoted to President John F. Kennedy
- Multicultural children's collection
- Brazilian language collection
- Computer lab
- Internet access for adults and children

- Wireless Internet access available twenty-four hours a day
- Verizon Family Literacy Resource Center provides materials and hosts ESL workshops
- Serves large population of foreign temporary workers
- Homebound delivery to area residents

Marstons Mills Public Library:

- Implementing a renovation of the existing building and adding an elevator. Building improvements to date include the addition of two offices and a new fireplace.
- Focused collections include mysteries, cookbooks, horticulture, and the writings of women poets
- Weekly children's programs; an extensive summer reading program; and several special children's programs each semester
- Public computers and wireless Internet access throughout the building for patrons with laptops
- Two laptops available for use within the library
- Supports the Marstons Mills Historical Society Archives
- An adult program series featuring lectures by local and area residents with special and interesting areas of expertise
- Continuing exhibits of local handicrafts and art
- Monthly book discussion group

Osterville Village Library:

- OVL maintains a substantial financial and investment collection. Resources include, Banker & Tradesman, Investor's Business Daily, Morningstar Mutual Funds, Forbes, and Fortune Magazines.
- The Library also provides an extensive audio and video collection which includes; foreign language; documentary; history; and how-to collections; a large collection of music CDs; books on CD and downloadable books
- Other circulating collections include the Joyce A. Phillips Memorial collection of books by Cape Cod authors, illustrators and publishers.
- The Meeting room is equipped with an audio/video projection system which is utilized for power point presentations, movies, and various library programs.
- Five book discussion groups including an evening British Authors group.
- Full-time M.L.S. Reference Librarian and extensive reference collections. Online databases include: "Ancestry.com" for your family history research, "Global Road Warrior" for your travel needs, "Novelist" a reader's advisory tool and "A to Z Maps", useful for geographical and map research.
- Full-time M.L.S. Children's/Youth Services Librarian offering free story time and craft programs.
- Regular and special children's & young adult programs throughout the year.
- Wireless Internet access throughout the building, fax and photocopy access.
- Osterville Village Library Friends manage a wonderful collection of book sale items, book and video rental collection of current titles, and book appraisal services.
- Hosts weekly summer concert series.
- Hosts Cape Cod Child Development's F.U.N program, a music and movement class for infants and very young children.

Sturgis Library:

- The Sturgis Library is a historic public library and research archive located in Barnstable Village. The original historic building, constructed in 1644, gives the Library the distinction of being the oldest library building in the country.
- The Sturgis Library's special collections feature the Lothrop Genealogy & Local History Collection, and the Henry Crocker Kittredge Maritime Collection, which are used by researchers around the country. The collections include ships logs, whaling journals, manuscripts, family histories and genealogies, diaries, correspondence, cemetery records, early land deeds, and maps dating back to Barnstable's first settlement. Online services include access to two digital archives of photographs, documents, deeds, postcards, and the Barnstable Patriot newspaper from 1830 to 1930.
- Other strong collections include a large selection of DVDs and music CDs; a circulating collection of books about Cape Cod and by Cape Cod authors; and a dynamic selection of materials for young adults and children.

- Special services include free internet and wireless access; service to homebound patrons; and fax and photocopying services.
- The Friends of the Library maintain an attractive and busy Book and Gift Shop year round.
- The library offers an active schedule of special programs, speaker series, exhibits, and displays for all ages. In addition to weekly programs for children and monthly programs for adults, the library hosts a scholarly book discussion group funded by the Massachusetts Foundation for the Humanities. The library sponsors an on-going exhibit of artwork by artists affiliated with Cape Cod Art Association, and has monthly displays of collectibles, artifacts, antiques, and other items of local interest.
- In addition to the Sturgis Library's busy schedule of events and activities, the library hosts meetings and events sponsored by other area organizations, including the Barnstable Historical Society, Civic Association, Coast Guard Museum, and the Academy for Lifelong Learning. Our meeting spaces are available for rent by groups of all kinds. We welcome school and other groups of all kinds, and are happy to organize special tours of our historic building for groups or individuals.

Whelden Memorial Library:

- Holds an extensive collection of unabridged books on CD , participates in OverDrive through CLAMS, and holds a large and current collection of DVDs
- Houses an extensive historical collection of West Barnstable including photos as well as a Finnish section
- Maintains a great number of books and videos on Bee Keeping
- Hosts numerous community groups including a book discussion group
- Delivers books to homebound
- Provides wireless access available twenty-four hours a day
- Enjoys an active Friends Group which provides a profitable book sale, bazaars and other functions

FY 2011 GOALS

Aggregate goals for the seven libraries are:

1. To work with Town management to ensure that the Town does not lose state certification for its libraries, a situation that would deprive all Barnstable residents of the ability to borrow books from other towns either on interlibrary loan or directly. They could be limited to just the resources available in Barnstable.
2. To increase compensation for library personnel to better reflect their education, expertise, and experience, moving toward parity with other Town employees having similar backgrounds and experience.
3. To continue to work toward Town support of the CLAMS fees for all village libraries.
4. To continue cooperative efforts of the seven village libraries to improve and expand library services within the Town of Barnstable, particularly in the areas of Reference and Children's Services.
5. To continue to expand shared expertise among the seven libraries in the understanding and use of the constantly changing world of information technologies
6. To increase public awareness of the vast array of materials and services available to Barnstable residents of all ages in their seven village libraries
7. To rationalize the collections budgets so that there is less duplication, especially of expensive material, by agreeing on collection priorities and on the selection and location of expensive items

FY 2011 FUNDING CHANGES

The FY10 grant for the seven village libraries was \$1,473,565 or 4.5 percent less than the FY09 grant of \$1,543,000. The grant is distributed to the libraries based upon a formula to be agreed upon by all libraries. The FY 10 grant was disbursed as follows:

\$263,092.60 - Centerville Library - 18 percent
 \$139,302.44 - Cotuit Library - 9 percent
 \$200,245.98 - Sturgis Library - 14 percent
 \$211,730.06 - Osterville Library - 14 percent

\$88,725.69 - Whelden Memorial Library - 6 percent
\$158,808.17 - Marstons Mills Library - 11 percent
\$411,660.06 - Hyannis Public Library - 28 percent

We are requesting a total funding increase of 6.7%, made up of one service priority package.

CENTERVILLE PUBLIC LIBRARY

MISSION STATEMENT

The Mission of the Centerville Public Library is to provide its patrons with an up-to-date collection of print and non-print materials for their educational, informational and recreational needs. We strive to serve all residents and visitors from the youngest to the oldest. Our goal is to create a nurturing environment in which the needs of all patrons will be addressed.

SUMMARY OF LIBRARY FUNDING REQUEST

Expenditure Category	Actual FY 2009	Approved FY 2010	Projected FY 2011
Library Funding	\$184,362	\$175,092	\$186,834
Town of Barnstable	\$261,034	\$263,093	\$280,720
Total	\$445,396	\$438,195	\$467,554

PERMANENT POSITIONS (FTE's)

Positions	FY 2010 Actual	FY 2011 Proposed
Full time	4	4
Part Time	2.3	2.7
Total FTE's	6.3	6.7

FY 2011 GOALS

1. To continue to offer residents of the community the resources they require for their educational, informational and recreational pursuits in a comfortable and helpful environment.
2. To continue to work with all public libraries in Barnstable in planning so as to provide a high level of service to all library patrons and members of the local community. To explore ways in which the seven libraries can cooperate to reduce costs.
3. To collaborate with other village libraries and Town departments, particularly the Senior Center and the new Hyannis Youth and Community Center to expand programming for all community residents.
4. To continue to find new and increased sources of revenue to elevate the operating budget to a level that will allow us to provide appropriate service and develop and maintain the collection.
5. To increase the size of the staff to a number that would bring the workload to the same level as the other Barnstable libraries.
6. To find more opportunities to obtain grant funding for library programs and projects. To explore additional sources of funding for personnel, eg. Stimulus funds and the Mature Workers program.
7. To complete and submit a new long-range plan with particular emphasis on growth and space needs evaluation. To continue to work with the new structure of the library board and the Board of Advisors
8. To complete plans the renovation of an existing space in our basement to provide meeting space for all ages. Money from the Kirkman Fund and matching funds from an anonymous donor are available to help us toward that goal. To explore the addition of a handicapped restroom and to add an elevator to allow handicapped access to the lower floor.
9. To continue collaboration with the local schools to support one another in curriculum areas, collection development, mentoring and community service. To continue to address the needs of the Young Adults in our community through increased materials, programming and involvement.

SUMMARY OF SERVICES/UNIQUE CHARACTERISTICS

Libraries are not going out of business—they have evolved. You would be astounded by what goes on in the Centerville Public Library every day. We are at once a place to choose a good book or a great movie, a reference library, a technology hub, a community meeting space. We offer programming for people of all ages with particular emphasis on the young people of the villages. We offer a place to sit with a cup of coffee, a newspaper, a book or your laptop computer in front of the fireplace. We involve a large number of community volunteers, including several developmentally disabled adults. Patrons are always telling us how much they appreciate this place with its helpful, friendly and warm environment. No wonder we have grown nearly 50% in the past six years! We appreciate the support of the local community. It is your patronage that helps us to create the atmosphere at the Centerville Public Library.

The demand for services at the Centerville Public Library has grown dramatically in the past ten years. There has been a steady increase in circulation, attendance and programming. The Library is open more than 45 hours each week, with both evening and Saturday hours to meet patrons' busy schedules. In FY 2009 160,000 items were circulated. During the busy summer months weekly attendance averaged 6000 patrons. In addition, access is provided to non-circulating materials and reference services. There is a heavy emphasis on current popular fiction and non-fiction materials. We have an outstanding collection of classic and current movies in DVD format. The large print and audio collections have been expanded as the demand has increased. The collection is re-evaluated on a continuing basis to keep it up to date and to optimize current space. We take full advantage of our membership in the CLAMS network to provide materials we do not own by obtaining them from other libraries in the system and beyond. Internet access is available to the public on ten computers and through wireless access.

An active group of library volunteers enables us to provide service while keeping the costs down. We offer a volunteer opportunity to several special needs individuals through area social service groups. Local students have a chance to learn a variety of work skills and fulfill required community service for the local schools and the court system. Additional hours were provided through the Federal Stimulus Program for Youth.

Families are very important at the Centerville Library. The Children's Room provides a welcoming environment that encourages lingering. We strive to instill in children a life-long love of reading and learning. Four story-hour sessions are offered each week during the school year. A kindergarten enrichment program was provided for those children enrolled in half-day programs last year. Demand for these services far outweighs the space available. In addition we have a drop-in story time on Mondays and Little Critters storytime one night a week for working parents. Additional programs for school-age children are offered during school vacations. The summer reading program serves more than 250 children, providing them with incentives and educational programs. Summer programs are done in collaboration with the other Barnstable village libraries. We are also fortunate to serve as a host site for many 4-H programs, including twice-yearly babysitting classes. Young adults in the community are being offered an opportunity to become an active part of the library as a part of "The Shell-vers". They decorate the Children's Room, help with programming for younger patrons, and suggest items they would like added to the collection.

2009/2010 MAJOR ACCOMPLISHMENTS

1. The Library experienced its first year with a streamlined governance which includes a thirteen member Board of Trustees and a new Board of Advisors.
2. The plan to landscape the library grounds and increase available parking was granted final approval in early April 2009 and was completed in August. Earlier completion was delayed by the need for a new septic system.
3. The Library is consulting with architects and potential donors to examine possibilities for future expansion. It would include renovation of the lower level and the addition of an elevator, handicapped accessible rest rooms and programming space.
4. Circulation increased by 10% to nearly 160,000 for the fiscal year making us the busiest of the seven village libraries and one of the busiest in the CLAMS network.

5. Children's programming was expanded, including new after school programs for half-day kindergarten students, first through third graders, fourth and fifth grade Kidz Club, and a group of Young Adults known as The Shelves. These groups were involved in many projects during the year.
6. Adult programming was also expanded. It included a one-woman show on the lives of several first ladies. It was held at the Senior Center to accommodate a large "Old Home Week" crowd. The Audubon Society from Long Pasture Wildlife Sanctuary presented a series of four programs during the winter and spring. The Library also offered music programming during the year, and had several authors during the Fall.
7. Centerville participated in a collaborative summer reading program with the six other Barnstable village libraries. More than 250 children signed up last summer.
8. Centerville worked with the TLC to find ways to make the fee structure at CLAMS more equitable for the Barnstable village libraries. The result was a change in the CLAMS formula that reduced the cost to Barnstable libraries.
9. Centerville also worked with the TLC to revise the formula for distribution of Town funds to make it more equitable to all seven libraries. The new formula will be phased in over a period of three years. The first year of the phase-in is in effect for FY2010.
10. The Centerville Library expects to work with the other Barnstable village libraries to provide programming in collaboration with the Recreation Center and the Senior Center.
11. In collaboration with the Centerville Civic Association and the Old Home Week Committee we offered programming during community events.
12. The staff and patrons of the Centerville Public Library partnered with the Massachusetts Department of Children and Families to sponsor 140 needy children during the holidays.

PERFORMANCE/WORKLOAD INDICATORS

Workload Indicator	FY 2009 Actual	FY 2010 Estimated	FY 2011 Projected
General Circulation	160,363	170,000	180,000
Circulation per FTE	25,454	26,984	28,571
Inter-Library Loans	16,428	17,000	17,500
Total Hours Open	2318	2300	2300
Internet Users	884 per week	900	900
Children's Circulation	51,859	56,000	60,000
Children's Programs	286	240	250
Registered Borrowers	6907	7200	7200

COTUIT LIBRARY

MISSION STATEMENT

The general purpose of the Cotuit Library is to make available to all members of the community any books, materials and information which will help them to become well informed, to decide important questions, to educate and to enjoy leisure.

SUMMARY OF COTUIT LIBRARY FUNDING REQUEST

Expenditure Category	Actual FY 2009	Approved FY 2010	Proposed FY 2011
Library Funding	151,622	153,300	163,571
Town of Barnstable	141,236	139,300	148,633
Total	\$292,858	\$292,600	\$312,204

PERMANENT POSITIONS (FTEs)

Positions	FY 2010 Actual	FY 2011 Proposed
Full time	2.0	2.0
Part Time	2.7	2.7
Total FTE's	4.7	4.7

FY 2011 GOALS

1. Provide technology training for staff members and patrons as needed.
2. Work with CLAMS to develop and refine our software system.
3. Implement the new long range plan for our guidance as well as a State mandate. Implement the Southeast Regional Space Study Guidelines in phases as time and funding and feasibility allow.
4. Continue weeding project.
5. Work with the Board of Trustees and The Friends of the Library group on their various fundraising endeavors.
6. Continue to place the public first in all our endeavors and preserve their right to privacy.
7. Work with other Barnstable Libraries to share materials, services and common goals.
8. Increase the number of volunteers.
9. Further expand our DVD and CD book collection.
10. Provide more collaborative programming with the other community organizations as a resource.

SUMMARY OF SERVICES/UNIQUE CHARACTERISTICS

The Cotuit Library provides circulation of books and materials, including resource sharing and interlibrary loan; reference services in all age groups; technical services supporting circulation and reference; public services; and a community center. In addition, the library provides an interpreter for hearing impaired children on demand for programming and story hours. Serving children is one of our working pleasures. We have expanded collections in art and older mysteries as well as the special Kirkman Collection of fine books.

2009-2010 MAJOR ACCOMPLISHMENTS

1. Held the following fundraising events: Plant & Bake Sale, Book Sale, Fashion Show, Auction, Friends of the Library Luncheons, House Tour, and our Fifth Annual Golf Tournament, Musical Cabaret Evening and a wine tasting at Wimpy's Restaurant.
2. Served 2,383 children through special programming and story hours.

3. Saw demand for computer internet use increase dramatically.
4. Continued to support both adult and juvenile book groups.
5. Worked on driveway enhancement from a safety and accessibility standpoint.
6. Continued a collaborative with all Barnstable Libraries to promote children's programming.
7. Held two community meetings with village stakeholders and SEMLS consultant to develop a future vision for the library.
8. Completed long range plan for improvements to the library based on information gathered at the community meetings and submitted that plan to the MBLC.
9. Started planning for the Village Gateway Project to improve accessibility and safety.

PERFORMANCE/WORKLOAD INDICATORS

Workload Indicator	FY 2009 Actual	FY 2010 Estimated	FY 2011 Projected
Books & Materials Circulated	47,644	47,644	50,000
Inter-Library Loans			
Sent	9,949	9,949	10,500
Received	9,896	9896	10,000
Non-Resident Circulation			
MA Residents	9,386	9,600	9,800
Other States	1,996	2,500	3,000
Children's Programs	102	125	150
Number in summer reading program	42	50	50
Total attendance at all children's programs	2383	2500	2600
Meeting Space Provided Groups/Activities	8	9	9
Acquisitions Print	2718	2800	3000
Acquisitions Non-print	214	300	325
Registered Patrons	3,836	4,500	5,000
Total Hours Open	2,054	2,119	2,119
Recorded Internet use	5,148	6,000	7,000



HYANNIS PUBLIC LIBRARY

MISSION STATEMENT

The mission of the Hyannis Public Library is to:

- be a place for the free expression of any idea
- protect and preserve spoken and printed word regardless of their medium
- be a comprehensive source of knowledge regardless of the manner, method, or means, which conveys it
- preserve and perpetuate literacy
- perpetuate culture
- preserve and protect all forms of human expression and communication

The Hyannis Public Library provides materials and service to assist residents of the Town of Barnstable, village of Hyannis, and surrounding communities to receive information for their personal, educational, and professional needs. The Library serves as a learning and educational resource for all area residents.

SUMMARY OF HYANNIS LIBRARY FUNDING REQUEST

Expenditure Category	Actual FY 2009	Approved FY 2010	Proposed FY 2011
Library Funding	135,000	150,000	150,000
Town of Barnstable	478,914	411,660	
Total	\$613,914	561,660	

PERMANENT POSITIONS (FTE'S)*

Positions	Actual FY 2010	Proposed FY 2011
Full Time	6	6
Part Time	2	2
Total FTE's	8*	8*

*INCLUDE SECURITY AND CUSTODIAN POSITIONS

FY 2011 GOALS

1. Adopt new Five Year Planning Document.
2. Strive to maximize private fund-raising efforts. Continue educating our users that their donations are needed to provide library service.
3. Work with the Hyannis Friends of the Library Group to maximize funding opportunities.
4. Work to regain materials budget to continue meeting the needs of the Hyannis Public Library users including the sharing of all resources with CLAMS member libraries in exchange for use of their resources by our borrowers.
5. Increase circulation of materials with restoration and expansion of materials budget.
6. Continue to expand Children's services in cooperation with schools.
7. Expand use of hyannislibrary.org website and BLOG and FACEBOOK.
8. Continue marketing Verizon Literacy Learning Center.
9. Expand services of MANGO the online language learning
10. Maintain public access computers and upgrade as necessary.

SUMMARY OF SERVICES/UNIQUE CHARACTERISTICS

Library needs of the community addressed include recreational, leisure, informational, educational, and social. Staff members work with the library's resources to provide: access to information; meet user's needs, reach new users; make the public aware of library services and resources; provide interlibrary

cooperation; preserve intellectual freedom; and help individuals find answers to problems. Special emphasis is placed on supporting and meeting the following:

- general reference needs of Mid-Cape residents and the business community
- literacy goals of the community, especially with the English as a second language community
- research project requests of high school, community college, and continuing education students
- unique needs of our community's special populations, which include homeless singles and families, under-employed, the mentally ill, the developmentally delayed, the homebound or institutionalized
- student needs of the elementary school student and the stimulation of young children's interest through reading and learning
- entertainment and recreational use by the year-round and summer population of students, tourists, and second homeowners

The Hyannis Public Library provides books and related materials for public borrowing: books, periodicals, music tapes, compact discs, children's books and activities, videos, large print books, framed prints and books on tape. The Library makes available reference materials and newspapers for non-circulation use and has trained personnel available as reference researchers within the library and by telephone. It serves the educational needs of children, young adults and their families through the use of borrowing; story-hours; story-telling projects; visits from teachers and classrooms of both public and private schools, including day-care facilities. The Library provides outreach service with the delivery of books to the homebound within private homes, senior citizen housing and nursing homes through the use of a network of volunteers and library staff. The Library continues to provide space and support for the Barnstable School Department's Multi-Cultural Center as a service to the parents, children and educational professionals within the Barnstable community. The Library continues to work with the Hyannis Chamber and the BID (Business Improvement District) in promotion and service that benefits business, citizens and the library.

2009-2010 MAJOR ACCOMPLISHMENTS

1. Circulated over 115,000 items including books, magazines, videos, DVDs, music and spoken audiotapes and compact discs to both children and adults
2. Hosted over 20,000 Internet users, largely foreign summer workers from the former Soviet Republic and Ireland, and tourists from around the world, and local residents including students who do not have access a computer and the Internet.
3. New Friends of the Library support group formed.
4. Provided access to the entire CLAMS collection and reached beyond the Cape obtaining Inter-Library Loans for our borrowers from all Massachusetts systems. Borrowed and loaned over 16,000 items to other libraries.
5. Children's Department hosted classes visiting with their teachers from the Hyannis Elementary schools, Private Schools, Head Start, and other day-care facilities
6. Provided story-hours for the children of area families.
7. Housed the Barnstable School System's Multi-Cultural Department collection to provide unique materials for the Cape's communities.
8. Added MANGO the on-line six language learning system including ESL for Hyannis Library cardholders.
9. Sponsored after-school and Saturday programs for school age students.
10. Answered reference questions from Internet users worldwide via our *hyannislibrary.org* website.
11. Wireless Internet service available throughout the building, in addition to the fourteen public computer stations upgraded with a grant from the Bill and Melinda Gates Foundation.
12. Continued working with the Hyannis Garden Club on improving the grounds and gardens surrounding the facility.
13. Additional operating funds raised by Library's volunteer-run used Book Shop.
14. Replaced roof on the Twombly Addition with grants from the Kelley Foundation, Independence Park, Inc, and Cape Cod Five Foundation.

PERFORMANCE/WORKLOAD INDICATORS,

Workload Indicator	Actual FY 2009	Estimated FY 2010	Projected FY 2011
Materials owned	52,769	53,000	53,000
Subscriptions	149	120	110
Circulation	128,158	120,000	120,000
Inter-library loans shared	20,896	20,000	19,000
Inter-library loans borrowed	20,609	21,000	22,000
Non-resident circulation	27,087	24,000	25,000
Total hours library open	1,806	1,800	1,560
Reference transactions	2,400	2,500	2,500
Children's programs	215	200	200
Children's attendance	4,798	3,500	3,500
Person volunteering	35	35	40
Hours volunteered	3,000	3,000	3,000
Registered borrowers	10,817	11,000	11,000
Internet users	27,560	30,000	30,000
Video/DVDs borrowed	45,100	42,000	42,000
Video/DVDs owned	4,075	4,000	4,000

MARSTONS MILLS PUBLIC LIBRARY

MISSION STATEMENT

The Mission of the Marstons Mills Public Library (MMPL) is to meet the informational, educational, recreational, and cultural needs of the residents, schools, businesses, and organizations in the Town of Barnstable through personal service, information resources and public programs. In its role as our village library, MMPL serves as a popular materials center, a reference resource, a computer facility, a community gathering place as well as a facility where children are welcomed and nurtured. The Library serves the residents of the village of Marstons Mills, the Town of Barnstable, and the Commonwealth of Massachusetts. The Library provides books, magazines, audio CDs, music CDs, DVDs, and on-line access for the four primary user groups who comprise our patrons: preschool children, school-aged children, adult readers and information seekers, and senior citizens.

The Board of Trustees of the Marstons Mills Public Library, in partnership with local contractors and staff, has recently completed an extensive renovation of our building including the addition of a Limited Use Limited Access elevator.

This renovation has supported the MMPL's goal of providing a library facility with access to up to date computer and reference services and a large collection of materials whose acquisition is shaped by our mission statement. The Library also provides program space for children and young adults, space for our own adult programs and quiet study space for tutoring or group learning. MMPL hosts the archives of the Marstons Mills Historical Society, though its meetings are still located elsewhere. Our circulation statistics indicate that the residents of Marstons Mills and the Town of Barnstable value the library and the services they are now receiving.

SUMMARY OF MARSTONS MILLS LIBRARY FUNDING REQUEST

Expenditure Category	Actual FY 2009	Approved FY 2010	Proposed FY 2011
Library Funding	55,450	53,989	57,606
Town of Barnstable	165,775	158,808	169,448
State Aid	8,360	6,000	6,402
Total	\$229,585	\$218,297	\$233,456

PERMANENT POSITIONS (FTE's)

Positions	Actual FY 2010	Proposed FY 2011
Full Time	2.00	2.00
Part Time	1.50	1.50
Total FTE's	3.50	3.50

FY 2010 GOALS

1. To complete a long range plan.
2. To work in conjunction with the six other village libraries in Barnstable to provide comprehensive library services to the residents of the Town of Barnstable.
3. To establish an endowment for continued support of the library.
4. To identify and attract new sources of funding including support from public and private foundations, local businesses and corporations.
5. To continue to provide outreach to schools and youth organizations in Marstons Mills.
6. To increase and diversify library based programming for adults and youth.

7. To become known to our community as a gathering place and as a center for civic, cultural and social events.

SUMMARY OF SERVICES/UNIQUE CHARACTERISTICS

Marstons Mills is the third largest village in the Town of Barnstable, but it is second largest in terms of population growth in the 2000 census. The village is home to West Village Elementary School and Barnstable Horace Mann Charter School. It is third, after Hyannis and Centerville, in the population of school-aged children (1,864), and has the highest percentage of school-aged children amongst its residents (25%). The village population is composed primarily of working families with children. Most of our population lives on-Cape year-round, and as a result, MMPL is busy throughout all seasons.

The Library's primary services are:

- Popular materials center
- Computer access center
- Children's information and activity center
- Lifelong learning center
- Community meeting and information center

For the amount of physical space and the size of the collection, MMPL is one of the most heavily used of the seven Town Libraries, and is currently open 37 hours per week. Nearly 20% of the Town's overall population resides in Marstons Mills. In the 2000 Census, there was a 19% increase in population in Marstons Mills versus an overall increase in town population of 17%. MMPL has increased the usable size of its building through renovation, but still has just seven parking spaces. Like all Barnstable libraries, MMPL is suffering from the continued effect of reduced funding. Despite these obvious disadvantages, however, MMPL circulates about 46,000 items per year.

FY 2009-10 MAJOR ACCOMPLISHMENTS

1. Completed a renovation of the Library building and the addition of new offices and an elevator.
2. Hired a new Youth Services Librarian, Lindsey Hughes of Marstons Mills.
3. With several generous restricted donations, began to build an endowment for the Library.
4. Continued cooperative summer reading activities with the other six Barnstable libraries.
5. With the support of local radio personality Cheryl Park of WQRC as Honorary Chair, restructured and refocused our Annual Appeal.
6. Created the position of Development Coordinator to allow for a larger focus on our fundraising activities.
7. Held several major fundraisers and monthly free adult programs.
8. With local graphic designer Andrew Newman, created a logo and a new sign for MMPL to assist us in marketing and fundraising for the Library.
9. Acquired and trained new adult and teen volunteers.
10. Continued our successful partnership with the Marstons Mills public schools.
11. Continued to work with the Village Association on Village Day and River Day.

PERFORMANCE/WORK LOAD INDICATORS

Workload Indicator	<i>FY 2009 Actual</i>	<i>FY 2010 Estimated</i>	<i>FY 2011 Projected</i>
General Circulation	45,901	49,562	53,500
Inter-Library Loans	6174	7,000	7,500
Total hours open	1820	1,924	1,924
Internet usage in library/remote	3050/ 358,305	3550/370,675	4050/375,675
Total holdings	24,397	25,904	28,904
Number of registered borrowers	3,245	3,300	3,500

OSTERVILLE VILLAGE LIBRARY

MISSION STATEMENT

The mission of the Osterville Village Library is to provide a current collection of popular materials in all formats, for all ages, and a staff knowledgeable about popular authors and titles, to assure access to information, and to educate the public in the use of information resources in all formats. In addition, the Library will collect materials on a wide variety of topics of general interest, offering staff, written and electronic assistance in locating materials that satisfy the public's desire for self-directed personal growth and development. Finally, it is our mission to provide programming that encourages public discourse, community involvement, cultural diversity, and civic pride.

The Osterville Village Library was awarded Library Journal's prestigious 5-star rating as one of "America's Star Libraries" in February 2009. The award recognized the following criteria of public library service per capita output: number of visits, circulation, program attendance and public Internet computer use. We wish to send our sincere thanks to all of our patrons who support this library and will continue to do our best to serve your needs.

SUMMARY OF LIBRARY FUNDING REQUEST

Expenditure Category	Actual FY 2009	Approved FY 2010	Proposed FY 2011
Library Funding	397,663	359,920	359,920
Town of Barnstable	219,000	211,730	211,730
Total	\$616,663	\$571,650	\$571,650

PERMANENT POSITIONS (FTE'S)

Positions	Actual FY 2010	Proposed FY 2011
Full Time	6.0	6.0
Part Time	2.8	2.8
Total FTE's	8.8	8.8

FY 2011 GOALS

1. Provide a strategic plan that will serve in the short term in anticipation of a new library.
2. Work with local town government, non-profit organizations and the other Barnstable libraries to provide joint programming, materials sharing and to seek out methods of partnership that will benefit all residents.
3. Provide a broad and diverse collection of library materials to meet the varied interests and needs of our community.
4. Work with the Friends of the Library to develop a newsletter.
5. Provide library programs to educate, enrich and enlighten library users.
6. Provide library services to help community residents find and use the materials and information they need.
7. Promote life-long use of the Library and "Love of Reading" through programs for children.
8. Find a way to use new technology to optimize the development and delivery of library services.
9. Continue to serve as a community commons by increasing use of our meeting room for functions, events and meetings.
10. Build a new library that will meet the present and future needs of our community.

SUMMARY OF SERVICES/UNIQUE CHARACTERISTICS

The Osterville Village Library is among the busiest libraries in the Town. It has a very strong general collection supporting adult, children's and reference services. Beyond this, the Library has strengths in business and finance, crafts, cooking, gardening, fine art and travel. We offer library online databases for both in-house and remote use.

The children's library has strength in the following areas: picture books, juvenile fiction, and a non-fiction collection that is tied to the *Massachusetts Curriculum Frameworks*. The audio-visual collection includes movies, documentaries, instructional DVDs, books on CD, downloadable books and music. With an ideal location, the library serves as a community center, providing meeting space for professional, business, educational, early childhood, civic, and social groups.

2009-2010 MAJOR ACCOMPLISHMENTS

1. Osterville Village Library was named one of "America's 5-star libraries" by the prestigious and longest circulating library periodical, "Library Journal". The Libraries were rated according to the following service responses: circulation, patron visits, program attendance and public Internet computer use.
2. The new library website (www.ostervillevillagelibrary.org) was launched in February 2009, making it easier to access library resources and program information.
3. The library newsletter, "*nOVeL Approach*" began publication in February 2009. The library newsletter details regularly scheduled programs, special programs and fund raising events on a monthly basis.
4. The Library staff conducted a weeding and re-organization process which included collection age assessment in preparation for the development of the strategic plan and potential move.
5. Children's programs and program attendance increased as our full time Children's Librarian, Gail Nemetz provided free story time, craft sessions and special events throughout the year.
6. Through a grant from the Kirkman fund, we were able to continue to offer two sessions of a weekly "Music and Movement" program for young children and their parents through a partnership with F.U.N., of Cape Cod Child Development.
7. The Library began the *Stitching Tales* handwork club for those interested in learning various fiber art skills such as knitting, crocheting, tatting, Swedish weaving, hardanger, etc. This club also makes and donates items to local non-profit organizations for the needy, such as hats, mittens, scarves, booties, blankets, etc.
8. The Library started an evening book discussion group featuring British Authors.
9. Osterville Library maintained open hours seven days a week throughout the year, while increasing hours open during summer celebration and the summer concert series.

PERFORMANCE/WORKLOAD INDICATORS

Workload Indicator	FY 2009 Actual	FY 2010 Estimated	FY 2011 Projected
General Circulation	100,833	103,000	104,000
Number of children's programs held	204	205	210
Attendance at children's programs	4,770	4,800	5,000
Number of adult and YA programs held	134	140	145
Attendance at adult and YA programs	4,961	4,975	5,000
Interlibrary Loans received from	13,864	13,900	14,100
Interlibrary loans provided to	16,030	16,060	16,090
Number of Registered Borrowers	5,295	5,350	5,400
Number of Reference Transactions	8,085	8,250	8,500
Total number of persons volunteering	132	132	135
Estimated number of hours volunteered	3,828	3,900	3,950
Total number of Saturday hours open	300	300	300
Total number of Sunday hours open	147	168	168
Meeting room use	319	325	350



STURGIS LIBRARY

MISSION STATEMENT

The Sturgis Library, a historic public library in the village of Barnstable, is dedicated to providing services and resources to meet the needs of a contemporary community while preserving and promoting Cape Cod history. The library:

- Supports the lifelong pursuit of personal, vocational, cultural, and intellectual enrichment.
- Fosters literacy, curiosity, and creativity in library users of all ages.
- Promotes the free exchange of ideas and serves as a community meeting place.
- Offers a gateway to emerging technologies and informational databases which enhance traditional resources.
- Serves as a regional archive and research center for the study of Barnstable County, history, genealogy, and maritime culture.

SUMMARY OF LIBRARY FUNDING REQUEST

Expenditure Category	Actual FY 2009	Approved FY 2010	Proposed FY 2011
Library Funding	307,500	255,169	280,000
Town of Barnstable	197,722	200,246	213,662
Total	\$505,222	\$455,415	493,662

PERMANENT POSITIONS (FTEs)

Positions	Actual FY 2010	Proposed FY 2011
Full Time	2.0	2.0
Part Time	4.2	4.2
Total FTE's	6.2	6.2

FY 2011 GOALS

1. To work in cooperation with the six other village libraries in Barnstable to provide comprehensive library services to the residents of the Town of Barnstable, including cooperative resource sharing services, reference and information services, local history and genealogy research services, cooperative planning, programming, and scheduling of events.
2. To act as a community gathering place and center for civic, cultural, and other events.
3. To identify and attract new sources of funding, including support from public and private grant funding sources.
4. To provide increased access to the library's Special Collections, including our genealogy, maritime, and Cape Cod history collections, and to enhance and preserve the collections. In addition, to provide comprehensive reference service in this area, as well as general reference service to the public.
5. To offer diverse and comprehensive programs and services to adults, young adults, and children, including curriculum support and lifelong learning opportunities.

SUMMARY OF SERVICES/UNIQUE CHARACTERISTICS

The Sturgis Library offers Barnstable and Cape Cod residents and visitors a comprehensive range of library services 6 days a week throughout the year. The Library's main service roles and priorities are summarized as follows:

- Current Topics and Titles
- Lifelong Learning
- Community Commons
- Genealogy, Local History, and Maritime Research Center

One of Sturgis Library's primary service roles is to provide specialized research collections, services and facilities for the study of Cape Cod history, genealogy and maritime culture. Unique among libraries of the Town and County of Barnstable, the Sturgis Library is distinguished for the scope and depth of its special collections and the services it provides to students, genealogists, historians, and others interested in finding out about the rich history of Cape Cod and the Islands. Access to the Library's historical collections and archives is provided free of charge to all researchers.

Another of the Library's important missions is to act as a primary educational and cultural center in Barnstable. A full series of special programs, speakers and exhibits throughout the year adds to the educational and recreational opportunities available to residents of all ages. Programs for infants, school children, and teens are also offered year-round. Groups and organizations from around the community have access to the Library's meeting space.

2009-2010 MAJOR ACCOMPLISHMENTS

1. Library usage is up in institutions across the country. Here at the Sturgis Library the number of visitors, attendance at programs, and circulation has all increased over last year by more than 15%.
2. This year the Sturgis Library Board of Trustees has focused their efforts on planning for a project to preserve, repair, and renovate our historic building.
3. In order to fund these projects, the Library submitted applications to numerous granting agencies and private foundations. The Massachusetts Cultural Facilities Fund approved our grant application for \$247,000, and the Barnstable Community Preservation Committee has approved our grant for \$100,000, contingent on approval by Town Council. The Trustees have embarked on a campaign to raise the required matching funding for these grants from individuals, organizations, and other sources.
4. We have acquired a number of new documents for our archival collections, including a rare ship's passport for a ship stopping in Barnstable in 1802, signed by Thomas Jefferson and James Madison. We have also added a document which is an accounting of expenses incurred by patriot James Otis for a legal case in the late 1700s.
5. We joined with our other Barnstable libraries to work to develop a formula to equalize funding to the seven village libraries.
6. We sponsored over 200 programs and events for adults, young adults, and children.
7. We welcomed nearly 70,000 visitors to the Library, from 41 states and 7 foreign countries.
8. We are grateful to our hardworking staff, Board of Trustees, volunteers, Friends of the Library, and most of all our library patrons, who support us throughout the year.

PERFORMANCE/WORKLOAD INDICATORS

Workload Indicator	FY 2009 Actual	FY 2010 Estimated	FY 2011 Projected
Number of Library Visits	65,592	67,000	69,000
Circulation Transactions	95,009	97,000	99,000
Reference Transactions	5,800	6,200	6,400
Number of Programs Held (Adult & Children's)	240	250	250

Attendance at Programs	3,824	3,900	4,000
Number of Items in Collection	42,231	45,000	50,000
Number of Interlibrary Loans Provided	18,437	20,000	22,000
Number of Interlibrary Loans Received	12,049	13,000	14,000
Total Open Hours	2,051	2,050	2,050
Number of Volunteers	34	35	38
Number of Hours Volunteered	1,306	1,500	1,750
Number of Registered Borrowers	3,111	3,300	3,500

WHELDEN MEMORIAL LIBRARY

MISSION STATEMENT

Our mission is to serve the village of West Barnstable by providing popular reading materials, reference resources for independent and formal learning, and electronic access to the information network. Our mission is to preserve and promote the heritage of both West Barnstable and Cape Cod. We offer story hours, activities, and special programming for the children of the community. Our Library serves the Village as a meeting place and a forum for civic and cultural events.

SUMMARY OF LIBRARY FUNDING REQUESTS

Expenditure Category	Actual FY 2009	Approved FY 2010	Proposed FY 2011
Library Funding	32,394	33,327	35,000
Town of Barnstable	79,284	88,438	104,132
Total	111,678	121,765	139,132

PERMANENT POSITIONS (FTE's)

Positions	Actual FY 2010	Proposed FY 2011
Full time	1.00	1.00
Part Time	1.10	1.10
Total FTE's	2.10	2.10

FY 2011 GOALS

1. To continue to expand our fund-raising efforts
2. To proceed with more extensive cooperative efforts with the other Barnstable Libraries.
3. To increase programming for both adult and young patrons
4. To improve the existing condition of the Library's basement in order to expand the revenue brought in by our book sales.
5. To complete a plan of action for the library
6. To examine and streamline organizational structure of the library
7. To review our bylaws as we do every 5 years, as well as job descriptions and personnel policy

SUMMARY OF SERVICES/UNIQUE CHARACTERISTICS

We have a unique collection of local historical notebooks in archival storage. Our collection of unabridged books on CD is becoming increasingly popular. We are expanding our DVD collection. Our fund-raising activities are diverse; they include auctions, annual appeals, book and gift sales, raffles, and participation in the West Barnstable Village Festival. We have an excellent Friends Group that is always supportive and dedicated.

2009-2010 MAJOR ACCOMPLISHMENTS

1. We have a full complement of Trustees on the Board
2. Whelden sponsored a successful "Time and Talent Auction" along with joining Sturgis Library in an Antique Show and Sale. We have also provided many other events, such as the "Whelden in Bloom" which brought in needed revenue.
3. A Ham & Bean Supper fundraiser was instituted.
4. A more coordinated effort to share resources, staff and materials with the other Barnstable Libraries was undertaken.

5. We saw increased use of Public Computers and continued to provide wireless access.
6. Whelden continued to see our circulation steadily increase.
7. A grant was secured from Cape Cod 5 Savings Bank to be used by all 7 Barnstable Libraries for summer programming.

PERFORMANCE/WORKLOAD INDICATORS

Workload Indicator	FY 2009 Actual	FY 2010 Estimated	FY 2011 Projected
Circulation	38,843	39,500	41,000
Story hours/attendance	54/765	30/500	55/800
Library attendance	21,000	22,000	23,000
Reference transactions	4,200	4,500	5,000



Whelden Memorial Library

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